



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Parks and Recreation Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the: **PARKS AND RECREATION COMMITTEE OF THE CITY OF STOUGHTON**  
Date /Time: **Wednesday, August 3, 2011 @ 6:00**  
Location: **Hall of Fame Room/City Hall (381 E Main St, Stoughton WI 53589)**  
Members: **Sonny Swangstu, Dave McKichan, Eric Olstad, Greg Jenson, Donna Olson**

CC: **Attorney Matt Dregne, Department Heads, Stoughton Newspapers, Pili Hougan, Debbie Myren, Sean Brusegar, Council Members**

\* Note-For security reasons, the front doors of the City Hall building (including the elevator door) will be locked after 4:30 p.m. If you need to enter City Hall after that time, please use the entrance on the east side of City Hall (the planning department door). If you are physically challenged and are in need of the elevator or other assistance, please call 873-6677 prior to 4:30 p.m.

### Item # CALL TO ORDER

1 Communications:

### Item # OLD BUSINESS

2 Meeting Day and Time

### Item # NEW BUSINESS

3 June 20, 2011 Minutes

4 Youth Center Program Option

5 Mandt Park Pool Plan

6 Future Agenda Items

### ADJOURNMENT



## **PARKS AND RECREATION COMMITTEE MEETING MINUTES**

Monday June 20, 2011  
Recreation Department

Present: Alderpersons Greg Jenson, Eric Olstad, Dave McKichan and Parks and Recreation Director Tom Lynch  
Absent and Excused: Sonny Swangstu  
Guests: Andrew Brantmeyer

### **Call to Order**

By Lynch at 6:15 PM

#### 1. Election of Chair

Eric Olstad was elected chair by 3-0 vote

#### 2. Election of Vice Chair

Sonny Swangstu was elected vice chair by 3-0

#### 3. Communications

none

### **Old Business**

None

### **New Business**

#### 4. Approval of March 21, 2011 Minutes

*Motion by McKichan, seconded by Jenson, to approve the minutes from March 21, 2011 with correction. Motion passed 3-0.*

#### 5. Meeting Day and Time

The committee decided to make the second Monday of the month at 6:00 PM the regular meeting date.

#### 6. Racetrack Road Parking

Lynch reported that representatives from the Town of Dunkirk requested that Stoughton make the west side of Racetrack Road, along the park, a no parking area. They had concerns about pedestrian safety and cars turning around on their properties.

The committee had several questions that could not be answered at the time. Lynch will pursue more information.

No action taken

#### 7. Fishing Pier Project

Lynch asked for approval for the construction and placement of a handicapped fishing pier near Riverside Park. This project was planned and will be constructed by Tom Wisersky, going for an Eagle Scout badge. His father Dave is very involved and has experience in construction. The project is being funded by a grant from the Madison Fishing Expo (\$3000) and a gift from Andrew Brantmeyer (up to \$7000) in honor of his parents. The pier has been in the works for several years, being preceded by a fish cribs project and the approval of a trail project leading to the location. Engineering is being provided as a gift from Carl Chenoweth and Resource Engineering Associates

*Motion by McKichan, seconded by Jenson, to recommend to Council, approval of a handicapped accessible fishing pier being located along Riverside Drive, for an estimated cost of \$8686, with*

*funds coming from the Madison Fishing Expo and Andrew Brantmeyer, in the name of his parents. Motion passed 3-0.*

**8. Budgeting For Outcomes**

Lynch gave an update on the offers to be presented by Parks and Recreation. No action needed.

**Adjournment**

*Motion to adjourn at 6:55 by Jenson, seconded by McKichan. Motion passed 3-0.*

## Youth Center Programming Project

- Goal:** To provide a complete programming option to the Stoughton Area Youth Center.
- Solution:** The City will contract with the Friends of the Stoughton Area Youth Center who will contract with a program to implement the program, "Hands on Tools for Success" at the SAYC.
- The Program:** Hands On Tools for Success provides programming designed for students in grades 5-12 that provides the opportunity to build skills which will improve scholastic ability, participate in community service and eventually allow them to be qualified to either attend college or enter the workforce fully prepared to excel in the field of their choice.

