



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Parks and Recreation Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the:  
Date /Time:  
Location:  
Members:

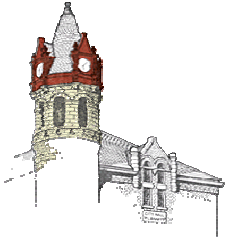
**PARKS AND RECREATION COMMITTEE OF THE CITY OF STOUGHTON**  
**Wednesday, March 7, 2012 @ 6:00**  
**Hall of Fame Room/City Hall (381 E Main St, Stoughton WI 53589)**  
Sonny Swangstu, Dave McKichan, Eric Olstad, Greg Jenson, Donna Olson

CC:

Attorney Matt Dregne, Department Heads, Stoughton Newspapers,  
Pili Hougan, Tamara Bader-Fleres, Debbie Blaney, Debbie Myren, Sean Brusegar,  
Council Members

\* Note-For security reasons, the front doors of the City Hall building (including the elevator door) will be locked after 4:30 p.m. If you need to enter City Hall after that time, please use the entrance on the east side of City Hall (the planning department door). If you are physically challenged and are in need of the elevator or other assistance, please call 873-6677 prior to 4:30 p.m.

<b>Item #</b>	<b>CALL TO ORDER</b>
1	Communications:
<b>Item #</b>	<b>OLD BUSINESS</b>
2	Racetrack Park Parking Options
3	Kettle Park West
5	Pool Update
6	Fishing Pier Update
7	CIP /Equipment/Maintenance
<b>Item #</b>	<b>NEW BUSINESS</b>
7	Approval of the February 1, 2012 Minutes
8	Riverside Drive Path Option
9	Disposal of Youth Center Car
10	Youth Center Report
11	Future Agenda Items
	<b>ADJOURNMENT</b>



CITY OF STOUGHTON  
DEPARTMENT OF PLANNING & DEVELOPMENT  
381 East Main Street, Stoughton, WI. 53589  
[www.cityofstoughton.com/planning](http://www.cityofstoughton.com/planning)

RODNEY J. SCHEEL  
DIRECTOR  
(608) 873-6619  
fax: (608) 873-5519

February 24, 2012

Mr. Tom Lynch  
City of Stoughton  
Parks & Recreation Director

Dear Mr. Lynch:

I have completed a review of the proposed new parking lot at Racetrack Park. This request is scheduled for review at the March 12, 2012 Planning Commission meeting of which you will receive notice. You and/or a representative are required to attend the meeting to explain the proposal and answer questions. We will need more information as noted below.

1. Racetrack Park is zoned I – Institutional (Park). Per zoning code section 78-206 (3) (b), in part, “*Active outdoor public recreational uses include all recreational land uses located on public property which involves active recreational activities. Such land uses include playfields (such as ball diamonds and soccer fields), and land similar uses*”. Active outdoor public recreational uses are allowable principal land uses within institutional districts. **The Planning Commission will review your request in accordance with the regulations related to active outdoor recreational uses and for new parking lots. The Planning Commission has action authority for this request.**
2. The regulations for active outdoor public recreational uses are as follows per zoning code section 78-206 (3)(b) 1:
  - **Facilities using night lighting and adjoining a residentially zoned property shall install and continually maintain a bufferyard with a minimum opacity of 0.60 (see section 78-610). Said bufferyard shall be located at the property line adjacent to said residentially zoned property.**
  - **The parking requirement is one space per four expected patrons at maximum capacity for any use requiring over five spaces. We will need information related to expected patrons, existing parking spaces and proposed parking spaces.**
3. We will need a landscaping plan to meet the requirements for development within the Institutional district is as follows:
  - a. Street Frontages:
    - **All landscaping used to meet street frontage requirements shall be located within ten feet of a public right-of-way. Landscaping shall not impede vehicle or pedestrian visibility, and shall be installed and permanently maintained in conformity with the requirements of section 78-612.**
    - **For every 100 linear feet of street frontage of a developed lot abutting a public street right-of-way, the landscape installed shall at a minimum meet the number**

of landscaping points specified in Table 78-604. The actual number of points required for such landscaping shall be computed on a prorated basis, and installed and maintained per the requirements of section 78-612. 40 landscaping points are required for every 100 linear feet of street frontage. We will need more information to review this requirement.

