

## Cemetery Board Meeting Minutes

Tuesday, June 4, 2013 at 3:00 PM

Hall of Fame Room, City Hall, 381 E. Main Street, Stoughton, WI 53589

**Members Present:** Sonny Swangstu, Odean Teigen, Street Superintendent Karl Manthe, and Mayor Donna Olson

**Absent & Excused:** Laurie Sullivan and Dianne Anderson

**Call to Order:** Meeting called to order by Manthe at 3:04 PM

- 1. Communications:** Board Member Paul Olson passed away last week. There was a discussion regarding seeking a new member. *Manthe* stated that he had asked Roger Thorson if he would be interested, but has had no response yet. Committee members suggested someone from either Gunderson or Cress funeral homes i.e. Bill Cress, Dale Holzhter or Mike Smitts.
- 2. Approval of minutes from January 10, 2013:** Motion by Olson, seconded by Teigen to approve minutes. Motion carried 4-0 (with the Mayor voting yes).
- 3. Elect Chair:** *Mayor Olson* nominated Odean Teigen for chair. **Motion carried 3-0 (with the Mayor voting yes).**
- 4. Elect Vice-Chair:** *Swangstu* nominated Dianne Anderson for vice-chair. **Motion carried 4-0 (with the Mayor voting yes).**
- 5. Review Estimate to Repair Water Pump at Wheeler Prairie:** At a previous meeting there was discussion regarding the repair of the leaking pump at the cemetery. *Teigen* and Street Foreman Rick Gullickson met with Louie Fahey of Fahey Pumps to inspect the old pump and discuss what options were available in order to have water at the cemetery. To remove the old pump and install a hand pump the cost would be \$2,500.00 and the labor would be donated. *Teigen* noted that if the electric pump was replaced there would be issues putting a pressure tank underground with the current restrictions regarding a set distance from any grave. **Motion by Olson, seconded by Swangstu to direct Finance staff to check to see if any funds are available in the 2013 budget to purchase the pump. If not, Manthe will put the purchase of a pump into the 2014 Capital Outlay. Motion carried 4-0 (with the Mayor voting yes).**
- 6. Cemetery Reports: Lot Availability, Interments for Year:** *Manthe* reported on number of interments at each cemetery in the last two years and whether it was a full burial or cremation. *Manthe* also stated there are roughly 600+ lots available at Wheeler Prairie and Riverside is sold out (report states six lots to sale – these will be checked into) however, there are a lot of lots at Riverside that have been unused since the early to mid 1900's. There are missing records at Riverside. *Teigen* stated that a Walt Eggelson had a book of old records that he turned over to the City. This will be researched into as well so that all records can be entered.

*Manthe* stated that he would also like to budget in the Capital Outlay fund monies for a survey to be done of Wheeler Prairie and has asked an engineer to submit some pricing costs.

## **6. Future Agenda Items:**

**Moved by Swangstu, seconded by Teigen to adjourn meeting at 3:35 pm. Carried 4-0.**

Respectfully submitted by Vickie Erdahl, staff member 6/5/13.