The participants in this program will learn study, and time management skills, interviewing techniques, financial management, team building, and career assessment. This program centers on the relationships of adult professionals mentors and teen participants.

The program also includes daily and weekly activities that include baking and cooking, family movie nights, computer programming, an entrepreneur program, gardening, fitness, dance, lock-ins, day trips, band nights, social issue classes and expanded hours.

An Adventure Day Camp and Leadership Camps will be run in the summer as both a Youth Center program and a fund generator. This week long program will be action packed and will offer campers an opportunity to take part in many challenging outdoor activities. These new experiences are designed to promote self-confidence and build trust including teambuilding challenges, canoeing, hiking, and will culminate with an overnight campout. This is a program which will foster the development of positive social and learning skills. The result is a community in which campers have fun as they build and maintain healthy relationships, increase self-esteem, and improve their ability to learn.

The center will also be used to bring the community in, during non YC program hours, for other uses such as a space for parents of young children, baby sitting classes, dance, and fitness programs.

The program will operate for students after school from 3-6 PM, and on non-school days from 12-6 PM. There will be programming on selected weekend nights from 7-10 PM. Expanded hours will be created based on funding and staffing.

Fundraising in and outside of the community will be an important component to provide activity opportunities.

Interns for local colleges and volunteers will be used to supplement staffing at the center. The Assistant Youth Center Manager position will be maintained as funding is available.

Price: \$64,000 for wages and benefits.  
\$6,000 for staff and program needs.

Funding: \$20,000 from the City of Stoughton  
\$50,000 from an Anonymous donor

Payments would come from the Friends of the Stoughton Area Youth Center on a contract basis.

Oversight: The City of Stoughton through the Common Council, Parks and Recreation Committee, Mayor and Parks and Recreation Director while working with the Friends of the Stoughton Area Youth Center, will have oversight of the Youth Center operations and the contracted program.

City Budget:

<b>Revenue</b>	
Rental Income	\$14,400
Special Events	\$ 3,000
Donations	\$ 7,000
Dane County Grant	\$ 8,000
United Way Grant	\$14,000
	<b>\$46,400</b>

<b>Expenses</b>	
<b>Personnel</b>	
Salary-Recreation Director	\$16,703
Benefits-Youth Center	\$ 2,392
Health Ins-Recreation	\$ 4,305
	<b>\$23,400</b>

<b>Operating</b>	
Telephone	\$ 2,500
Program Contract	\$20,000
Utilities	\$13,000
Maintenance	\$ 7,500
Rent (prior year taxes)	\$10,000
Operating Supplies	\$ 1,000
	<b>\$54,000</b>

**Cost to City \$31,000**

# **Hands On-Tools for Success**

## **Programming for**

# **Stoughton Area Youth Center**

### **I. Stoughton Achievers-** (grades 9-12)

The Stoughton Achievers program includes a variety of programs aimed at offering young people grades, in all socio-economic groups to have the opportunity to build skills which will allow them to be qualified to either attend college or enter the workforce fully prepared to excel in the field of their choice.

The participants in this program will be offered the opportunity to learn study, and time management skills, interviewing techniques, financial management, team building, and career assessment. This program centers on the relationships of adult professionals mentors and teen participants.

**Career/Job Workshops and Tours-** program dedicated to the specific areas of professional interest. Achiever participants and their mentors (who are experts in their field) will complete projects that are designed to provide students an opportunity to explore their career interests through real life application. Achievers will participate in tours to local businesses and corporations on a first hand basis. Participants will be allowed to explore a local company and its work environment. (Stoughton area business involvement) Possible clusters/tours: business, communication, computers, education, engineering, health/medical, law and govt., technical disciplines.

