



Meeting Date: 1/20/16 **Start Time:** 7:59 am **Adjourned:** 10:49 am
Location: KIPP North Star Academy
Meeting Type: Board of Directors
 Minutes submitted by Liza Hill, Director of Operations

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| Board Members Present: | Present: Cam Winton, Brian Shephard, Steve Pieper, Ben Shane, Mike Kurhajetz, Lisa Dunlap | Quorum? yes |
| Board Members NOT Present: | Latasha Gandy | |
| Staff Members Present: | Alvin Abraham , Luwam Arefe, Liza Tickle, Alison Balan, Rebecca Gallt | |
| Guests Present: | Sonal Redd, Denis Hoogeveen | |

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| Agenda Item | Conflict of Interest Reminder | | | | | |
| Motion | No motion | | | | | |
| Made by: | | Seconded | | | | |
| Discussion | Cam inquired if any conflicts of interest have come up since the last meeting and gave a quick reminder. | | | | | |
| Voted: | | Yea | | Nay | | Abstain |
| Action: | None | | | | | |
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| Agenda Item | Consent Approval: Board Minutes, Executive Committee Minutes, Finance Minutes, Governance Minutes | | | | | |
| Motion | To approve August and November minutes as presented | | | | | |
| Made by: | Brian Shephard | | Second: | Lisa | | |
| Discussion | | | | | | |
| Voted: | 4 | Yea | | Nay | 0 | Abstain |
| Action: | | | | | | |
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| Agenda Item | Development | | |
| Motion | No motion | | |
| Made by: | | Second: | |

KIPP:MN

COLLEGE PREP PUBLIC SCHOOLS

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| Discussion | Development is going strong. KIPP Just received a gift from Minneapolis foundation, wrapped up the end of year individual giving campaign which raised \$15,000(goal was \$10,000). We also received \$10,000 from PWC (new donor), and have two new \$10k pledges for KIPPtastic sponsorship. The fundraising amount to date is \$707,000(goal of \$655,000). Events coming up: Community Tour in January, Lunch and Learn in March, and KIPPtastic in April. | | | | | |
| Voted: | | Yea | | Nay | | Abstain |
| Action: | | | | | | |

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| Agenda Item | Finance Committee—status report | | | | | |
| Motion | To approve the November and December Financials | | | | | |
| Made by: | Mike Kurhajetz | | | Second: | Lisa Dunlap | |
| Discussion | Fund balance was 19% at the end of November, and 21% at the end of December. We are slightly ahead in revenues and expenses, as expected. We have adjusted the working budget to 200 ADM to match up where we expect to end the year in terms of enrollment. | | | | | |
| Voted: | 6 | Yea | | Nay | 0 | Abstain |
| Action: | | | | | | |

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| Agenda Item | Finance Committee--membership | | | | | |
| Motion | No motion | | | | | |
| Made by: | | | | Second: | | |
| Discussion | Sean Walker from General Mills is the newest official Finance Committee member. | | | | | |
| Voted: | | Yea | | Nay | | Abstain |
| Action: | | | | | | |

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| Agenda Item | Presentation of audit findings | | | | | |
| Motion | No motion | | | | | |
| Made by: | | | | Seconded | | |
| Discussion | Dennis Hoogeveen encouraged the Board to read the statement in net position because of the significance of some new standards. Dennis pointed out the shortfall that has been distributed in the state wide pension plans, something that the school nor Board has control over. It has nothing to do with cash flow or credit. Dennis mainly wants the board to focus on the balance sheet and the general fund. There is a strong cash position, no short term borrowing, and a very solid balance sheet for a charter school. We started the year at 21% fund balance and ended at 13% fund balance. The school met the statutory reporting deadline of November 30 th . The school had no findings for internal controls or Minnesota legal compliance findings in 2015. | | | | | |



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| Voted: | | Yea | | Nay | | Abstain |
| Action: | | | | | | |

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| Agenda Item | Governance—Vice Chair Position | | | | | |
| Motion | To approve Mike Kurhajetz’s position as Vice Chair on the Board of KIPP Minnesota. | | | | | |
| Made by: | Lisa Dunlap | | | Seconded | Ben Shane | |
| Discussion | Mike is passionate about KIPP in a way that is different from his every day duties, and is something that stems from his work at KIPP New Orleans. He believes KIPP is an inspiring organization and is honored to be a part of the board. Alvin expressed that we need to focus on diversity in the future when recruiting members of the Executive Committee. | | | | | |
| Voted: | 6 | Yea | | Nay | 0 | Abstain |
| Action: | | | | | | |

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| Agenda Item | Governance—Onboarding | | | | | |
| Motion | Motion to vote Tristofah Ivory as a member of the KIPP MN Board | | | | | |
| Made by: | Lisa Dunlap | | | Seconded | Ben Shane | |
| Discussion | We currently have 8 of 13 board positions filled. There are five potential committee/board members in the pipeline. Ben and the rest of Governance committee are working on refining the onboarding process. | | | | | |
| Voted: | 5 | Yea | | Nay | 0 | Abstain |
| Action: | | | | | | |