- Shrubs shall not be used to meet street frontage landscaping requirements. A minimum of 50 percent of all points shall be devoted to climax or tall trees, or a combination of such trees, and a minimum of 30 percent of all points shall be devoted to medium trees.

b. Paved Areas:

- Paved areas must contain a minimum amount of landscaping within, or within ten feet of, the paved area. The intent is to require a continuous visual screen of parking areas from the public rights-of-way at a minimum height of 40 inches.
- A minimum of 360 square feet of landscaped area, which shall be located within ten feet of the paved area, is required for the placement of every 100 paved area landscaping points. Said area does not have to be provided in one continuous area. Plants used to fulfill this requirement shall visually screen parking, loading and circulation areas from view from public streets. 540 square feet of landscaped area is required.
- For every 20 off-street parking stalls or 10,000 square feet of pavement (whichever yields the greater landscaping requirement) located in a development, the landscaping installed shall at a minimum meet the number of landscaping points specified in Table 78-604. The actual number of points required for such landscaping shall be computed on a prorated basis. 150 landscaping points are required for 50 parking stalls.
- A minimum of 30 percent of all points shall be devoted to climax or tall trees, or a combination of such trees, and a minimum of 40 percent of all points shall be devoted to shrubs.
- Parking lot design shall employ interior landscaped islands with a minimum of 400 square feet at all parking island ends, and in addition shall provide a minimum of one landscaped island of a minimum of 400 square feet in each parking aisle for every 20 cars in the aisle. Aisle-end islands shall count toward meeting this requirement. Landscaped medians shall be used to break large parking areas into district pods, with a maximum of 100 spaces in any one pod. The parking lot will need to be designed to meet these requirements.

4. The landscaping bufferyard requirement for an institutional district when adjacent to residentially zoned property is as follows:

- The level of opacity required is 0.40. This requirement is 0.60 when using lights at night.
- See Table 78-610(4)(b) for required bufferyard width, structure (fencing/berm) and landscaping points. The adjacent residential property to the south has a side yard length of 297 feet. We will need a plan to address this requirement.

5. Access standards per zoning code section 78-702:
  - **Each access point onto a public street or right-of-way shall have a permit issued by the Director of Planning & Development and each lot shall not have more than two access points on any street adjacent to any lot.**
  - **The distance from an access drive to the property line of an adjacent property shall not be less than five feet, as measured at the right-of-way line.**
  - **The minimum width of a non-residential access drive shall be 18 feet while curb openings shall have a maximum width of 30 feet as measured at the right-of-way line.**
  - **Access drives may be flared between the right-of-way line and the roadway up to a maximum of five additional feet and may be exceeded by explicit Planning Commission approval.**
  - **All access approach areas located within a street right-of-way shall be paved to the satisfaction of the Director of Planning & Development with a hard, all-weather surface, and shall be maintained so as to prevent erosion of gravel, dirt, or other material into the right-of-way. This requirement must be fulfilled prior to occupancy, unless granted a time-specific extension in writing by the Director of Planning & Development.**
  
6. Off-street parking requirements per zoning section 78-703:
  - **All off-street parking and traffic circulation areas shall be completed prior to occupancy and shall be maintained in a dust free condition at all times.**
  - **All off-street parking and circulation areas shall be paved with a hard, all-weather surface, to the satisfaction of the Director of Planning & Development. Surfaces for six or more vehicles shall be marked in a manner which clearly indicates required parking stalls.**
  - **All off-street parking and traffic circulation areas serving 6 or more vehicles shall be lit so as to ensure the safe and efficient use of said areas during the hours of use. An illumination level of between 0.4 and 1.0 footcandles is recommended for said areas, and said illumination level shall not exceed 0.5 footcandles at the property line.**
  - **The required aisle width between 90 degree parking stalls is 24 feet.**
  - **Handicapped parking spaces shall be provided at a size, number, location, and with signage as specified by state and federal regulations.**
  - **The minimum width of a parking space shall be 9 feet, while the minimum length shall be 18 feet.**
  - **Any development may seek permission to not install a portion of its required parking at the time of site plan review; however, said site plan shall depict the minimum number of required parking spaces.**
  
7. Bicycle parking standards per section 78-704(13):
  - **For non-residential sites having an off-street parking requirement of 100 spaces or more, off-street bicycle parking spaces shall be provided in a number equal to five percent of the parking space requirement.**
  - **See more specification in section 78-704(13).**
  
8. The City Comprehensive Plan Planned Land Use Map depicts this property as Public Open Space which is consistent with the zoning and use.

