

Landmarks Commission Meeting Minutes

Monday, July 14, 2016 – 7:00 pm

City Hall, Hall of Fame Room, Lower Level, 381 E. Main Street, Stoughton, WI.

Members Present: Peggy Veregin, Chair; Alan Hedstrom, Vice-Chair; Kimberly Cook; Josh Mabie and Kathleen Tass Johnson

Absent: Greg Pigarelli and Stephen Mar-Pohl

Staff: Zoning Administrator, Michael Stacey

Guests: Kim Goldsmith and David LeClear

1. **Call to order.** Veregin called the meeting to order at 7:00 pm.
2. **Consider approval of the Landmarks Commission meeting minutes of June 9, 2016.**
Motion by **Tass Johnson** to approve the minutes as presented, 2nd by **Cook**. Motion carried 5 – 0.
3. **Request by Elisabeth Mensink for approval of a certificate of appropriateness for the installation of a storage shed at West School Apartments, 400 Garfield Street.**
Stacey stated Ms. Mensink requested to have this agenda item tabled until next month when she will be able to attend.

Motion by **Hedstrom** to table this request until the August 11, 2016 meeting at the request of the applicant, 2nd by **Mabie**. Motion carried 5 – 0.

4. **Request by David LeClear for approval of a certificate of appropriateness to install signage at 120 E. Main Street.**

Kim Goldsmith, owner of 120 E. Main Street explained where and how the signage would be attached to the building.

Veregin questioned the exact location of the signage and recommends the signage not interfere with the existing Stoughton Store sign to eliminate a cluttered look.

The Commission discussed:

- Whether the proposed signs would compromise the existing sign;
- The location of the proposed signs should be at the far ends of the existing sign to eliminate clutter;
- Framing of the signage support should be streamlined, metal and black in color;
- The proposed signs should be made of wood or a wood composite.

Motion by **Hedstrom** to approve the COA request contingent on:

- The proposed signage locations shall be at the far end of the existing sign;
- The framing of the signage support shall be streamlined in design and shall be made of metal and black in color;
- The proposed signage shall be made of wood or wood composite.

2nd by **Tass Johnson**.

The Commission discussed the type of material used for the signage. Motion carried 5 – 0.

5. 2017 Budget Discussion.

The Commission discussed the following related to the 2017 budget request:

- Providing workshops related to specific landmark projects;
- Providing a lecture series;
- Providing outreach and information related to landmarks;
- Sponsor a Victorian home tour;
- Start an exterior improvement program for local landmarks;
- Continue the preservation award program;
- Sponsor a trade show;
- Sponsor preservation month activities.

The consensus was that money would be better spent on local landmarks in the historic downtown so the request will be for \$4000.00 to begin a pilot program for a local landmark exterior improvement program. If the pilot program is a success, the program could be expanded in the years to come.

Veregin will provide a summary of the request to Stacey on Friday.

6. Discuss request by Chuck Haase to designate 529 E. Main Street as a Local Landmark.

The Commission discussed designation of this property as a local landmark soon and working towards approval of the Depot Hill Historic District in the future.

Hedstrom left at 9:03 pm

7. Commission Reports/Calendar.

None discussed.

8. Future agenda items.

Veregin stated that the 1892 High School Coalition is planning future focus group sessions for the 1892 High School. The Commission will need to discuss potential involvement.

9. Adjournment. Motion by Mabie to adjourn at 9:12 pm, 2nd by Cook. Motion carried 5 – 0.

Respectfully Submitted, *Michael Stacey*