



HOUSING FIRST
Charlotte–Mecklenburg
Ending Chronic Homelessness in 2016

Welcome Home Kits: Providing a warm and helpful start to housing

Why Welcome Home Kits? When individuals who have experienced long-term homelessness finally move into their home, it can be very overwhelming! We want to provide kits to help ease their transition into housing and provide them with basic items that address everyday needs.

How will Kits be utilized? While Urban Ministry Center is serving as the contact, these kits can be used by any agency who is housing someone from the chronically homeless registry. Once your kit is delivered, the outreach team will work with housing agencies to ensure the kits is promptly delivered.

What can YOU do to participate? We’ve created two options to make participation easier: MAKE YOUR OWN KIT or PURCHASE A PRE-MADE KIT FOR \$200 (price includes shipping costs). Instructions for each option are below.

To make your own kit:

1. **Form your group!** This could be a congregation, a book club, family, classmates, co-workers... anyone who wants to help!
2. **View the items list and decide how you’ll collect items!** Will you:
 - a. Collect gently-used donations from group members?
 - b. Set up a group registry on Walmart.com/Target.com?
 - c. Create your own creative group-specific way. There’s no “right” way to do this!
3. **Package your items!** When packing your items keep a few things in mind:
 - a. You may use a box or bin to hold items – but please do not use bags as items can break.
 - b. You may use multiple boxes/bins! Just be sure to label them “Box 1/3, Box 2/3,...)
 - c. Complete the Welcome Home Kits checklist and tape it securely to one of your boxes/bins. Don’t forget to put a group contact on the checklist!
 - d. *(Optional)* You may choose to include a bit of information about your group, like a group picture, why you are dedicated to providing a kit, or warm wishes. If you elect to do this you may put this inside your one of the bins/boxes.
4. **Deliver your kit!** Please deliver your kit to Urban Ministry Center at 945 N. College St. Please email Caroline Chambre Hammock, chammock@urbanministrycenter.org, to let her know when you’d like to drop it off. She’ll make sure there is staff around to help you unload and get it to the right location.

Too much to handle? We’ve partnered with a supply company to create our very own Housing First Char-Meck “Welcome Home Kit!”

Here’s how to order a pre-made kit:

1. **Form your group!** As stated above, this can be anyone who wants to help!
2. **Go online and purchase the kit!** A point person should go online to complete the order at the following link:
<http://www.nonprofitdepot.com/ZHFCMW/HKit-prod.html>
The cost of the kit with shipping is \$200. The order will automatically be shipped to Urban Ministry Center within 5-7 business days.
3. **Wait for confirmation!** Upon receipt of the box you will receive a confirmation from Urban Ministry Center staff letting you know it’s in our hands!

Who Created This Kit: _____

Welcome Home Kit Checklist

Making your own kit provides a wonderful opportunity to give our neighbors personalized kits! We also want to keep kit contents consistent, so please follow the items and quantity listed below. If no size standards or specific details are listed it's up to you to decide what is most appropriate for your kit. Also note kits will not be assigned by gender so do not worry about making a gender-targeted kit. Thank you!

- 1 Queen sheet set
- 1 Queen-sized blanket
- 1 pillow
- 1 set of 4 plates, bowls, and cups
- 1 set of 4 forks, spoons, and knives
- 1 3-piece knife set for food preparation
- 1 medium saucepan with lid (size for boiling water for pasta, rice, potatoes, etc.)
- 1 frying pan
- 1 baking sheet
- 1 spatula
- 1 cooking spoon
- 1 can opener
- 1 pair kitchen scissors
- 2 dishtowels
- 2 60-watt light bulbs
- 2 sets of bath towels, hand towels, and wash cloths
- 2 bars of soap
- 1 shower liner
- 1 set of shower rings
- 1 laundry bag or basket
- 1 laundry detergent
- 1 package of at least 4 toilet paper rolls
- 2 rolls paper towels
- 1 kitchen trashcan
- 1 box trash bags (appropriate size for trashcan)
- 1 broom
- 1 mop
- 1 10-quart bucket
- 2 cleaning sponges
- 1 liquid dish soap
- 1 all-purpose cleaner

Questions? Your Urban Ministry Center contact: Caroline Chambre Hammock, Project Manager | (917) 683-1993; chammock@urbanministrycenter.org