If you have any questions, please contact me at 608-646-0421

Sincerely,  
City of Stoughton

*Michael P. Stacey*

Michael P. Stacey  
Zoning Administrator//Assistant Planner

cc. Planning Commissioners

**AN ORDINANCE TO CREATE CHAPTER 67 OF THE CODE OF  
ORDINANCES OF THE CITY OF STOUGHTON ESTABLISHING IMPACT  
FEES**

The City Council of the City of Stoughton, Dane County, Wisconsin, does ordain as follows:

**Section 1:** Chapter 67, as it relates to impact fees is hereby created to read as follows:

**Chapter 67  
Impact Fees**

- Sec. 67-1 Authority
- Sec. 67-2 Purpose
- Sec. 67-3 Definitions
- Sec. 67-4 Imposition of Impact Fees
- Sec. 67-5 Parks, Playgrounds and Land for Athletic Fields Impact Fee
- Sec. 67-6 Fee Reduction
- Sec. 67-7 Exemption From Fees
- Sec. 67-8 Administration and Review
- Sec. 67-9 Appeal
- Sec. 67-10 Severability
- Sec. 67-11 Effective Date

**Sec. 67-1. Authority**

This ordinance is authorized under §66.0617, Wis. Stats. The provisions of this ordinance shall not be construed to limit the power of the City to adopt other ordinances pursuant to any other source of local or state authority, nor to utilize any other methods or powers otherwise available for accomplishing the purposes set forth herein, either in substitution of or in conjunction with this ordinance.

**Sec. 67-2. Purpose**

The purpose of this ordinance is to promote the public health, safety and general welfare of the community and to facilitate the adequate provision of parks, playgrounds and land for athletic fields by imposing impact fees upon developers to pay for the capital costs of public facilities that are necessary to accommodate land development.

**Sec. 67-3. Definitions**

As used in this section, the following terms shall have the designated meanings indicated:

- (1) CAPITAL COST. The capital costs to construct, expand or improve public facilities, including the cost of land, and including legal, engineering and design costs to construct,

expand or improve public facilities, except that not more than 10% of capital costs may consist of legal, engineering and design costs unless the City can demonstrate that its legal, engineering and design costs which relate directly to the public improvement for which the impact fees were imposed exceed 10% of capital costs. Capital costs does not include other non-capital costs to construct, expand or improve public facilities or the costs of equipment to construct, expand or improve public facilities.

(2) DEVELOPER. The legal or beneficial owner(s) of a lot or parcel proposed for inclusion in a development, including an optionee or contract purchaser.

(3) IMPACT FEES. Cash fees or contributions of land imposed upon a developer under this chapter.

(4) LAND DEVELOPMENT. The construction or modification of improvements to real property that creates additional residential dwelling units within the City or that results in nonresidential uses that create a need for new, expanded or improved public facilities within the City.

#### **Sec. 67-4. Imposition of Impact Fees**

(1) Impact fees are hereby imposed on all developments and land divisions within the City of Stoughton and shall be calculated pursuant to this ordinance.

(2) For all land development, impact fees shall be due at the issuance of a building permit. As such, building permit approval shall be contingent upon payment of said fees and no permit shall be issued for development until payment is received.

#### **Sec. 67-5. Parks, Playgrounds and Land for Athletic Fields Impact Fee**

(1) Any developer creating or constructing additional residential dwelling units within the City shall pay a fee to the City to provide for the capital costs necessary to accommodate the parks, playgrounds and land for athletic fields needs of land development, except as provided in Sec. 67-7 below.

(2) The amount of the fee per residential dwelling unit to be constructed or created by the proposed development, subject to adjustment pursuant to Sec. 67-6 below, shall be as follows:

- a. For single-family or two-family residential development, the fee shall be \$912 per dwelling unit for park facilities, \$2,805 per dwelling unit for parkland, for a total of \$3,717 per dwelling unit (\$7434 for two-family structure) for all impact fees.
- b. For multi-family residential development units of 2 bedrooms or more, the fee shall be \$684 per dwelling unit for park facilities, \$2,104 per

dwelling unit for parkland, for a total of \$2,788 per dwelling unit for all impact fees.

