



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Parks and Recreation Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the: **PARKS AND RECREATION COMMITTEE OF THE CITY OF STOUGHTON**  
Date /Time: **Tuesday, October 21, 2014 @ 5:00 PM**  
Location: **Ed Overland Room (381 E. Main St., Stoughton WI 53589)**  
Members: Tricia Suess, Sonny Swangstu, Michael Engelberger, Pat O'Conner, Donna Olson

CC: Attorney Matt Dregne, Department Heads, Stoughton Newspapers, Debbie Blaney, John Halverson, Sarah Monette, John Lewis, [oregonobserver@wcinet.com](mailto:oregonobserver@wcinet.com), Council Members

\* Note-For security reasons, the front doors of the City Hall building (including the elevator door) will be locked after 4:30 p.m. If you need to enter City Hall after that time, please use the entrance on the east side of City Hall (the planning department door). If you are physically challenged and are in need of the elevator or other assistance, please call 873-6677 prior to 4:30 p.m.

|               |  |
|---------------|--|
| <b>Item #</b> | <b>CALL TO ORDER</b>                     |
| 1             | Call to Order                            |
| 2             | Approval of Minutes from August 19, 2014 |
| 3             | Communications                           |
| <b>Item #</b> | <b>OLD BUSINESS</b>                      |
| 4             | Parks and Open Space Plan                |
| 5             | Projects Update                          |
| <b>Item #</b> | <b>NEW BUSINESS</b>                      |
| 6             | Youth Center Update                      |
| 7             | Future Agenda Items                      |
|               | <b>ADJOURNMENT</b>                       |

## PARKS AND RECREATION COMMITTEE MEETING MINUTES

Tuesday August 19, 2014

5:00 PM

Ed Overland Room



Present: Alderpersons: Tricia Suess, Michael Engelberger, Sonny Swangstu, Pat O'Connor, Mayor Donna Olson and Parks and Recreation Director Tom Lynch

Guests:

### 1. Call to Order

By Engelberger at 5:00 PM

### 2. Approval of July 15, 2014 Minutes

*Motion by Suess, seconded by O'Connor, to accept the minutes from June 17, 2014. Motion passed 5-0.*

### 3. Communications

Lynch presented the new boundary map for Division Street Park.

## Old Business

### 4. CA/CP Policies Update

#### **Recreation Fee Policy**

Lynch recommended keeping the policy. The Committee chose to keep this policy as presented.

*Motion by Suess, seconded by Swangstu to approve continued use of the Recreation Fee policy. Motion passed 5-0.*

#### **Policy Regarding Swimming Pool Usage**

Lynch recommended the continued use of this policy.

*Motion by Suess, seconded by O'Connor, to approve continued use of the Policy Regarding Swimming pool Usage. Motion passed 5-0.*

#### **Stoughton Area Youth Center Policy**

This is an internal list of policies for youth center attendees. Lynch feels this is in the procedure category and should be removed from policy list.

*Motion by Suess, seconded by O'Connor to eliminate the Payment in Lieu of Parkland Policy. Motion passed 5-0.*

## New Business

### 5. Youth Center Update

Bob McGeever created a Quicken money tracking program to help better define the uses of grants for reporting purposes.

### 6. Projects Update

**Gazebo Music** will be hosting its last performance of the season with Mike and Jamie McCloskey performing on Thursday August 28. Crowds have been consistent, between 100-120 spectators. More events and amenities planned for next year.

**The Norse Shelter** project bids came in over budget. We are choosing to re-bid the project in the spring with possible changes. Swangstu offered to help bring the project back to volunteers.

**Arnett Property** deal was supposed to close on August 20. This has been delayed. Next: Marking the boundary with signs.

**Racetrack Parking lot** has the surface in place. Line painting, lighting and trees are next.

**East Park Tennis Court:** The installation company will be re-surfacing the court to fix the paint peeling.

**Veteran's Park Tennis Court:** The old blacktop has been dug up and removed. The fencing is down. The new surface and new fence will be installed shortly.

