

**KIPP Minnesota Board of Directors
Minutes from December 21, 2011
KIPP Stand Academy
1601 Laurel Avenue
Minneapolis, MN 55403**

Board Members in attendance in person: Beth Finch, Mark Chronister, Wade Jones, Scott Gage

Board Members not in attendance:

Leadership team present: Liza Tickle, Kendra Kecker

Special Guests: None

1. Welcome:

Ms. Finch called the meeting to order at 5:51 pm.

2. Open Comment:

No comment

3. Consent Approval

- a. Board minutes--approved
- b. Executive Committee Minutes--approved
- c. Finance Committee Minutes(November)—approved

4. School Leader Report –

a. School Goals Report—handed out goals and noted “Progress to date” on a few items of where we are at. The following were discussed:

- a. **Student Enrollment Goals** – building plans and goals for Spring and mid-Summer commitments. Additionally, we are making connections with K-6 charter schools
- b. **Parent / Teacher conference goals** including 75% of all parents being contacted
- c. **Teacher evaluations** conducted in early part of school year with plans and observations continuing through the year for each teacher.
- d. **KIPP through College** needs updates given changes in staffing
- e. Instructional growth

b. Student Retention— Stacy is tracking analysis and further report in January.

c. PTO Update – No meeting this month and Ms. Purdis was not here to report.

d. Religious Practices Policy - Mr. Chronister moved, Mr. Gage second to approve the Religious Practice policy as written in pre-read package

5. Executive Committee Report

a. Facility Update—Kou has been in negotiation with Basilica, they know we need an answer and we are awaiting their response. OLV – on the North side - is another option that the school and staff are currently exploring.

b. School Leader Evaluation—January—adding 360 through outside service. January 11th. Board voted on school leader process.

6. Finance Committee Report

a. Monthly Financial Review—Mr Chronister approved the check register and financials with a second by Mr. Gage. Key news include: YTD income of \$300k with \$600k of A/R. Cash flow needs are \$525k which are planned coverage by Venture bank and NPAF with application pending.

7. Advancement

a. Development Update— Mr. Chronister presented details from the development meeting which was held just prior to Board member. Jane Lonquist was hired to fill short grant writing needs and an update of several potential funders

8. Governance

a. Board Development— 1) School should begin thinking on June elections for Teacher nomination. Mark Ashton, retired business professional and involved in KIPP in Chicago, is a potential board member vetted by board members. Mark was nominated to be brought to the board by Mr. Chronister and seconded by Mr. Jones. Unanimous vote bringing Mark Ashton onto the board.

Meeting adjourned at 7:10 pm.