- c. For multi-family residential development units of 1 bedroom or less, the fee shall be \$456 per dwelling unit for park facilities, \$1,402 per dwelling unit for parkland, for a total of \$1,859 per dwelling unit for all impact fees.

(3) The park impact fees collected by the City shall be placed in a special fund which shall be separate from the general fund of the City, and the special fund and all interest earned thereon shall be used exclusively for the capital costs for parks, playgrounds and land for athletic fields within the City.

(4) Impact Fees imposed and collected by the City under this Chapter shall be used within the time limits defined by Section 66.0617(9) Wisconsin Statutes by the City to pay the Capital Costs of the Public Facilities for which they were imposed, or in the alternative, refunded to the current owner of the real property with respect to which the Impact Fees were imposed along with any interest that has accumulated. Specifically, the time limits shall be as follows:

- a. With regard to impact fees collected after April 10, 2006 but within 7 years of the effective date of the ordinance enacting the impact fees, 10 years after the effective date of the ordinance enacting the impact fees.
- b. With regard to impact fees collected after April 10, 2006 but more than 7 years after the effective date of the ordinance enacting the impact fees, 15 years after the date on which the fee was collected.
- c. With regard to impact fees collected within 7 years after the effective date of the ordinance enacting impact fees, 10 years after the effective date of the ordinance enacting impact fees.
- d. With regard to impact fees collected more than 7 years after the effective date of the ordinance enacting impact fees, 15 years after the date on which the fee was collected.

#### **Sec. 67-6. Fee Reduction**

Any impact fee imposed under this section shall be reduced by the amount of capital costs otherwise imposed by the City upon land development, for the same public facilities for which an impact fee is imposed under this section, including special assessments, special charges, land dedications or fees in lieu of land dedications under Ch. 236, Wis. Stats., or any ordinance adopted thereunder or any other items of value. Impact fees imposed under this section shall also be reduced to compensate for moneys received from



the federal or state government specifically to provide or pay for the public facilities for which the impact fees under this section are imposed.

#### **Sec. 67-7. Exemption From Fees**

The lawful new construction of a single-family dwelling structure razed or to be razed within one year of the date of the issuance of a building permit for the new construction as part of the new construction project shall be exempt from the fees imposed under this section. Any new construction of a single-family dwelling structure upon a single parcel of land involving the demolition of a preexisting residential structure upon such single parcel of land, which project is similar to, but not exactly as described above, may be found to be exempt upon application to the City Council and a finding by the City Council that such project does not bear a rational relationship to the need for new, expanded or improved public facilities required to serve such development. Such application shall be made to the City Council prior to the payment of any fees under this section.

#### **Sec. 67-8. Administration and Review**

All fees collected and special accounts maintained under this section shall be subject to administration by the City Treasurer. The Treasurer shall report annually to the City Council with regard to all deposits, withdrawals and fund balances in these accounts. The purpose of the annual report is to provide the City Council with information necessary to determine that all funds collected are spent within the time required for the purpose intended and that the amount of fees imposed continues to represent an equitable and reasonable apportionment of the cost of public improvements and requirements generated by land development. Upon such considerations and for such purposes, the City Council may determine whether there exists any reasonable need for refund of fees previously collected. The impact fees imposed under this section shall be increased annually at a rate equal to the percentage change in the Engineering News Record Construction Cost Index for the previous 12 months, with the adjustment effective January 1 of each year. The City Treasurer or designee shall calculate the adjusted fees and maintain a copy of the calculation and the adjusted impact fees in the office of the City Clerk.

#### **Sec. 67-9. Appeal**

Any developer upon whom an impact fee is imposed under this section shall have the right to contest the amount, collection or use of the impact fee to the City Council, provided that the developer files a written notice of appeal in the City Clerk's office within 15 days of the issuance of a building permit upon which the impact fee is imposed. Such notice of appeal shall be entitled "Notice of Appeal of Impact Fee" and shall state the developer's name, address, telephone number, address (if available) and legal description or tax parcel identification number of the land development upon which the impact fee is imposed, and a statement of the nature of and reasons for the appeal. The City Clerk shall schedule the appeal for consideration by the City Council at a regular

meeting as soon as reasonably practicable under the circumstances and shall notify the developer of the time, date and place of such meeting, in writing, by regular mail, deposited in the mail no later than at least ten days before the date of such meeting. Upon review of such appeal, the City Council may adjust the amount, collection or use of the impact fee upon just and reasonable cause shown.