8. Future Agenda Items

Policies

Veteran's Park Memorial

Projects Update

Parks and Open Space Plan

Youth Center Update

Arnett Property Hunting

9. Adjournment

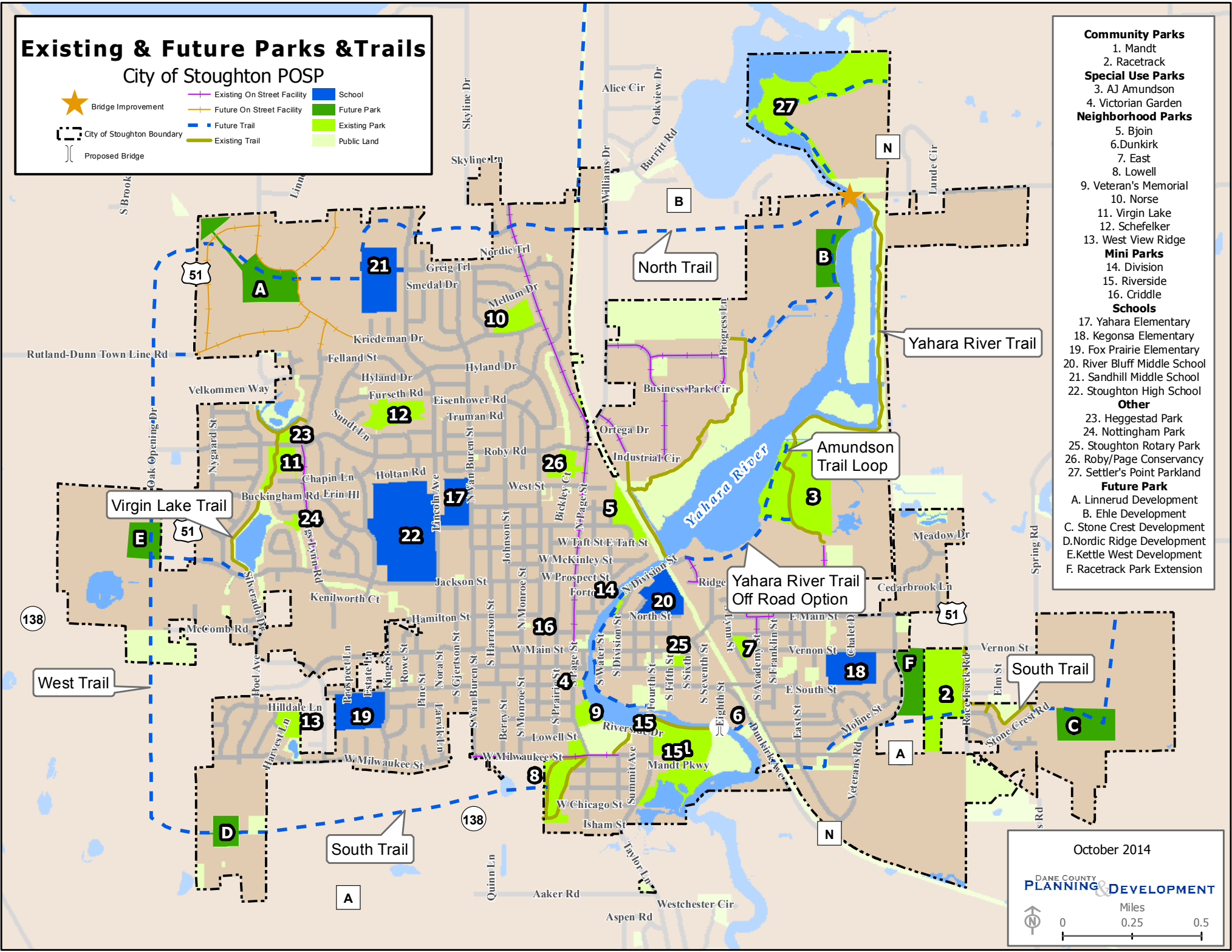
Motion made by Swangstu and seconded by Suess to adjourn at 5:50. Motion passed 4-0.

