



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the River and Trails Task Force Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the: **RIVER AND TRAILS TASK FORCE COMMITTEE OF THE CITY OF STOUGHTON**
Date /Time: **Monday, March 4, 2013 @ 6:00 PM**
Location: **Hall of Fame Room/City Hall (381 E Main St, Stoughton WI 53589)**
Members: Jon Lewis, Jim Wilcox, Sandra Black, Nancy Hagen, Bob Diebel, Joni Dean, Larry Liebmann, Ralph Erickson, David Sharpe, John Archer, Greg Jensen, Parks and Recreation Director Tom Lynch

CC: Attorney Matt Dregne, Donna Olson, Department Heads, Stoughton Newspapers, Pili Hougan, Debbie Myren, Sean Brusegar, Council Members. oregonobserver@wcinet.com

* Note-For security reasons, the front doors of the City Hall building (including the elevator door) will be locked after 4:30 p.m. If you need to enter City Hall after that time, please use the entrance on the east side of City Hall (the planning department door). If you are physically challenged and are in need of the elevator or other assistance, please call 873-6677 prior to 4:30 p.m.

Item #	CALL TO ORDER
1	Communications:

Item #	OLD BUSINESS
2	Riverside Dr. Path Report
3	Parks and Open Space Plan Update
4	Signs Update

Item #	NEW BUSINESS
5	January 7, 2013 Minutes
6	River Trail Cleanup April 20
7	Committee Direction
8	Adjournment

ADJOURNMENT

1.2 The 2013 Comprehensive Park and Open Space Master Plan Goals and Objectives

The initial task in preparing any type of planning document includes the formulation of a series of goals and objectives that outline the City's intent throughout the planning document. These goals and objectives will serve as a guide for the City to follow in providing a desired community-wide park and recreation system.

Mission Statement - The overall purpose of the park system and reason for the park land and recreation program provision.

Goal - A broad statement of direction and purpose. A goal should be based on the stated needs of the community. A goal should be long-range and timeless as well as idealistic.

Objective - Defined as a quantifiable aim within a limited time frame. Objectives should be derived from stated goals, quantifiable, specific and within a limited time frame.

A goal provides the City with its long-term destination; objectives act as mile markers along the way. All recommendations listed in the plan are specifically designed to address the goals and objectives listed here.

An Example of a Goal and Objective:

- Goal
Ensure that open space and recreation activities and programs are designed to meet the special needs of all residents, especially the elderly and handicapped.
- Objective
Convert all existing restrooms in the parks to accessible restrooms by the year 2010.

City of Stoughton Parks and Recreation Mission Statement

The City of Stoughton seeks to provide a park and recreation system that will: meet the needs of our current residents and future generations; preserve and protect the City's open space, water, historical and natural resources; and provide a park and recreation program that is designed to enhance City residence's quality of life.

City of Stoughton Goals and Objectives

1. Goal: Maintain an adequate amount of active and passive recreational lands to meet current and future recreational needs.
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Objectives:

- Acquire additional lands for active and passive recreational use based on current demand, demands created by increasing populations, and environmental significance of the land.
- Strive to achieve the goal of at least 10.5 acres of land suitable for active recreation for every 1,000 Stoughton residents.
- Acquire lands suitable for park and recreation use by explicitly stating acceptable characteristics of land for dedication in the parkland dedication ordinance.

2. Goal: Ensure that open space, recreation facilities and programs are designed to meet the special needs of all residents, especially the elderly and disabled.

Objectives:

- Provide for barrier-free access in all new park facility construction and play areas.
- Achieve compliance with accessibility requirements in existing facilities by 2012.
- Encourage participation of elderly and disabled citizens at park and recreational meetings and in recreational programs.
- Comply with the Americans with Disabilities Act as it applies to communication between the Parks and Recreation Department and the public.

3. Goal: Coordinate subdivision review with all departments responsible for providing or maintaining adequate park facilities.

Objectives:

- Consult and incorporate the needs identified in the Comprehensive Park and Open Space Master Plan before subdivision plats are approved.
- Evaluate land dedicated for parks to differentiate between land appropriate for active park use, land appropriate for open space only, and land requiring protection from development. Land requiring protection from development should be protected via the zoning ordinances.
- Continually evaluate and update the subdivision ordinance so that it adequately addresses the park and open space needs of new and existing City residents.

4. Goal: Coordinate development efforts and the use and maintenance of recreational facilities among the City of Stoughton, Stoughton School District, and appropriate public recreation associations.