**Sec. 67-10. Severability**

If any provision of this Ordinance is found to be illegal, the remaining provisions shall remain in effect.

**Sec. 67-11. Effective Date**

This Ordinance shall take effect on July 2, 2009.

Adopted this 23<sup>rd</sup> day of June, 2009

\_\_\_\_\_  
James S. Griffin, Mayor

Attest: \_\_\_\_\_  
Luann J. Alme, City Clerk

## Quick Review of the Impact Fee Study

### Public Needs Assessment

1. Inventory of existing public facilities including identification of existing deficiencies
2. An identification of new public facilities, or improvements and expansions of existing public facilities that will be required because of new land development.
3. A detailed estimate of the capital costs of providing the new public facilities or improvements and expansions previously mentioned. This includes an estimate of the effect of imposing impact fees on the affordability of housing within the municipality.

### Deficiency Growth Analysis

Approximately 70 percent of the costs for future parkland are related to serving new growth in the City and are therefore eligible for recovery through the imposition of an impact fee for parkland.

### Computation of Impact Fees

The analysis resulted in the computation of an impact fee in the amount of \$912 for park facilities and \$2,805 for parkland (fee in lieu of land), for a combined fee of \$3,717 per single-family residence. The City's policy is to ask for land whenever possible.

The fee in lieu of land follows the staff request to be able to purchase the equivalent amount of land with the fee.

### Land Dedication

The parkland dedication is recommended to be 1467.80 sq. ft. per dwelling unit or 11.2 acres/1000 population (Table 9)

### Comparisons

<b>Land Dedication</b>	Current	1750 sq. ft. per du or 15.91 acres/1000
	Impact Fee Ord.	1467.80 sq. ft. single family home lot or 11.2 acres/1000
<b>Park Dev.</b>	Current	\$1031.89 per du
	Impact Fee Ord.	\$ 912 per single family home
<b>Fee in lieu Of land</b>	Current	\$ 492.41 per du
	Impact Fee Ord.	\$3717 per single family home

**Location = 800**

**Class = 10**

000336	MANDT PARK		
	000	2,000.00	0.00
000337	EAST SIDE PARK		
	000	1,000.00	0.00
000338	RIVERSIDE PARK		
	000	1,000.00	0.00
000339	DIVISION STREET PARK		
	000	1,000.00	0.00
000340	VETERANS PARK		
	000	1,000.00	0.00
000341	LOWELL STREET PARK		
	000	1,000.00	0.00
000342	BJOIN PARK		
	000	2,000.00	0.00
000343	AMUNDSON PARK(LANDFILL)		
	000	1.00	0.00
000344	DUNKIRK PARK		
	000	1,000.00	0.00
000345	NORSE PARK		
	000	20,000.00	0.00
000346	SCHEFELKER PACK		
	000	20,000.00	0.00
000347	RACETRACK PARK		
	000	#####	0.00
000348	VIRGIN LAKE PARK		
	000	#####	0.00
000349	CRIDDLE PARK		
	000	25,000.00	0.00

**Location = 800**

**Class = 10**

	#####	0.00	_____
Less Remaining Values			
Count = 0			
Net Total	#####	0.00	_____

**Class = 20**

000354	MANDT BATH HOUSE		
	000	25,000.00	0.00
000356	POLE BUILDING #1		
	000	30,000.00	0.00
000357	POLE BUILDING #2		
	000	32,000.00	0.00
000358	MANDT BATH HOUSE ADDN		
	000	5,000.00	0.00
000359	SHEEP BARN ADDITION		
	000	5,000.00	0.00
000360	EAST SIDE PARK SHELTER		
	000	20,000.00	0.00
000362	NORSE PARK SHELTER		
	000	30,000.00	0.00
000363	MANDT SHOW ARENA		
	000	65,000.00	0.00
000364	AMUNDSON SHELTER		
	000	11,712.00	0.00
000365	LOWELL PARK SHELTER		
	000	16,000.00	0.00
000366	RACETRACK GARAGE		
	000	10,000.00	0.00
000367	RACETRACK BARN		

