

Landmarks Commission Meeting Minutes

Thursday, May 12, 2016 – 7:00 pm

City Hall, Hall of Fame Room, Lower Level, 381 E. Main Street, Stoughton, WI.

Members Present: Peggy Veregin, Chair; Alan Hedstrom, Vice-Chair; Kimberly Cook; Greg Pigarelli; Kathleen Tass Johnson and Josh Mabile

Absent: Stephen Mar-Pohl

Staff: None

Guests: Todd Hubing

1. **Call to order.** Peggy called the meeting to order at 7:01 pm.
Welcome Kathleen Tass Johnson as the new Council representative on the Commission.
2. **Consider approval of the Landmarks Commission meeting minutes of April 14, 2016.**
Motion by **Alan** to approve the minutes as presented, 2nd by **Kimberly**. Motion carried 6–0.
3. **Elect Chair.** Motion by **Alan** to nominate Peggy as Chair, 2nd by **Josh**. Motion carried 6–0.
4. **Elect Vice-Chair.** Motion by **Peggy** to nominate Alan as Vice-Chair, 2nd by **Josh**. Motion carried 6–0.
5. **Elect Secretary.** Motion by **Kathleen** to nominate Greg as secretary, 2nd by **Alan**. Motion carried 6–0.
6. **Workshop to discuss the role of the Landmarks Commission.**
 - a. **Jobs, duties, and components of Landmark Commission meetings for future discussion:**
 - i. Current Stoughton Landmark/Historic Preservation Ordinance distributed to members.
 - ii. Discussed remedy for economic hardship and removal of Historic Designation of properties in current ordinance – discussion by Peggy.
 - iii. History of 1892 High School building/ordinance by Alan.
 - iv. Certificate of Acceptance (COA) application rewrite.
 - v. Peggy and Greg will work on new application.
 - b. **Procedures Manual Contents**
 - i. Duties
 - ii. Ordinance, COA/instructions and forms
 - iii. Comprehensive Plan

- iv. Historic Preservation section
 - v. Maps
 - c. Public education and outreach**
 - d. Old House Society lectures/tours**
 - e. Sunday library lectures**
 - f. Workshops**
 - g. Contractor list**
- 7. Status Update for 1892 High School.**
- a. April 30th Coalition meeting at Wendigo**
 - b. Summer Series for re-use options**
 - c. Fundraising, re-use, and why**
 - d. Social media fundraising for expenses: 3D model, video, AEC studies, etc.**
- 8. Status Update on the Linderud exhibit and collectables from Art Wendt.**
- No report until next month.
- 10. Commission Reports/Calendar.**
- Consider future candidates for Preservation Award.
 - June deadline for budget proposal requests.
- 11. Future agenda items.**
- Education, outreach sessions.
- 12. Adjournment.** Motion by Alan to adjourn at 8:45 pm, 2nd by Josh. Motion carried 6-0.

Respectfully Submitted,
Greg Pigarelli