# Existing & Future Parks & Trails

City of Stoughton POSP

-  Bridge Improvement
-  Existing On Street Facility
-  School
-  Future Park
-  City of Stoughton Boundary
-  Future Trail
-  Existing Park
-  Public Land
-  Proposed Bridge
-  Future On Street Facility
-  Future Park
-  Existing Park
-  Public Land

- Community Parks**
- 1. Mandt
- 2. Racetrack
- Special Use Parks**
- 3. AJ Amundson
- 4. Victorian Garden
- Neighborhood Parks**
- 5. Bjoin
- 6. Dunkirk
- 7. East
- 8. Lowell
- 9. Veteran's Memorial
- 10. Norse
- 11. Virgin Lake
- 12. Schefelker
- 13. West View Ridge
- Mini Parks**
- 14. Division
- 15. Riverside
- 16. Criddle
- Schools**
- 17. Yahara Elementary
- 18. Kegonsa Elementary
- 19. Fox Prairie Elementary
- 20. River Bluff Middle School
- 21. Sandhill Middle School
- 22. Stoughton High School
- Other**
- 23. Heggstad Park
- 24. Nottingham Park
- 25. Stoughton Rotary Park
- 26. Roby/Page Conservancy
- 27. Settler's Point Parkland
- Future Park**
- A. Linnerud Development
- B. Ehle Development
- C. Stone Crest Development
- D. Nordic Ridge Development
- E. Kettle West Development
- F. Racetrack Park Extension



October 2014

DANE COUNTY  
PLANNING & DEVELOPMENT





**Westphal**

**& COMPANY**

electrical construction

14 Marsh Court • Madison, WI 53718-8805 • Phone 608-222-0105

P.O. Box 7428 • Madison, WI 53707-7428 • Fax 608-222-0230

September 19, 2014

City of Stoughton  
Department of Parks & Recreation  
381 E. Main Street  
Stoughton, WI 53589

Attn: Tom Lynch

Project: Racetrack Park New Parking Lot Lighting

Mr. Lynch,

Below is our proposal for the parking lot lighting at the Racetrack Park new parking lot. The scope of work would consist following:

Electrical permit

Three single headed LED parking lot fixtures mounted on 20' parking lot poles

Three concrete bases included

One new time clock and photo cell

New circuit from existing panel

Underground conduit and wiring from existing building included

**Total Electrical Price**

**\$ 12,893.00**

Clarifications:

1. At this time, we do not anticipate any cutting or patching of concrete or black top.

Thank you for the opportunity to submit this proposal. If you have any questions or need anything else, please feel free to give me a call.

Tom Mutch, P.E.  
Senior Project Manager



## October Report

### 1. Racetrack Park Parking Lot Lighting

Later this month, Westphal and Company will be installing lighting for the new parking lot at Racetrack Park. We are using LED with timers to conserve money and energy. The light proposal came in under budget.



### 2. Recreation Programs

This is one of the busy seasons of our year with most of the programs wrapping up in October. Adults are playing flag football, kickball and softball while the youth are busy with soccer and football. There are plenty of fitness options and pickleball is flourishing in the gyms.

The Chicago Shopping Trip for December 13 is filling up fast.





### 3. Comprehensive Parks and Open Space Plan

The Plan has been available for public viewing and comment on the Parks and Recreation website. Comments are being collected through survey monkey. The PRC will meet next week for a final look through with a public hearing scheduled for November.



### 4. Youth Center in October

New Kiln- Greg Hoyte accepted a donation of a Kiln for baking pottery at the Youth Center. He is also working on gathering pottery wheels and trained pottery instructors. The Planning Department is helping with the installation.





**Stoughton**  
PARKS & RECREATION

Thanksgiving Dinner-The Stoughton Area Youth Center is hosting the first annual Community Thanksgiving Dinner on Thursday, November 27 at the Youth Center from 3-7:30 pm. We are in need of 10 turkeys (16-20 lbs. each) for the event. Please contact Greg or Pam by October 17.