000368	000	30,000.00	0.00
		MANDT SWIM SHELTER	
	000	50,000.00	0.00
000369		BJOIN PARK SHELTER	
	000	25,000.00	0.00
000536		MANDT RABBIT BARN	
	000	45,000.00	0.00
000537		MANDT 4-H YOUTH BUILDING	
	000	30,000.00	0.00
000636		RACETRACK PARK CONCESSION STAND	
	000	60,000.00	0.00
000687		Norse Park Shelter Sides	
	000	5,000.00	0.00
000717		Westview Ridge Shelter	
	000	50,000.00	0.00
000770		Pool Addition	
	000	0.00	24,000.00

**Location = 800**

**Class = 20**

	#####	24,000.00	
Less Remaining Values			
Count = 0			
Net Total	#####	24,000.00	

**Class = 60**

000370		BJOIN PARK EQUIP	
	000	21,000.00	0.00
000371		VETERANS PARK EQUIP	
	000	15,750.00	0.00
000372		MANDT PARK EQUIP	
	000	63,504.00	0.00
000373		LOWELL PARK EQUIP	
	000	5,250.00	0.00
000374		EAST SIDE PARK EQUIPMENT	
	000	21,000.00	0.00
000375		DUNKIRK PARK EQUIP	
	000	10,500.00	0.00
000376		LIGHTS-MANDT PARK	
	000	60,000.00	0.00
000380		MANDT PARK FENCING	
	000	6,000.00	0.00
000381		MANDT POND FENCING	
	000	8,000.00	0.00
000383		RACE TRACK PARK FENCING	
	000	15,500.00	0.00
000384		RACETRACK PARK FENCING	
	000	15,000.00	0.00
000385		RACETRACK PARK LIGHTING	
	000	86,000.00	0.00
000386		CRIDDLE PK PLAY STRUCTUR	
	000	50,000.00	0.00
000389		RACETRACK PRK PLYGRND EQ	
	000	15,000.00	0.00
000390		SCHELFER PARK EQUIPMENT	
	000	5,000.00	0.00
000391		NORSE PARK PLAY STRUCTUR	
	000	20,000.00	0.00
000448		EAST SIDE PARK EQUIPMENT	
	000	20,000.00	0.00
000493		BJOIN PARK PLAYGROUND EQUIPMENT	
	000	15,000.00	0.00

000494	VIRGIN LAKE PLAYGROUND EQUIPMENT		
	000	20,000.00	0.00
000495	YAHARA RIVER TRAIL BRIDGE		
	000	15,525.00	0.00
000557	DUNKIRK PARK PLAYGROUND EQUIPMENT		
	000	22,000.00	0.00
000558	LOWELL PARK PLAYGROUND EQUIPMENT		
	000	20,000.00	0.00

**Location = 800**

**Class = 60**

000637	MANDT PLAYGROUND EQUIPMENT		
	000	22,000.00	0.00
000638	MANDT PARK SKATEPARK EQUIPMENT		
	000	28,000.00	0.00
000656	VETERANS PARK PLAY STRUCTURE		
	000	24,000.00	0.00
000667	Westview Ridge Playstructure		
	000	27,000.00	0.00
000688	Mandt Park Fencing		
	000	23,000.00	0.00
000756	Roby/Page Parkland Play Structure		
	000	15,000.00	0.00



## **PARKS AND RECREATION COMMITTEE MEETING MINUTES**

Wednesday, February 1, 2012  
Hall of Fame Room

Present: Alderpersons: Greg Jenson, Sonny Swangstu, Eric Olstad and Parks and Recreation Director Tom Lynch  
Absent and Excused: Dave McKichan  
Guests:

### **Call to Order**

By Olstad at 6:00 PM

#### 1. Communications

Lynch shared some options for a logo change as part of an improved marketing effort in the Recreation Department. He also showed the committee several promotional brochure options with name changes for the pool. In both cases the committee indicated their preferences.

### **Old Business**

#### 2. Racetrack Park Parking Options

Lynch informed the committee that according to the City code for parking lots we would need to provide a finished asphalt parking lot at Racetrack Park, as a way to alleviate the Town of Dunkirk's concerns with parking on Racetrack Road during activity periods. The requested parking lot would cost about \$15,500 to complete with finished asphalt.

