

Meeting of: **COMMON COUNCIL OF THE CITY OF STOUGHTON**  
Date/Time: Tuesday, September 27, 2016 @ 7:00 p.m.  
Location: Council Chambers (2<sup>nd</sup> Floor of Public Safety Building)  
321 South Fourth Street, Stoughton, Wisconsin  
Members: Mayor Donna Olson, Tim Swadley, Sid Boersma, Michael Engelberger, Regina Hirsch, Greg Jenson, Kathleen Johnson, Dennis Kittleson, Paul Lawrence, Tom Majewski, Pat O'Connor, Scott Truehl, Vacant

### **CALL TO ORDER**

Mayor Olson called the meeting of the Common Council to order at 7:01 p.m.

#### **Roll Call, Communications, and Presentations:**

Clerk Kropf called the roll and noted that 10 alderpersons were present, with Majewski being absent and excused.

Mayor Olson announced that Thursday, September 29, 2016, the Municipal Services is holding the Fall Carnival at the Utilities parking lot from 3 pm to 7 pm. The Police Department, Fire Department, Library, Senior Center, Opera House, and EMS Departments will be conducting their own open houses that day as well.

Mayor Olson congratulated Cindy McGlynn on receiving the Wisconsin Association of Senior Centers Professional Excellence Award.

Clerk Kropf announced that In-Clerk's Office, otherwise known as "Early Voting" will start Monday, October 3, 2016 and will run through Friday, November 4, 2016. She also explained that voters will need to make sure that they are registered and have a proper form of Voter ID before they can receive a ballot.

#### **Presentation on Council Decorum and Conduct by Attorney Matt Dregne**

Attorney Matt Dregne gave a presentation to the Council regarding Council Decorum and Courtesy. He explained the details of his outline had come from the Stoughton City Council's Rules and Robert's Rules of Order.

#### **Minutes and Reports: The following minutes and reports were entered into the record:**

- Landmark Commission (7/14/2016 & 8/11/2016), Planning Commission (8/16/2016), Public Works Committee (8/16/2016), Tree Commission (8/10/2016), and Utilities Committee (8/15/2016)
- Utilities Financial Reports

Public Comment Period:

Stacie Ellingson- Falk; 1317 Kings Lynn Rd; Spoke in opposition of O-15-2016 and O-16-2016.

Mark Johnson; 509 Kings Lynn Rd; Spoke in opposition of O-15-2016 and O-16-2016.

Elizabeth Friedrich; 843 Devonshire Rd; Spoke in opposition of O-15-2016 and O-16-2016.

Jim Post; 3234 Old Stone Rd; Spoke in favor of O-15-2016 and O-16-2016.

Tim Carter; 1648 Roby Rd; Spoke in opposition of O-15-2016 and O-16-2016.

Christa Westerberg; 333 W McKinley St; Spoke in favor of O-15-2016 and O-16-2016.

Michael Maloney; 1217 Kings Lynn Rd; Spoke in opposition of O-15-2016 and O-16-2016.

Nathan Falk; 1317 Kings Lynn Rd; Spoke in opposition of O-15-2016 and O-16-2016.

Matt Bartlet; 1000 Kings Lynn Rd; Spoke in favor O-15-2016 and O-16-2016.

CONSENT AGENDA

- A. September 13, 2016 Council Minutes
- B. **R-104-2016**- Confirming the Mayor's Committee Appointment of Heather Danielson to the Stoughton Library Board.
- C. **R-105-2016**- Confirming the Mayor's Committee Appointment of Jean Ligocki to the Stoughton Library Board.
- D. **R-106-2016**- Requesting Exemption from County Library Tax.

Motion by Lawrence, to approve the consent agenda, second by Jenson. Motion carried 10-0.

OLD BUSINESS

**O-13-2016**- An ordinance amending the zoning classification of certain lands located east of existing Carl Avenue and north of Greig Trail in the City of Stoughton from RH – Rural Holding to SR-5 – Single Family Residential, SR-6 – Single Family Residential, TR-6 – Two Family Residential and I – Institutional (see attached zoning map).

Motion by Truehl, to approve O-13-2016, second by O'Connor. Truehl explained that the Planning Commission had reviewed it and is requesting it to move forward. Swadley asked if there are updates regarding the potential wastewater disposal issue. Planning Director Scheel noted that no further documents had been provided for this plan and that the preliminary plat, that was approved by Council did have certain contingencies that would address that very issue. Motion carried roll call vote 7-3, Kittleson, Johnson and Engelberger voting noe.