# STOUGHTON YOUTH CENTER

## ATTENDANCE



|             |      |       |       |      |      |      |      |      |      |      |      |      |      |      |      |      |      |      |      |      | Mon. | 2014 | Mon. |
|-------------|------|-------|-------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|
| MON         | 1995 | 1996  | 1997  | 1998 | 1999 | 2000 | 2001 | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | UD   | UD   | Fem  |
| Jan         | 672  | 1030  | 926   | 852  | 343  | 297  | 376  | 616  | 442  | 442  | 617  | 665  | 605  | 532  | 389  | 554  | 272  | 690  | 437  | 561  | 45   | 45   | 310  |
| Feb         | 571  | 1054  | 973   | 856  | 495  | 368  | 514  | 657  | 545  | 717  | 774  | 668  | 516  | 486  | 430  | 610  | 275  | 642  | 287  | 647  | 55   | 11   | 372  |
| Mar         | 639  | 1014  | 999   | 764  | 706  | 552  | 945  | 657  | 625  | 709  | 785  | 659  | 512  | 492  | 527  | 681  | 560  | 675  | 364  | 547  | 42   | 7    | 255  |
| April       | 983  | 1119  | 951   | 975  | 932  | 328  | 599  | 564  | 661  | 935  | 608  | 530  | 671  | 564  | 561  | 595  | 345  | 502  | 484  | 504  | 32   | 4    | 248  |
| May         | 874  | 1072  | 874   | 967  | 533  | 487  | 653  | 525  | 537  | 921  | 596  | 416  | 654  | 562  | 448  | 510  | 362  | 555  | 523  | 441  | 40   | 6    | 203  |
| June        | 442  | 1020  | 720   | 834  | 796  | 728  | 605  | 465  | 504  | 678  | 511  | 386  | 407  | 419  | 403  | 84   | 161  | 302  | 389  | 260  | 37   | 7    | 110  |
| July        | 618  | 1099  | 690   | 901  | 707  | 543  | 615  | 577  | 602  | 649  | 654  | 416  | 532  | 440  | 304  | 44   | 228  | 284  | 439  | 268  | 29   | 3    | 150  |
| Aug         | 442  | 673   | 892   | 823  | 605  | 650  | 931  | 774  | 550  | 835  | 546  | 594  | 567  | 411  | 400  | 105  | 214  | 343  | 427  | 547  | 50   | 8    | 194  |
| Sept        | 1043 | 1096  | 945   | 1012 | 449  | 329  | 810  | 823  | 354  | 507  | 532  | 564  | 469  | 360  | 465  | 210  | 478  | 476  | 497  | 611  | 46   | 5    | 205  |
| Oct         | 1144 | 1734  | 1420  | 898  | 510  | 493  | 691  | 792  | 496  | 783  | 486  | 586  | 521  | 225  | 510  | 185  | 731  | 635  | 519  |      |      |      |      |
| Nov         | 807  | 1292  | 910   | 390  | 525  | 295  | 347  | 580  | 303  | 698  | 672  | 672  | 576  | 255  | 551  | 50   | 701  | 496  | 487  |      |      |      |      |
| Dec         | 840  | 922   | 595   | 417  | 321  | 288  | 362  | 483  | 350  | 978  | 696  | 419  | 378  | 344  | 515  | 268  | 624  | 489  | 346  |      |      |      |      |
| <b>TOT.</b> | 9075 | 13125 | 10895 | 9689 | 6922 | 5358 | 7448 | 7513 | 5969 | 8852 | 7477 | 6575 | 6408 | 5090 | 5503 | 3896 | 4951 | 6089 | 5199 | 4386 | 376  | 96   | 2047 |
| <b>Und</b>  |      | 1386  | 1289  | 1237 | 921  | 841  | 1718 | 1351 | 895  | 598  | 302  | 306  | 259  | 251  | 265  | 238  | 442  | 312  | 234  |      |      |      |      |
| <b>Fem</b>  |      |       |       |      |      |      |      |      |      |      | 695  | 1459 | 1910 | 1788 | 2002 | 1105 | 2060 | 2607 | 2285 |      |      |      |      |

|