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| Agenda Item | Governance-School Policy | | | | | |
| Motion | | | | | | |
| Made by: | | | | Second: | | |
| Discussion | Cam Winton discussed the KIPP’s expulsion/appeal policy and what the school has learned from past experiences and the approach we will take moving forward. | | | | | |
| Voted: | | Yea | | Nay | 0 | Abstain |
| Action: | | | | | | |

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| Agenda Item | School Report—VOA contract | | | | | |
| Motion | Motion to give Sonal Redd from VOA the floor to speak | | | | | |
| Made by: | Ben Shane | | | Second: | Mike Kurhajetz | |

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| Discussion | Sonal Redd discussed giving KIPP a 2 year extension on the authorizer contract. KIPP is not currently meeting the academic goals. There are many pieces as to WHY the goals have not been met and Alvin Abraham (KIPP) and Heather Swan (VOA) are putting together the data. It is crucial that the school shows growth in the next two years. The agreement is to increase 3% in reading, 5% for math, and 2% for science on the MCA tests for 2016, 2017, and 2018. | | | | | |
| Voted: | | Yea | | Nay | 0 | Abstain |
| Action: | | | | | | |

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| Agenda Item | *VOA Contract--Addendum | | | | | |
| Motion | No motion | | | | | |
| Made by: | | | Second: | | | |
| Discussion | Cam Winton brought up the correct numbers from the VOA document: The agreement is to increase 6% in reading, 10% in math, and 4% in science from the 2014-2015 school year to the 2016-2017 academic school year. | | | | | |
| Voted: | | Yea | | Nay | 0 | Abstain |
| Action: | | | | | | |

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| Agenda Item | School Report—Student Recruitment | | | | | |
| Motion | No motion | | | | | |
| Made by: | | | Second: | | | |
| Discussion | FY17 Enrollment Goals: 112 Kindergarteners, 125 6 th graders, 285 th graders. The current applicant behind considered for the position is hesitant to accept because of the pressure of the position, and the increased number of goals. Amanda Markowitz is heavily recruiting for Kindergarten in the meantime. There will be a final decision made in the coming two weeks. | | | | | |
| Voted: | | Yea | | Nay | 0 | Abstain |
| Action: | | | | | | |

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| Agenda Item | School Report—Real Estate | | | | | |
| Motion | No motion | | | | | |
| Made by: | | | Second: | | | |
| Discussion | Mathias Mortenson is working on finalizing a plan by the end of January. Alvin Abraham met with Jeff Laux about the current and future lease agreements. | | | | | |
| Voted: | | Yea | | Nay | 0 | Abstain |
| Action: | | | | | | |

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| Agenda Item | School Report-- KIPP Through College | | | | |
| Motion | No motion | | | | |
| Made by: | | | Second: | | |



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| Discussion | Rebecca Gallt gave an update on KTC. There are four main goals for the KTC department: high school placement, high school support, college counseling, college persistence. 61 total high school application have been submitted. We are currently on track for getting a high percentage of students into college prep school and cohort schools. We have 78 total college application submitted, and 19 total acceptances. | | | | | |
| Voted: | | Yea | | Nay | 0 | Abstain |
| Action: | | | | | | |

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| Agenda Item | School Report: KIPP North Star Academy | | | | | |
| Motion | No motion | | | | | |
| Made by: | | | Second: | | | |
| Discussion | <p>Luwam Arefe gave an update on KNSA</p> <p>Map Growth: Winter map testing session is wrapping up and 10 of 12 courses are showing over 1 year of growth. The 6th grade team is the most consistent grade in terms of growth. Being on grade level or average is not good enough to pass the MCAs. Students in the bottom 5th percentile and below grade level are participating in additional intervention services, such as additional math and reading classes. February 5th is Term 2 Data Day and we will have more exact data at that time.</p> <p>North Star 6: The KIPP team has discovered that many teachers are lacking in teaching from a “data driven” perspective. As a result, teachers have developed the 6 most important concepts for their courses. Every two weeks every single teacher is giving a North star 6 quiz and the entire team analyzes the scores every Wednesday.</p> <p>School year FY17: Luwam Arefe has decided not to return as the School Principal next year. He would like to continue to be a part of the KIPP organization and remain part of the team.</p> | | | | | |
| Voted: | | Yea | | Nay | 0 | Abstain |
| Action: | | | | | | |

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| Agenda Item | School Report: KIPP North Star Primary | | | | | |
| Motion | No motion | | | | | |
| Made by: | | | Second: | | | |
| Discussion | Amanda Markowitz provided an update on KNSP as well as her presentation that she gave at the most recent Fisher Fellow intersession. Amanda is currently focusing on her final School Design Plan, hiring, student recruiting, and year 1 priorities (career and college readiness, instructional, and cultural). | | | | | |
| Voted: | | Yea | | Nay | 0 | Abstain |
| Action: | | | | | | |



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| Agenda Item | Governance--VOA | | | | | |
| Motion | No motion | | | | | |
| Made by: | | Second: | | | | |
| Discussion | Cam Winton provides feedback from Dr. Charles Speiker's governance report. He explains some of the areas we can improve on compliance and commits to add language to bylaws at the next Executive Committee meeting. | | | | | |
| Voted: | | Yea | | Nay | 0 | Abstain |
| Action: | | | | | | |