Meetings at the Heurich House Museum

Rental Rates

<table>
<thead>
<tr>
<th></th>
<th>Hourly Rate*</th>
<th>Full Day* (9am-5pm)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Private</td>
<td>$200</td>
<td>$1,500</td>
</tr>
<tr>
<td>Non-Profit</td>
<td>$180</td>
<td>$1,250</td>
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</tbody>
</table>

* An additional $200 is charged whenever food or drink is served. This fee does not cover the cost of food or drink. No alcoholic beverages may be served.

Rental rate includes:

✧ Use of up to 6 standard sized rectangular tables
✧ Use of up to 60 Ballroom chairs
✧ Basic audio/visual equipment (screen, projector, podium)
✧ Garbage can

Rental Guidelines

✧ Guest capacity is 60 in the Conservatory and 20 in the Exhibition Gallery.
✧ No sticker name-tags. Only pin or necklace style name-tags are permitted.
✧ Museum staff will provide set-up and break-down of equipment listed above.
✧ All other equipment must be approved by Museum staff and set up by the renting party.
✧ Extra audio/visual equipment must be rented through an approved vendor.
✧ Wireless internet available.
✧ No items may be attached or affixed to any surface without explicit permission of Museum staff.
✧ An event date is considered reserved once the Museum receives a signed contract and the first half of the event rental fee.
✧ Recommended local caterers:
  ✧ **Bub & Pops**: 202-457-1111, bubandpops@yahoo.com
  ✧ **DGS Delicatessen**: 202-292-4300, catering@dgsdelicatessen.com
  ✧ **Glen’s Garden Market**: 202-588-5698, catering@glensgardencenter.com
  ✧ **QuickStep Catering**: 571-969-6674, events@quickstepdc.com

Interested in hosting your meeting here? Please complete our [Event Inquiry Form](#).