Volunteer Position
Fellows Selection Committee Member (Remote)

About the Fellows Selection Committee
The Fellows Selection Committee will assist Code2040 staff in vetting and interviewing student candidates for the 2022 Fellows program. This includes two different roles: interviewing students and short answer essay reviews. You may volunteer for one or both!

About the Fellows Selection Committee Member (Remote) Role
As a member of the Code2040 Fellows Selection Committee, you will be instrumental in the recruitment process for 2020 Fellows. Your involvement will ensure that our students have a positive, seamless and empowering experience. Depending on whether you would like to interview students or review their short answer essays, you will either receive training and a rubric to conduct phone interviews with students and/or you will receive a set of student essays and a rubric to assess their short answer essays.

You will thrive in this role if you are:
- Passionate about the Code2040 mission.
- Familiar with the Code2040 Fellows program
- Previous Code2040 volunteer experience is a plus
- Able to communicate with empathy and compassion
- A desire to see Black and Latinx students succeed and thrive.

Requirements
You are welcome to volunteer for both short answer review & interviewing or just one!

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<tr>
<th>SHORT ANSWER REVIEW</th>
<th>INTERVIEWERS</th>
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<td>● Approximate Time Commitment: 5-10 hours, dependent on number of volunteers</td>
<td>● Approximate Time Commitment: 10+ hours</td>
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<td>● You will be assigned anywhere from 10-20 student short answer essays to read and assess using a rubric. You will score students up to 12 points.</td>
<td>● Must be available for 30 mins of online training. This year's training will be emailed to you to view at your convenience. However, you will not be scheduled for interviews until the training has been viewed.</td>
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<td>● You can review these applications on your time between July 17th and</td>
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August 13th. **All reviews must be submitted by EOD August 13th, 2021.**

- Schedule your availability for interviews on the Student Portal by **July 14th, 2021**
- Conduct **8-10 hours** of interviewing (interviews are 30 min long, from July 26 - August 13th)
- You can select your own availability throughout the interview time period (July 26-August 13). That can look like 30min one day, 4 hours another day, whatever works for your schedule!

**Expectations**
- Be well informed of the Fellows program through training and materials.
- Become familiar with the online Fellows Application program.
- Ensure that a student has a positive experience in the interview process.
- Write up an evaluation of each student interviewed online to share with staff.

**Benefits**
- Opportunity to encourage and support rising Black and Latinx students
- Develop your interview skills
- Your experience and feedback will directly affect the 2022 Fellows cohort

**Training**
We ask all participants who are scheduled to interview to watch a training video (to be sent out late June) to familiarize yourself with the process.

**To Apply:**
If you are interested and meet all the requirements, please sign up [here](#).