Objectives:

- Coordinate the public use of indoor and outdoor school recreation facilities.
- Encourage cooperative City/School/Sports Association development projects to help improve and expand recreation opportunities throughout the community in a cost-effective manner.
- Continue the existing policy formal use/revenue/maintenance agreements among the City, school district, and public recreation associations to help operate and maintain public recreation facilities in the City by 2009. Agreements will be reviewed every two years.

5. Goal: Stress the benefits of larger neighborhood and community parks that provide a wide range of facilities over the development of small playground and tot-lot facilities.

Objectives:

- Analyze the location, size and function of existing and proposed parks as annexations, residential development or land use changes occur.
- Use park service area criteria to help determine the location of future park sites (1/4 for a neighborhood park and 1 mile for a community park).
- A community park is needed in the northwest and the southwest sides of Stoughton.

6. Goal: Provide residents with safe and reliable park facilities and equipment throughout the City park system.

Objectives:

- Continue funding the replacement of old and deteriorating recreation equipment at all City parks.
- Continually monitor and maintain existing park equipment to ensure its longevity and safety.

7. Goal: Use all available resources to further enhance the quality of the City's park system.

Objectives:

- Continually pursue state and federal funding programs, which can aid in the purchase and/or development of desired park system improvements.
- Cultivate the existing positive relationships with public and private organizations for donations and volunteer help to aid in park system development.
- Update the City's Comprehensive Park and Open Space Master Plan every five years to maintain grant eligibility.
- Pursue the development of revenue generating recreational facilities and activities, which can aid in the development of new facilities and/or the maintenance of existing facilities.

8. Goal: Recognize the importance of an adequate park budget, which can financially address existing park hazards and allow for future parkland acquisition and future park facility development.

Objectives:

- Use the Comprehensive Park and Open Space Plan's capital improvements program as a guide to establish yearly park budgets.
- Invest funds to develop facilities that will maximize existing park and recreation areas and provide exciting recreational programs to increase park use.

9. Goal: Continue to develop interconnected biking and walking trails that provide easy and safe access to all neighborhoods.

Objectives:

- Expand the mission of River and Trails Task Force to include their involvement in trail and bike path planning.
- Work with Public Works Committee to improve greenway landscaping and help define possible trails through the greenways.
- Work with Planning and Public Works Committee to add routes or bike lanes, when needed, on newly constructed streets that will serve to connect the existing system of biking and walking facilities.

River and Trails Task Force

January 7, 2013

Present: Nancy Hagen, Jon Lewis, Bob Diebel, Larry Liebmann, Ralph Erickson, John Archer, David Sharpe, Sandra Black, Jim Wilcox, Parks and Recreation Director Tom Lynch

Guest: David Kneebone

Meeting called to order at 6:00 p.m . by Nancy H.

Communications:

1. Candlelight ski event is this Saturday night at Lake Kegonsa State Park, weather permitting.

Old Business:

2. Riverside Drive Path-public hearing at Public Works Committee meeting on Tuesday, January 15 at 6:00 pm in Fire Station. Tom will forward meeting notification. Larry noted having received "neighborhood" notification. Nancy will do press release for Hub with bullet points of Task Force position. Took poll of committee members who may be available to attend.
3. Fishing Pier update-pier was moved 30 feet from original site. Some leftover money, discussion of how to use-extend pier, or other upgrades? Could be dependent on decision on Riverside Drive. New cement foundation will be needed.
4. Parks and Open Space Plan Update- Tom asked for discussion regarding review of POS Plan goals, specifically the goal and objectives for #9 that refers to city trails. Discussed mission statement, discussed adding objective referring to trail connections to the state and county trail systems.
The group decided to add goal #10 pertaining to usages of river for enrichment, recreation, wildlife habitat, land dedication for access, etc.- ("To promote and enhance use of Yahara River.") Will be further considered and final writing done at next meeting.
5. Signs update-Tom asked for help regarding reconstruction of osprey sign. Bob will research, and Tom will contact Doug Davis, former member. Cooper's Causeway sign also needs replacing.

New Business:

6. Moved by Jon Lewis, seconded by John Archer to approve minutes of November 8, 2012.
7. Eighth St. Pedestrian Bridge-Tom has been in touch with J. Gryttenholm regarding reapplication for Bryant Foundation monies; no response yet.
8. Moved to adjourn by Ralph Erickson, seconded by Jon L. Motion carried.

Adjourned at 6:55 p.m.

Respectfully,

Sandra Black