*Motion by Jenson, seconded by Swangstu to recommend to the Planning Commission to approve the creation of a 50 car parking lot, with an option to increase the size by 30 spaces, to be located southeast of the ball fields at Racetrack Park, using the Street Department staff and recycled asphalt materials on hand. We are asking for a two year waiver on finishing the project to meet the code, as a way to get funding for the project through the CIP process. Motion passed 3-0.*

#### 3. Kettle Park West Park Options

The committee talked about larger athletic park options around the City that could meet the growing needs as well as bring people to Stoughton for events. Lynch felt the Kettle Park West Plan did a good job meeting the City's current needs.

### **New Business**

#### 4. Approval of January 6, 2011 Minutes

*Motion by Swangstu, seconded by Jenson to approve the minutes from January 6, 2011. Motion passed 3-0*

#### 5. Building Maintenance Discussion

The committee reviewed a list of projects compiled by Sean Brusegar, Parks Maintenance Supervisor. These items would be included in the planned Building Maintenance Fund. This fund would set aside money for scheduled maintenance projects such as roof and equipment replacements. This information was included for discussion at the CIP Committee meeting.

#### 6. Youth Center Report

The committee reviewed the attendance numbers for the Youth Center since its inception. The last three months of 2011 proved to be as strong as any in the history of the center.

#### 7. Future Agenda Items

Racetrack Parking  
Pool Update  
Fishing Pier Update  
Kettle Park West  
Youth Center Report

### **Adjournment**

*Motion to adjourn at 7:30 by Jenson, seconded by Swangstu. Motion passed 3-0.*

The River Trail Task Force committee was appointed by Mayor Johnson during her first term with the direction of enhancing the Yahara River. With that vision, the committee pursued a trail system that would allow multiple recreation uses, improve access to the river and create as many off road trails as possible.

Over the years, the trail system has grown. Trails are given consideration in all new subdivisions with the ultimate goals of connecting the entire City with trails to parks, schools and the Yahara River.

A recent project to extend the trail system is an off road path from Mandt Park to Riverside Park.

We are now considering ways to reconfigure Riverside Rd. There will be a fishing pier added to Riverside Rd. The pier will be located in a very narrow section of the park and will be very close to the road.

Our proposal:

1. Create a trail on the road.
2. Move the existing car barrier on the river to the road.
3. Protect pedestrians while adding another segment to the trail.
4. Turn Riverside Rd. into a one way going west, beginning at the west side of the cemetery service road.

This recommendation is consistent with our initial directive to enhance the Yahara River. These changes would provide a safer street, connect another park to the whole system while providing ADA requirements.

Change is rarely easy. If quicker routes for cars remains the only goal, this idea is a hard sell.

