

PUBLIC SAFETY COMMITTEE MEETING MINUTES

Wednesday, June 22, 2016
Hall of Fame Room, City Hall

Present: Michael Engelberger, Greg Jenson, Dennis Kittleson, Scott Truehl

Absent: Mayor Donna Olson

Guests: Clerk Lana Kropf, EMS Director Lisa Schimelpfenig, Fire Chief Scott Wegner, Finance Director Sullivan, David Eugster, Kathy Vike, Tricia Suess, Mathew York, Teresa Pellett, Lori Steen, Tim Swadley and Arlene Bollig

Call to Order: Engelberger called the meeting to order at 6:00 p.m.

Communications: Fire Chief Wegner gave an update to the Committee regarding the City's burning ordinance and a complaint about burning that had been previously investigated within the townships.

Chairperson Engelberger explained that there was a joint meeting of the Public Safety and Public Works committee on June 21, 2016 to discuss the current downtown snow removal procedures and parking restrictions. He explained that the Public Works committee will be working on the snow removal procedures and that Planning Director Scheel will locate previously conducted parking studies for the downtown area as a comparative, moving forward.

O-11-2016- Amending the City of Stoughton Municipal Ordinance Section 14-40(6)(b)- Operation by licensee under Class A or B license; additional city regulations; relating to outdoor consumption areas

Clerk Kropf explained that the committee had suggested language to add to the ordinance at the June 14, 2016 meeting. She noted that she just wanted the committee to look at the additional language proposed and approve. The committee agreed that the language was correct as suggested at the last meeting. No action was taken.

Approval of the May 25, 2016 Public Safety Minutes:

Motion by Jenson, to approve the minutes of the May 25, 2016 Public Safety Meeting, second by Truehl. Motion carried 4-0

EMS Township Contract Presentation

EMS Director Schimelpfenig and Finance Director Sullivan gave a detailed overview of an EMS contract that is currently being drafted. Each surrounding township will have its own contract with the City for EMS services, versus one contract for all of the townships with the City. The new contract would base what the townships pay off of population and the number of citizens served in that municipality. Once the draft contract is complete, it and supporting materials will be sent to the Finance Committee for review.

Request for a Class "B" Fermented Malt Beverage License and a "Class C" wine license for Paco's Tacos, LLC d/b/a Paco's Tacos located at 135 W Main St #107, Stoughton, WI

Clerk Kropf explained that this is a new license application and this location is the old Nello's pizza. She explained that all paperwork had been received and everything seemed to be in order. She also noted that this license would be in effect starting July 1, 2016.

Motion by Jenson, to approve the license and refer to council, second by Truehl. Motion carried 4-0.

Application for an Operator License: York, Mathew

Clerk Kropf explained that this license had been denied by the Chief of Police for some open charges on his record. Mr. York explained that he would like to wait until the end of July to discuss this further, as his case should be closed by then.

Motion by Truehl, to table until the July 27, 2016 Public Safety meeting, second by Jenson. Motion carried 4-0.

Request from Stoughton Trailers to amend parking restriction on Academy Street and South Street

Lori Steen, from Stoughton Trailers, addressed the Committee about possibly changing some parking restrictions on Academy and South Street to be used as employee and visitor parking. She stated that the proposed parking restrictions would change the two hour parking limit on Academy St to eight hours. The restriction on South Street would be for Stoughton Trailers' Employees from 5:30 a.m. to 5:00 p.m. Monday through Friday. The committee explained that for the parking to be changed, the Council would need to amend the ordinances relating to parking restrictions and would need the Chief of Police to make that designation and recommendation. Truehl expressed concern about designating City streets as employee parking. No action was taken on this item.

Request for an Outdoor Consumption Permit for Vikester Holdings, LLC d/b/a The Nauti Norske located at 324 S Water St

Clerk Kropf explained that The Nauti Norske is requesting an Outdoor Consumption Permit for their adjacent licensed premises. She explained that the outdoor area is fenced in and has met all of the requirements from the Fire Chief. Tim Swadley expressed concerns regarding the noise from the outdoor area carrying down the river and being disruptive.

Motion by Truehl, to approve the outdoor consumption permit and refer to Council for approval, second by Kittleson. Motion carried 4-0.

Request for a Special Event License and Temporary Class "B"/ "Class B" Retailer's License for the Stoughton Chamber of Commerce for the Coffee Break Festival to be held August 20, 2016

Clerk Kropf explained that this is an annual event and there have not been any problems in the past. Tricia Suess, from the Chamber, explained that the layout has not changed from last year and that the only change is that the car show will be larger. She also explained that the Chamber would be serving beer for the duration of the festival which is 8 a.m. to 4 p.m.

Motion by Jenson, to approve the Special Event License and Temporary Class "B"/ "Class B" Retailer's License for the Stoughton Chamber of Commerce for the Coffee Break Festival to be held August 20, 2016, second by Truehl. Motion carried 4-0.

Request to purchase onto a gateway for DaneCom

Fire Chief Wegner explained that in order for the City to use the DaneCom system, that will be going live this fall, they will need to purchase onto a gateway radio system. He explained that the City of Fitchburg has an existing gateway that the City can connect to. The cost to purchase three ports on this gateway, which the Fire department will be using for DaneCom, is approximately \$9,000 with installation. He explained that this was a last minute expenditure and had not been budgeted for. He asked if \$9,000 of contingency could be used to purchase onto the gateway. He also expressed that if the Fire Department is not able to connect to DaneCom by October 2016, that they will not be able to use their radios for communication.

Motion by Truehl, to approve the use of \$9,000 of contingency funds to purchase onto the City of Fitchburg's gateway system for DaneCom and to refer to the finance committee for review, second by Jenson. Motion carried 4-0.

Discussion regarding Dane County District Attorney's "No Hit" Policy

The Committee discussed that this item had been approved in April 2016 and that the Police Chief would need to make a recommendation for Council approval.

Future agenda items:

- Neighborhood Watch Procedures- presentation by Sgt Hartwig
- Liquor Best Practices for Temporary Retailer's Licenses
- "No Hit" Zone explanation/presentation- Amy Brown/WI District Attorney's Office
- Anti-Bullying Ordinance
- Continued discussion on Downtown Parking Restrictions
- York Operator License
- Stoughton Trailers' Parking restriction request for Academy and South Street
- St. Ann's Temporary Alcohol and Special Event License

Adjournment:

Motion by Truehl, to adjourn the meeting of the Public Safety Committee, second by Jenson. Motion carried 4-0. The meeting of the Public Safety Committee adjourned at 7:33 p.m.