



**Meeting Date:** 3/14/17      **Start Time:** 7:34 **Adjourned:** 11:48  
**Location:** KIPP Minnesota  
**Meeting Type:** Board of Directors  
 Minutes submitted by Liza Hill

<b>Board Members Present:</b>	Present: Cam Winton, , Steve Pieper, Ben Shane, Mike Kurhajetz, Brenda Quaye, Caroline Correia, Lisa Dunlap, Tristofah Ivory, Sean Walker, Luwam Arefe	<b>Quorum?</b> <b>yes</b>
<b>Board Members NOT Present:</b>	Renee Uzong	
<b>Staff Members Present:</b>	Alvin Abraham, Alison Balan, Rebecca Gallt, Liza Hill	
<b>Guests Present:</b>		

<b>Agenda Item</b>	<b>Conflict of Interest Reminder</b>					
Motion	No motion					
Made by:			Seconded			
Discussion	Cam Winton reminds the board about conflict of interest.					
Voted:		Yea		Nay		Abstain
Action:	None					

<b>Agenda Item</b>	<b>Consent Approval: Board Minutes, Executive Committee Minutes, Finance Minutes, Governance Minutes</b>					
Motion	To approve January and February minutes as presented					
Made by:	Lisa Dunlap			Second:	Steve Pieper	
Discussion						
Voted:	7	Yea		Nay		Abstain
Action:						



Agenda Item	Development Update					
Motion	No Motion					
Made by:						
Discussion	Caroline gives an update of \$839k—looking at a 3 year goal. KIPP talk was successful and last tour of the year is May 1. Science Fair is June 1. \$67k of \$150k has already been raised for KIPPtastic. Alison gives an update on the Five Core Differentiators.					
Voted:		Yea		Nay		Abstain
Action:						

Agenda Item	Strategic Plan Process					
Motion						
Made by:			Second:			
Discussion	Sean walker introduces the committee who has been working on the strategic plan, and updates the board on the process and progress.					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	Governance and HR—School Policy Review					
Motion	To approve the Government Data Practices Act---Executive Director is the official responsible authority Financial Approval Matrix—to approve the structure to approve purchases and contracts for board approval					
Made by:	Ben Shane			Second:	Cam Winton	
Discussion						
Voted:	8	Yea		Nay	0	Abstain
Action:						



<b>Agenda Item</b>	<b>Governance and HR –update on VOA</b>					
Motion	No motion					
Made by:		Second:				
Discussion	Alvin shares update on relationship with VOA and the shift in the personnel. Sonal Redd is KIPP’s new VOA representative. Sonal gives an additional update on some changes at VOA in terms of staff and policy. Renewal will be discussed at a future meeting.					
Voted:		Yea		Nay	0	Abstain
Action:						

<b>Agenda Item</b>	<b>Governance &amp;HR—Parent Teacher Organization</b>					
Motion	No motion					
Made by:		Seconded				
Discussion	Lisa and Tris will connect with Syliva for future PTO meetings and there will be an agenda item added for an update on all board meetings. There will not be a formal student and family engagement committee formed.					
Voted:		Yea		Nay		Abstain
Action:						

<b>Agenda Item</b>	<b>Governance &amp;HR—Open positions on the board</b>					
Motion	No motion					
Made by:		Seconded				
Discussion	Cam discusses some potential board members that would fill the open positions.					
Voted:		Yea		Nay		Abstain
Action:						

<b>Agenda Item</b>	<b>Finance Committee-update</b>					
Motion	To approve January and February financials					
Made by:	Lisa Dunlap	Seconded		Cam Winton		
Discussion	January--Fund balance strong at 24% (58% thru the year in January and expenses at 57%--revenues ahead at 60.8% February—Fund balance at 22% 66.7% percent—revenues at 68% and expenses at 66% 990 is being worked on and sent out in the next board packet for review					



	FY17 revised working budget will be provided at the June board meeting FY18 budget will be approved at the June board meeting				
Voted:	8	Yea		Nay	Abstain
Action:					

<b>Agenda Item</b>	<b>School Report—Talent Update</b>				
Motion	No motion				
Made by:			Second:		
Discussion	Luwam Arefe provides an update on talent and recruitment. Intent to return— KNSP--100% retention 11/11 returning, and 8 new positions (1 still to hire). Average years of experience—6.5 years KNSA—82% retention 23/28, 8 new positions (6 still to hire) Goal is to be fully hired by June 15th				
Voted:		Yea		Nay	0 Abstain
Action:					

<b>Agenda Item</b>	<b>School Report—Student Recruiting update</b>				
Motion					
Made by:			Second:		
Discussion	Goal is to recruit 192 new students, with a total of 350 students. Teddy Archer is the student recruitment consultant. We currently have 18 fully enrolled new students.				
Voted:		Yea		Nay	0 Abstain
Action:					

<b>Agenda Item</b>	<b>School Report—update on KTC</b>				
Motion	No motion				
Made by:			Second:		
Discussion	Becky hands out overview of the KTC program and some status updates.				
Voted:		Yea		Nay	0 Abstain
Action:					

<b>Agenda Item</b>	<b>School update-update on academics</b>				
Motion	No motion				
Made by:			Second:		



Discussion	Alvin gives an update on academic data. KNSP has made a significant amount of growth. Amanda has developed a schoolwide guided reading program—mixed cohorts of K and 1 <sup>st</sup> based on data. On average the KNSP students have jumped 2 STEP levels. KNSA—mid-year MAP scores are trending to beat VOA standards, and working hard towards meeting and exceeding state standards.					
Voted:		Yea		Nay	0	Abstain
Action:						

<b>Agenda Item</b>	<b>Facilities—Update on Real Estate Needs and Options</b>					
Motion	To approve the board to take the steps necessary to creating an ABC					
Made by:	Cam Winton			Second:	Lisa Dunlap	
Discussion	Brenda Quaye gives an overview of our future facility needs and the options that we have moving forward.					
Voted:		Yea		Nay	0	Abstain
Action:						

<b>Agenda Item</b>	<b>Facilities—terms of current lease</b>					
Motion	To approve giving notice to current landlord to negotiate					
Made by:	Cam Winton			Second:	Sean Walker	
Discussion	Current lease goes through June 30, 2019. Lease must be negotiated by December 31, 2017 or KIPP moves out July 1, 2019.					
Voted:		Yea		Nay	0	Abstain
Action:						