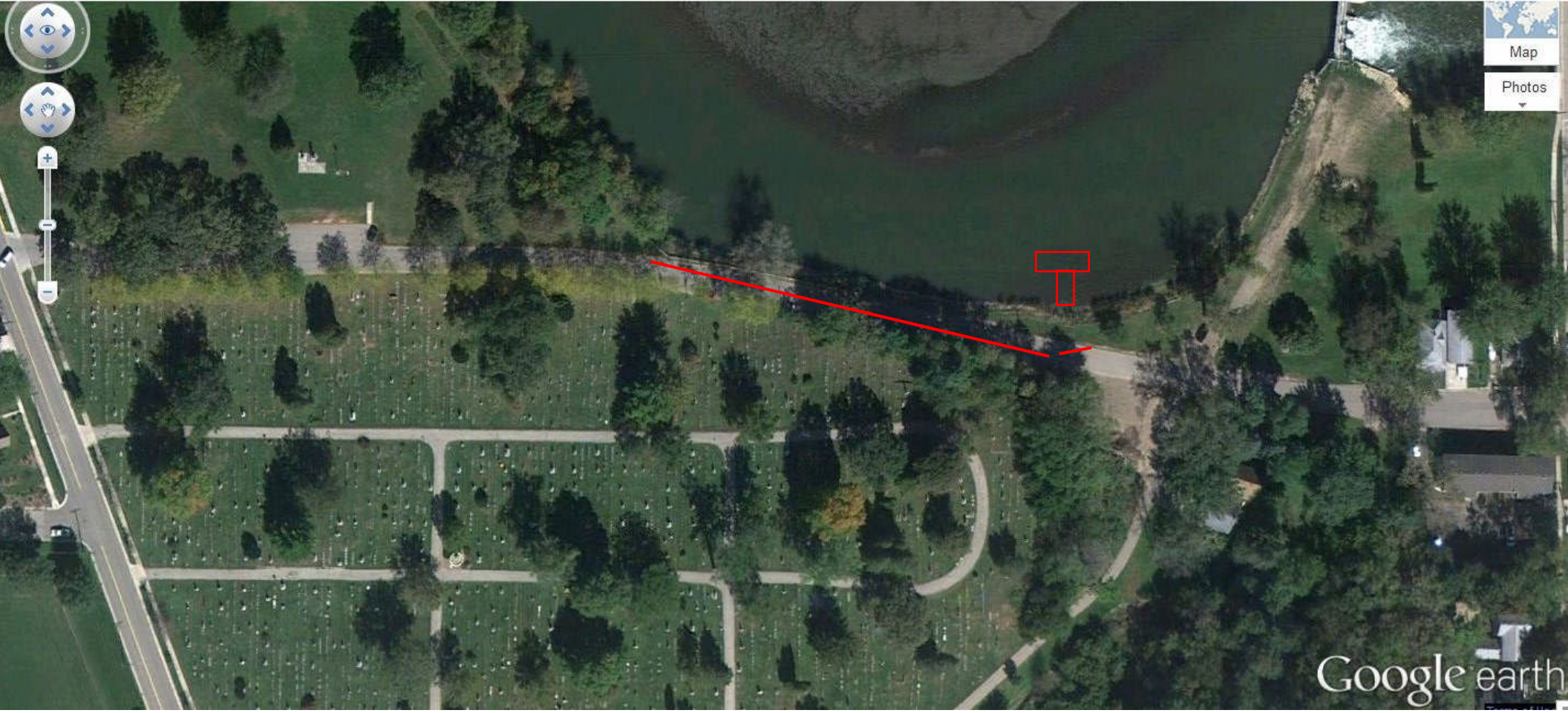
If the goal is to find ways to enhance the Yahara River and implement the Parks and Recreation Long Range Plan, this idea would add another element to the beauty of the Yahara River, improve safety for trail users and connect three parks together.

Thank you for your consideration.

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Nancy Hagen  
River and Trail Chair





Map  
Photos

Google earth

River and Trails Task Force  
February 6, 2012  
Hall of Fame Room

Present: Jon Lewis, Jim Wilcox, Sandra Black, Nancy Hagen, Joni Dean, Larry Liebmann, David Sharpe, Greg Jensen, Tom Lynch.

CALL TO ORDER: Chair Nancy Hagen called the meeting to order at 6:01 p.m.

1. Communications: Tom provided a map of Kettle West, the new development west of Stoughton. The Task Force will make a future motion to ensure that the development of the trail be at the cost of the developer.

OLD BUSINESS:

2. Dane County Trail: Darren Marsh had a conflict for tonight but will come to a future meeting. Tom will invite him to the March 5, 2012 meeting.

3. Amundson Park Prairie: Nancy spread the seed recently, while there was still snow in the ground.

4. Riverside Drive Path Proposal: Nancy wrote a proposal that was discussed. Corrections were made including starting the one way road west of the dirt pile on Riverside Drive. Motion by Jensen, with a second by Sharpe to send this proposal to the Parks and Recreation Committee. Carried.

NEW BUSINESS:

5. January 9, 2012 Minutes: Motion by Hagen with a second by Lewis. Carried.

6. Facebook Website: Steve Tone contacted Tom Lynch for content of the Yahara River Trail on the website. Nancy shared a written documentation of the history. This will be provided to Steve Tone for inclusion on the Facebook page.

7. Jefferson Street Bridge: Motion by Wilcox with a second by Liebmann to support saving the Jefferson Street Bridge. Carried.

8. Membership Terms: Agreed to keep the one-year terms.

9. Spring Clean-Up: Scheduled for 4/21/12. Tower Times on 3/15/12 will include the following: date and time of clean-up; river trail from Riverside to Fourth Street to Mandt Park; support preserving the Jefferson Street Bridge.

10. Adjournment: Motion by Hagen with a second by Lewis to adjourn at 6:55 p.m.

Respectfully submitted,

Joni Dean