1.) Sign into your member dashboard by visiting www.mashupmath.com/member-dashboard.

2.) Scroll down to the bottom of the member dashboard landing page and click on the **Your Account** tab:
3.) After clicking the *Your Account* tab, you will see a pop-up with all of your account information.

Under the **Billing** section, click **View charge history**

![Image of account information]

4.) Identify your current plan type by looking at the description of your **most recent** payment.

- **Annual Plan**
- **Bi-Annual Plan**
- **Monthly Plan**

![Image of charge history]

5.) How to identify your auto renewal date:

**Annual Plan (renews every 365 days)**

The auto renewal date for this annual plan is on **January 5th** of each year (until the account is cancelled).

**Bi-Annual Plan (renews every 6 months)**

The auto renewal dates for this bi-annual plan are on **January 5th AND July 5th** of each year (until the account is cancelled).

**Monthly Plan (renews every month)**

The auto renewal date for this monthly plan is on the **5th of every month** (until the account is cancelled).
6.) Cancellations, Auto Renewals, Discounts, and Refunds

**Cancellations:** Customers can cancel their account at any time by signing in to their account and accessing the “Your Account” tab at the top of the member dashboard or by submitting a request for the account to be canceled. The timestamp of a submitted request will be used to determine when the account has been canceled. If the request is not processed until after a new payment has been charged, a refund will be given.

**Automatic Renewal:** Your paid Mashup Math membership plan will automatically renew on your scheduled payment date unless the account is canceled prior to this date (see section 3 for detailed information on canceling your account).

For example, an annual membership plan with a scheduled payment date of January 1st, 2022 will automatically renew on January 1st, 2023 unless the account is canceled prior to the renewal date. If the account is canceled prior to the renewal date, you will still have access to your member dashboard until the renewal date, which will now effectively become an expiration date. After the expiration date, you will no longer have membership access and your account will not be charged again unless you reactivate your account and join a new membership plan. In this example, if the user were to cancel the account on May 15th, she would still have access until the account expires on January 1st, 2022.

**Discounts:** Mashup Math periodically offers coupon and promotional codes. Some promo code are only applied for the initial terms of your membership (for example, a promotional code may offer a discount for the first year of your membership and then the second year will renew at the normal price unless the account is cancelled). The terms of any discount, coupon, or promotion will always be disclosed at the point of promotion (email publication, commercial, social media post, etc.)

**Refund Policy:** Given the nature of digital content, a refund or credit on a purchase is not granted once payment has been made and services rendered for any membership plan. However, the customer has the option to cancel the account at any time to prevent any future recurring payments.

We will assess refund or credit requests on their merits, considering the digital nature of Mashup Math items and the type of item preview that was available before purchase. There is generally no obligation to provide a refund or credit in situations like the following:

1. you have changed your mind about an item;
2. you bought an item by mistake;
3. you do not have sufficient expertise to use the item;
4. you ask for goodwill; or
5. you can no longer access the item because it has been removed