

Karl Manthe

From: Bill Brehm
Sent: Thursday, May 15, 2014 11:17 AM
To: Karl Manthe
Subject: Street Closing Exception
Attachments: overheadfestivalview.pdf

Hi Karl –

As we discussed, the music festival event being put on by the Opera House July 3rd – July 6th will include a request for some street closings.

In addition to the regular street closing request I am hoping for the blessing of the Public Works Committee regarding an exception to rule 8 regarding alcohol in the street or on the sidewalk.

In speaking with Chief Leck, he feels that the temporary fencing that will be in place more or less acts as an extension of Rotary Park and he is comfortable with the alcohol exception in this case. However, we both felt it should be reviewed by Public Works prior to the overall review of the event plan by the Public Safety Committee on May 28th.

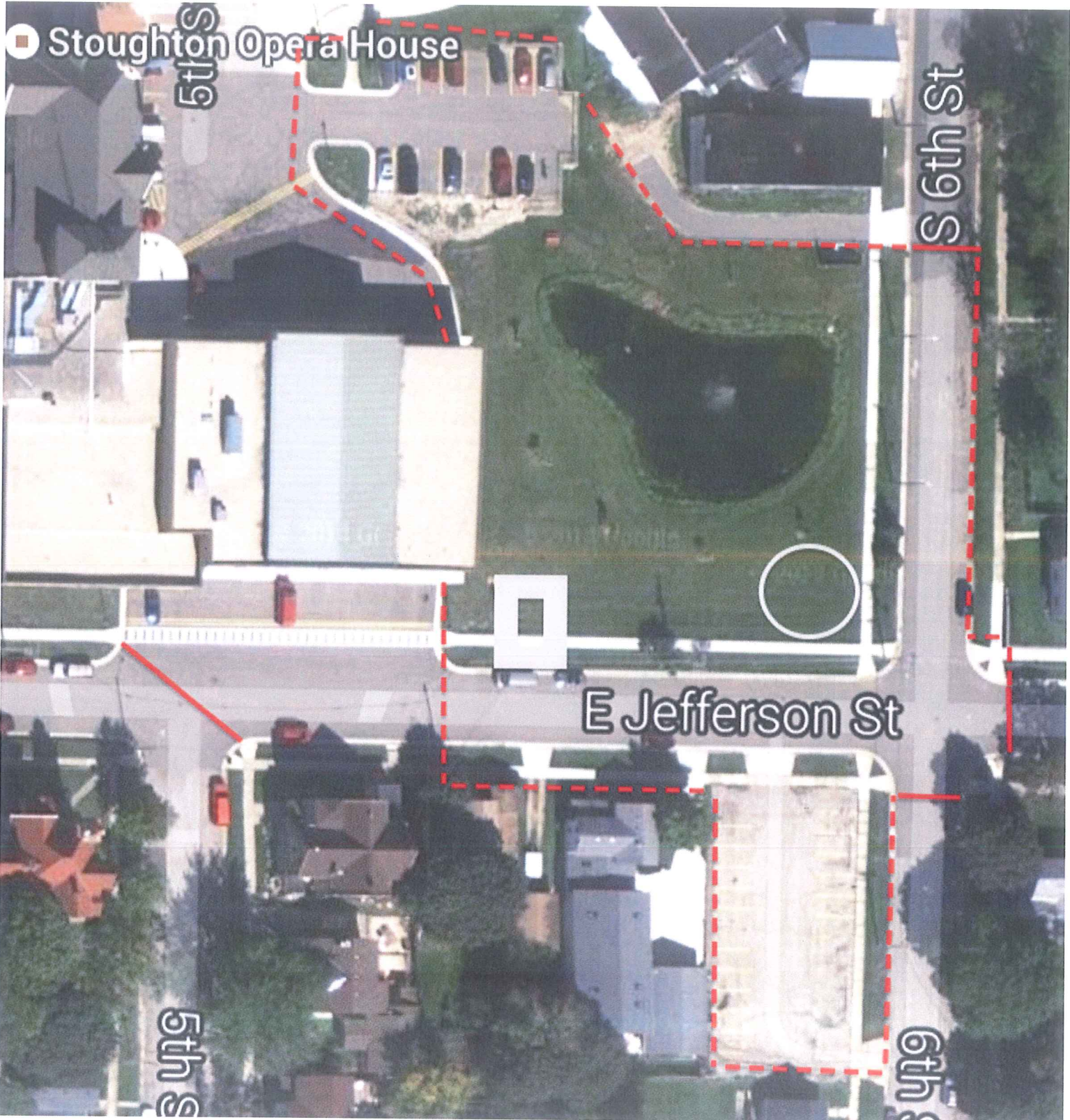
I've attached an image which shows the areas that will be enclosed by temporary fencing for your review. Please let me know if you would like any additional information.

Thanks!

Bill

STREET CLOSINGS FOR BLOCK/NEIGHBORHOOD PARTIES RULES

1. Written application must be received by the City Clerk at least three weeks prior to the requested closing date.
2. A sign off sheet listing all affected individuals in the block agreeing to closure must be submitted to the City Clerk with the application.
3. Proof of Liability Insurance to comply with the City's insurance certificate requirement (see attached) must be submitted with the application.
4. Party requesting closure is responsible for obtaining and using barricades for closure of street per Uniform Traffic Control Device Manual regulations. No City equipment will be available.
5. Applicant shall clearly designate an alternate route during the period in which the street is closed per Uniform Traffic Control Device Manual regulations (see attached), and the route must be submitted with the application. The designation of alternate routes shall be subject to the approval of the Streets Superintendent.
6. When the application is approved, the City Clerk shall notify Fire Department, Police Department, EMS, Street Department and Utilities Department.
7. Parties may run no longer than 9:00 p.m., and comply fully with Ordinance 9.04.
8. No alcohol is permitted in any public area, which includes sidewalks, parkways and streets as per Ordinance 9.05.
9. Party requesting closure is responsible for cleaning all public areas within 12 hours after the event.
10. If set up or clean up are not completed to the satisfaction of the Street Superintendent, a charge of \$500.00 will be issued to the party requesting the closure. If this charge is not paid within 10 days, it will be placed on their tax bill as a special charge.



Stoughton Opera House

S 5th St

S 6th St

E Jefferson St

S 5th St

S 6th St