**Group Mentoring/ Life Skills-** program is designed to encourage youth to develop healthy relationships with adults. Achievers will learn skills needed for self efficiency. Resume writing, interviewing, budgeting, and credit management will be some of the life skills that will be introduced.

**College Preparation-** This program will assist achievers and their parents in understanding and navigating the college application process. Achievers will practice test taking strategies for college entrance exams. There will be a number of opportunities for college campus visits which will include discussions with housing, financial aid, as well as admissions departments.

**Service Learning-** Service Learning provides experiences that engage youth in meaningful community service opportunities. The value of this portion of this program is to allow youth to assist residents in their own community and develop a sense of purpose and belonging.

**Social Development-** Through program activities and experiences, our participants will learn to set high expectations for themselves, strengthen their competence and self-esteem, improve their skills in planning and decision making, and acquire an optimistic view of their personal futures. Achievers staff and volunteers will integrate/model these values during program delivery.

### **II. Summer Adventure Camp**(Grades 5-8)

Summer Adventure Camp will be a week full of fun and new experiences. The days will be action packed and will offer campers an opportunity to take part in many challenging outdoor activities. These new experiences are designed to promote self-confidence and build trust including teambuilding challenges, canoeing, hiking, and will culminate with an overnight campout. This is a program which will foster the development of positive social and learning skills. The result is a community in which campers and staff alike will have fun as they build and maintain healthy relationships, increase self-esteem, and improve their ability to learn.

Day 1: Team building , group cohesion, sports and games. This day will offer campers a variety of challenging activities and learning opportunities to promote leadership skills, trust, discipline

and motivation.

Day 2: Canoeing-campers will enjoy a chance to experience boating through a canoeing adventure on the Yahara River in Stoughton. All campers will wear Coast Guard Certified Lifejackets at all times.

Day 3: Hiking- Organized group hikes are an important part of Adventure Camp. Both social and educational, hikes provide opportunity for personal interactions, which are critical for the development of positive group experience. Hiking also offers an opportunity for appreciation of the natural landscape residing around some of the great hiking trails in Southern Wisconsin. The locations for the hikes will be announced.

Day 4: Trip To Wisconsin Dells-BBQ-Campers will travel to Wisconsin Dells for the day(camp times extended this day). Campers will get to experience one of the many outdoor water parks in the Dells. The day will end with a BBQ picnic.

Day 5: Overnight Prep-Campout and Campfire-The Summer Adventure Camp experience will wrap up a week of new friendships, new experiences and new skills gained with a overnight campout. Adventure campers will head to the woods to enjoy the experience of an overnight campout. Day 5's activities will include nature crafts, hiking, smore-roasting, campfire skills, tent setting, and the beauty and excitement of a night under the stars. Campers will provide their own sleeping bag and pillows.

III. **Cooking**-On a weekly basis, participants will learn to cook an entire meal. This full preparation of a meal will inspire a willingness to try new foods at home. Participants will learn math skills, the importance of following directions, as well as kitchen safety.

IV. **Baking**-Participants will learn the basics of baking including math skills such as volume, weight and measurement. Participants will learn to bake and decorate their own tasty and colorful cookies, pizzas, cookies, breads and more. Participants will also explore the role of bakery in cultures across the world.

V. **Family Movie Night**- This is an opportunity to bring families together to have fun and grow together. Families will bring their sleeping bags, wear their jammies, and snuggle in with their families for a movie together.

VI. **Entrepreneur Program**- Working with local colleges (Globe University), and local businesses, participants will learn the aspects of owning and operating a business. Budgeting, business plans, marketing, professional conduct, and managing staff are a few of the tools participants will learn through this program. The goal of this program is to equip it's participants to be competent owner/operators in a trade of their choosing.

VII. **Computer Programming**- Participants will have the opportunity to learn the basics of computer programming. The programs that are most prevalent in today's marketplace will be taught by local volunteers. Examples of such programs are Microsoft Excel, and graphic design programs.

