

Maria Hougan

From: Greg Leck
Sent: Tuesday, April 26, 2011 1:10 PM
To: Carl Chenoweth; Maria Hougan
Cc: Larry Weiss; Ron Christianson; Larry Peterson; Donna Olson
Subject: RE: Personnel Committee Meeting

Alderman Chenoweth,

This was an oversight on my part by not having it on as a Public Safety Committee agenda item. I will have Pili add it and send out an amended agenda right away.

Pili,

Can you add: Request by the police department to add additional Part-time Dispatchers to the available pool of part-time dispatchers.

Gregory W. Leck
Chief of Police
Stoughton Police Department
321 S. Fourth Street
Stoughton, WI 53589
(608) 873-3374
gleck@ci.stoughton.wi.us

From: Carl Chenoweth
Sent: Tuesday, April 26, 2011 12:59 PM
To: Greg Leck
Cc: Larry Weiss; Ron Christianson; Larry Peterson; Donna Olson
Subject: RE: Personnel Committee Meeting

Chief Leck,

Thanks for getting back to me on this matter. I understand some of the confusion but I am not sure why this matter is not being reviewed by the Public Safety Committee first. The policy is in place for the oversight committee to refer these issues onto Personnel or Finance after they have been acted upon. I realize that there will be some time constraints in certain matters but I don't believe this is one of those times. I believe only in these instances is it appropriate for the Department Head and/or the Mayor to take these issues directly to Finance or Personnel.

I hope to review these policies with the new Committee Chairmen of both Finance and Personnel; over the next couple of weeks. This policy is in place to allow the Public Safety Committee membership to understand the issues relating to the request and provide support for the merits of the action during either the Finance or Personnel review. It also helps with committee membership support during the floor debate at the Council.

With that said, I would like to request that the Public Safety Committee agenda be amended to allow review, discussion and referral of this matter onto Personnel Committee.

Thank you,

Ald. Carl T. Chenoweth, President
Stoughton Common Council

From: Greg Leck
Sent: Monday, April 25, 2011 11:06 AM
To: Carl Chenoweth; Kelly Michaels
Cc: Greg Jensen; Larry Peterson; Paul Lawrence; Sonny Swangstu; Donna Olson
Subject: RE: Personnel Committee Meeting

Alderman Chenoweth,

My apologies for the confusion with this issue. I am still getting used to the system formats here in the City of Stoughton. The police department is requesting to simply expand our part-time dispatcher pool from 3 people to 4 people. There is no budgetary impact and this is strictly an operational adjustment to expand our part-time pool.

Currently, the three part-time dispatchers we have are all fulltime employees at other agencies. As a result their availability is dependent on their work schedules and days off rotations. Our intent here is to increase availability and flexibility of finding part-time employees to cover fulltime shift vacancies to avoid overtime costs. A brief historical note is that when the part-time dispatcher program went on line in July of 2010, we saved over \$5,000.00 in 2010 dispatch overtime costs. The part-time program was the reason that we were able to reduce our dispatch overtime funding request for 2011 by \$10,000.00. Our intent of adding to the part-time pool is to hopefully have a better chance of filling open shifts with a part-time dispatcher then to have to cover the shift with overtime.

My staff informs me that when the part-time dispatchers were approved in 2009 there were no numbers set on how many we were authorized to have. I assumed that this was going to then be an operational issue and briefed Mayor Olson of our intent to expand the pool by one. Mayor Olson suggested that it should go to Personnel for review. Personnel had originally intended to hold their meeting today (4-25-11) but that meeting was moved to Thursday (4-28-11). I had intended to make this part of my report to Public Safety, again assuming this was an operational item. I am still attempting to find the previous council approval language for the positions.

In addition, this is a targeted recruitment of an individual that is just becoming available for part-time work. Further the individual has extensive IT skills that none of our current employees have and the department is in extreme need of obtaining. In my excitement of this individuals availability, I was attempting to complete the hiring expeditiously.

I hope this offers an explanation on how this occurred.

Gregory W. Leck
Chief of Police
Stoughton Police Department
321 S. Fourth Street
Stoughton, WI 53589
(608) 873-3374
gleck@ci.stoughton.wi.us

From: Carl Chenoweth
Sent: Sunday, April 24, 2011 8:19 PM
To: Kelly Michaels
Cc: Greg Jenson; Larry Peterson; Paul Lawrence; Sonny Swangstu; Donna Olson; Greg Leck
Subject: RE: Personnel Committee Meeting

Personnel Director Michaels,

Could you please provide background information to my office (ASAP) on how Item #4 was referred to the Personnel Committee meeting agenda of April 28th?

According to my research of meeting minutes for both Finance, Public Safety and Personnel committees; this matter has not been discussed during any regular meeting over the past 90 days. I am concerned that this matter is by-passing Public Safety Committee (policy); along with Finance Committee (fiscal impact) review and proper committee referral procedures. Please include my name as a speaker to the committee on this matter at Thursday's meeting.

Thank you,

Alderman Carl T. Chenoweth, President
Stoughton Common Council

From: Kelly Michaels

Sent: Friday, April 22, 2011 1:23 PM

To: Carl Chenoweth; David McKichan; Donna Olson; Eric Hohol; Eric Olstad; Greg Jenson; Larry Peterson; Larry Weiss; Paul Lawrence; Ron Christianson; Ross Scovotti; Sonny Swangstu; Tim Swadley; Leadership Team

Cc: Maria Hougan; Debbie Blaney; Tamarah Fleres

Subject: Personnel Committee Meeting

The Personnel Committee meeting has been scheduled for Thursday, April 28, 2011. The packet is attached and following is a link to the packet online.

<http://stoughtoncitydocs.com/personnel/>

Please let me know if you need additional information from me.

Kelly Michaels, CMC WCMC
City Clerk / Personnel Director
City of Stoughton
381 E Main Street
Stoughton, WI 53589
(608) 873-6692

