



Facility Procedure Questionnaire

Facility: TOE@HeritagePointe Administrator: Justin Blattel
 Director of Nursing: Terri Winhelmann Social Worker: _____

Communication:

1. Would you like Nurses & Company Hospice Nurses to "check-in" when visiting a patient?
 YES NO
 If YES, with whom? at mns. to the Charge Nurse.
2. Hospice staff will update the facility staff on changes in patient condition, medications, care plan, and services, per the Hospice conditions of participation. Are there specific staff members you would like us to notify of change?
 YES NO
 If YES, with whom? Notify the Charge Nurse.
3. Do you prefer written or verbal communication? Written Verbal
4. Do you have a preference for a nurse to attend at the time of patient's death?
 YES NO

Orders:

1. Will you accept the hospice nurse notifying you of any orders from the hospice medical director?
 YES NO

2. Do you have specific documentation requirements for orders from the Hospice agency?

Explain: Nurses need to document in Nurses Notes or hospice flow sheets.

3. Do you prefer the Hospice Nurse or the facility nurse to call the physician with medication needs?

Explain: It would be a great help for the hospice RN to call the PCP for consultation & orders.

4. Please explain protocol for Nurses & Company Hospice Nurses to follow when they receive an order:

Write the order on facility order sheet. RN to then obtain doctor's signature on order. Notify CN of n.o. & give copy to CN for order chart

Documentation:

Nurses & Company Hospice nurses will document on the hospice documentation flow sheet, which will remain in the facility chart at discharge. In addition to the flow sheet please specify where you prefer additional documentation is complete. (please check all that apply)



- All conversations with Facility and Hospice Medical Director
 - A) In nursing home chart
 - B) In hospice chart
 - C) Both

- All conversations with attending physician
 - A) In nursing home chart
 - B) In hospice chart
 - C) Both

- Conversations with nursing home staff
 - A) In nursing home chart
 - B) In hospice chart
 - C) Both

- Conversations with patient and/or patient family/representative
 - A) In nursing home chart
 - B) In hospice chart
 - C) Both

Medication:

- Can Hospice Nurses administer medication? YES NO
- Do you have Ativan or Haldol in STAT cert? YES NO
- Do you require a hard copy script for specific prescriptions? YES NO

Explain: _____

Billing:

Facility NPI#: _____

Primary Contact for billing issues: Terr Winthelmann D.O.

Are there any other procedures or protocols you would like Nurses & Company Hospice to be aware of?

1. Sign in at nurse desk 2. Sign hippa form in back of chart 3. Always report to on duty charge nurse.

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