VIII. **Young Achievers**- (grades 5-8)- Middle school aged participants in this program will have homework tutors, take part in community service. They will also be matched up with positive mentors from the community, who will inspire the young achievers to do well in school while guiding them towards the Stoughton Achievers program.

I want to also include program ideas I have in order to utilize the building during the day when school is in session. The target audience for these programs, are kids who are not yet in school, or adults who may be home during the day.

Those programs include:

Free program from Madison Children's Museum

Madison Museum of Contemporary Art-Art Cart

MATC providing Adult GED class

Physical Fitness classes taught by Globe University.

We would seek businesses for long-term funding sponsorships for the Stoughton Youth Center. Epic of Verona is an example.

Administrations at both Globe University and MATC have agreed to allow this center to be a site for internships for various areas of study at the Universities. I asked specifically about fitness trainers and licensed teachers to teach classes at the Stoughton Youth Center. I would charge community members for these classes, but the center will not have to pay the instructors for the classes being taught.



# De Issjo Hull

(the Mud Hole)

## A Plan to Revitalize the Mandt Park Pool

**Remove the diving board and platform** The platform needs rebuilding; the area requires a guard; not used enough; safety concern.

**Re-shape the basin** Fill in the diving well; create the most depth in the center; lessen the circumference of the basin to add beach space on the back side.

**Purchase large inflatable play equipment** Use either the park development fund and/or by fund raising with civic groups and business. Also purchase several umbrellas and lawn chairs for the beach.

**Complete and operate concession stand** Finish off the concession room on the new shelter section using park development funds. Contract with an entity to run the operation.

**Change disinfection system** Change from chlorine to a ultraviolet system for disinfecting water.

**Install aeration system** This will improve water quality from an algae standpoint.

**Create a Norwegian Theme** Work with a civic group, church or business to change the look and feel of the pool. I suggest creating a Norwegian theme with colors, pictures (rosemaling maybe), and terminology

**Increase daily fee** We believe that making the above changes will increase the demand at the pool. Raising the fee to cover costs would be accepted by the public.

Cost:	Play structures	\$30,000
	Ultraviolet and aeration	\$ 6,000
	Concession Stand	<u>\$ 5,000</u>
	Project Cost	\$41,000

Budget:	Chlorine	\$ 9,500
	UV costs	<u>\$ -1,000</u>
	Savings per year	\$ 8,500

	Revenue	\$12,000
	Revenue Projected	<u>\$16,000</u>
	Increased Revenue	\$ 4,000

Cost Recovery: 3 1/2 years

Community Benefit: positive exposure, pride, economic impact



# CITY OF STOUGHTON

BALANCE SHEET

JUNE 30, 2011

## FUND 223 - PARK DEVELOPMENT FUND

### ASSETS

223-11100	PRIMARY CHECKING- PARK DEV	71,925.91	
223-11302	WISC INVESTMENT FUND	40,199.29	
223-13012	RECEIVABLES-PRIOR YEAR	56,141.00	
223-15100	DUE FROM GENERAL FUND	.00	
		<hr/>	
	TOTAL ASSETS		168,266.20

### LIABILITIES AND EQUITY

#### LIABILITIES

223-21100	ACCOUNTS PAYABLE	.00	
223-25400	DUE TO CONSTRUCTION FUND	.00	
223-25410	DUE TO CAPITAL OUTLAY FUND	.00	
		<hr/>	
	TOTAL LIABILITIES		.00

#### FUND EQUITY

223-39000	FUND BALANCE	112,751.22	
223-39010	FUND BALANCE-PARK IMPROV DON	.00	
	REVENUES OVER EXPENDITURES - YTD	55,514.98	
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	TOTAL FUND EQUITY		168,266.20
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	TOTAL LIABILITIES & EQUITY		168,266.20