

PUBLIC SAFETY COMMITTEE MEETING MINUTES

Wednesday, July 27, 2016
Hall of Fame Room, City Hall

Present: Michael Engelberger, Greg Jenson, Dennis Kittleson

Absent: Mayor Donna Olson & Scott Truehl

Guests: Clerk Lana Kropf, Police Chief Greg Leck, Amy Brown, Max Dickman, Linda Bradley, Brad Ashmore, Liz Menzer, Teressa Pellett, Lori Steen, and Tonya Vike

Call to Order: Engelberger called the meeting to order at 6:00 p.m.

Communications: Police Chief Leck explained that the 15th Annual Kids Safety Camp is going to be held July 28 & July 29, 2016. He also stated that the Citizens Academy will be happening this fall and all available spots have been filled.

Application for an Operator License: York, Mathew

Clerk Kropf explained that this license was tabled at the last meeting and the applicant has requested that it be tabled until the August meeting. She noted that the applicant would not be able to come to the meeting due to a work obligation.

Motion by Jenson, to table the application for an Operator License for Mathew York, second by Kittleson. Motion carried 3-0.

Request from Stoughton Trailer's to amend parking restrictions on Academy Street and South Street

Chief Leck explained to the committee that, after reviewing the request, he has recommended the parking change on Academy Street, but not the request for South Street. Chief Leck further explained that in order to change that restriction he would draft an amended ordinance and bring it back to the committee to review. He also noted that the ordinance would reflect the parking restriction change by removing the two hour parking limit.

Motion by Jenson, to direct City staff to draft an amendment to the current parking ordinance to remove the two hour restriction on the 400 block of South Academy Street and to bring back at the August Public Safety meeting for review, second by Kittleson. Motion carried 3-0.

Discussion regarding Dane County District Attorney's "No Hit" Policy

Amy Brown, from the Dane County District Attorney's Office, explained to the committee about the "No Hit" policy. She explained that this policy would designate public facilities and areas, within the City, as no hit zones. The DA's office would also have training available for City staff, so that if an incident occurs, staff can safely diffuse the situation that might lead to a violent situation.

Motion by Kittleson, to approve the adoption of the "No Hit" policy and offer it to Council on August 23, 2016 for consideration, second by Jenson. Motion carried 3-0.

Discussion and possible action regarding the creation of an anti-bullying ordinance

Chief Leck explained that he had been tasked to draft an anti-bullying ordinance by the Committee. He noted that he had used similar ordinances from City of Monona and City of Shawano to draft the ordinance. He discussed that the school did have the draft ordinance, but needed more time to review it. Brad Ashmore, from the Stoughton High School, explained that while the district currently has a no-bullying policy, adoption of this ordinance

would give educators and the school resource officer more ability to really enforce the no bullying policy.

Chief Leck also explained that it would be best for the City Attorney to review the ordinance and parental notification letter, before sending it to the Council for consideration.

Motion by Jenson, to send the draft anti-bullying ordinance to the City Attorney for review and to present it back to the committee at the August Public Safety meeting, second by Kittleson. Motion carried 3-0.

Approval of the June 14, 2016, June 22, 2016, and July 12, 2016 Public Safety

Minutes:

Motion by Jenson, to approve the minutes of the June 14, 2016, June 22, 2016, and July 12, 2016 Public Safety Meetings, second by Kittleson. Motion carried 3-0.

Application for an Operator License: Dolphin, Jill

Chief Leck explained that this application had been denied based on five prior OWI convictions and several other charges. Dolphin explained that she had taken rehabilitation courses and needed to have her operator license to work at her new job. Jenson and Engelberger expressed concern with approving the license based on the prior convictions.

Motion by Jenson, to deny the application for an operator license for Jill Dolphin and to send to Council for consideration, second by Kittleson. Motion carried 3-0.

Request for a Special Event License and Temporary Class "B"/ "Class B" Retailer's License for the St. Ann's Parish for the St. Ann's Fall Festival to be held September 17, 2016 and September 18, 2016

Clerk Kropf explained that this is an annual request for the parish and both her and Chief Leck recommend approval.

Motion by Kittleson, to approve the request for a Special Event License and Temporary Class "B"/ "Class B" Retailer's License for the St. Ann's Parish for the St. Ann's Fall Festival to be held September 17, 2016 and September 18, 2016 and send to Council for consideration on August 10, 2016, second by Jenson. Motion carried 3-0.

Request from Ultra Food Mart, INC d/b/a Pick N Save, to review store remodel floor plan to change point of sale/ storage for alcohol

Clerk Kropf explained that the Pick N Save store has requested to remodel the floorplan of the store, by moving the liquor department to the other end of the store. Max Dickman, from Roundy's, explained to the Committee that Pick N Save wanted approval of the floorplan before construction would begin. He also explained that the liquor department concept would be similar to that of Wal-Mart's new location. The new liquor department would be accessible by going into the store, with no outside entrance/exit. It would also have doors that could be locked securely for after hours and would have its own cash register so that alcohol would have to be purchased in that area versus at the main registers.

Engelberger questioned if the plan would need to go to the Planning Commission for approval. Clerk Kropf stated that she had asked that of the Planning Director, and the Planning Director Scheel, indicated that unless the store's outside footprint was being modified, it would not need to go to the Planning Commission.

Motion by Jenson, to approve the request from Ultra Mart, INC d/b/a Pick n Save, to review store remodel plan to change point of sale/storage for alcohol and offer to Council for

consideration on August 10, 2016, second by Kittleson. Motion 2-1, with Engelberger voting noe.

Future agenda items:

- Neighborhood Watch Procedures- presentation by Sgt Hartwig
- Liquor Best Practices for Temporary Retailer's Licenses
- Anti-Bullying Ordinance
- Continued discussion on Downtown Parking Restrictions
- Hoel & Milwaukee Street Traffic stop signs
- Removal of bike lane on Kings Lynn Rd between Jackson St & Roby Rd
- Stoughton Trailer's Parking Ordinance Change
- Presentation from Stoughton Wellness Coalition
- Wine Walks

Adjournment:

Motion by Jenson, to adjourn the meeting of the Public Safety Committee, second by Kittleson. Motion carried 3-0. The meeting of the Public Safety Committee adjourned at 7:12 p.m.