**O-14-2016**- An ordinance amending the zoning classification for properties (indicated in ordinance) owned by Skaalen Home, 400 N Morris Street from SR-6 Single Family Residential, PD- Planned Development and I- Institutional to PD- Planned Development (General Development Plan).

Motion by Truehl, to approve O-14-2016, second by Lawrence. Motion carried on a voice vote of 9-1, with Johnson voting noe.

**O-15-2016-** Amending Chapter 70-42 of the City of Stoughton Municipal Code; relating to designation of Bicycle Lanes on Kings Lynn Road.

Motion by Engelberger, to approve O-15-2016, second by Hirsch. Engelberger explained that the passing of this ordinance would include the addition of the bike lane on Kings Lynn north of Roby Road. Chief Leck explained that he believes that roads should have bike lanes, but is opposed to having a bike lane that goes nowhere. Lawrence expressed that he agrees with the Chief and would vote against the ordinance amendment, but does want the parking and bike lanes to remain as is on Kings Lynn Rd. Truehl agreed with Alderperson Lawrence and would not recommend the bike lanes to be added on Kings Lynn Rd north of Roby Rd. Kittleson and Jenson also agreed with not extending the bike lane north of Roby Rd on Kings Lynn Rd. Boersma also expressed opposition of the bike lane extension.

Parks & Recreation Director Lynch explained that the City Comprehensive Plan does indicate to add bike lanes whenever possible. He also noted that most of the streets in the City are older and cannot accommodate a bike lane, which can be fixed when the City grows and adds more streets. Engelberger recommended that the Council vote no on the ordinance that would allow the extension, but would like to leave the current ordinance as is. Swadley encouraged other Committees to come together to find a collective situation that would allow for bike lanes and bike trails throughout the City. Motion failed 0-10, with all voting no.

**O-16-2016-** Amending Chapter 70-176 of the City of Stoughton Municipal Code; relating to parking restrictions on Kings Lynn Road for Bicycle Lanes.

Motion by Engelberger, to approve O-16-2016, second by Jenson. Engelberger explained that this ordinance goes with the previous one and a yes vote will allow the parking restriction north of Roby Rd, but leave the ordinance as is. Motion failed 0-10, with all voting no.

The Common Council took a break at 8:12 p.m.

The Common Council reconvened at 8:27 p.m.

Motion by Truehl, to reconsider the motions on items O-16-2016, second by Boersma. Truehl explained that there was confusion on what the ordinance actually stated. He felt that the ordinance pertained to the whole area on Kings Lynn St between Jackson St and Roby Rd, and not just the change to Roby Rd from to Felland St.

Motion to reconsider failed on a vote of 4-6, with Swadley, Lawrence, Engelberger, Jenson, O'Connor, and Hirsch voting no.

## **NEW BUSINESS**

**R-108-2016-** Approving a Certified Survey Map (CSM) request by Skaalen Retirement Services for properties located at 400 N. Morris Street, City of Stoughton, Wisconsin.

Motion by Truehl, to approve R-108-2016, second by Lawrence. Motion carried 9-1, with Johnson voting no.

**O-17-2016-** Amending Section 62-2 and 50-5 of the City of Stoughton Municipal Code; relating to brush collection.

Boersma introduced O-17-2016 as a first reading and noted that this ordinance would be back for a second reading at the next Council meeting. Swadley thanked the Director of Public Works for working on this ordinance and for changing the policy on the timelines for the pickups. Swadley also suggested that the pickup week be changed from the first week to the third week. He also noted that he felt that the time restrictions on when the home owner has to contact the Department of Public Works for when the brush has to be collected. Director of Public Works Brett Hebert noted that the pickup timeline is not in the ordinance, but will be discussed at great length at the next Public Works meeting. O'Connor asked that the Public Works Committee discuss this issue at the next meeting and bring back to the Council for consideration at the second meeting in October.

**O-18-2016-** Amending Section 64-13 of the City of Stoughton Municipal Code; relating to snow removal in the Stoughton downtown corridor.

Boersma introduced O-18-2016 as a first reading and noted that this ordinance would be back for a second reading at the next Council meeting. Director Hebert discussed that this ordinance would make downtown business owners in the corridor clean their sidewalk within 24 hours of a snowfall. Kittleson asked why this wasn't brought back to the Public Safety Committee for discussion because there were several business owners that were not in favor of the time change. Hebert explained that the committee did discuss having staff going door to door to talk to business owners about the proposed change.

**R-107-2016-** Approving an extra-territorial jurisdictional (ETJ) Certified Survey Map (CSM) request by Greg Rice for properties located at 1881 Williams Drive, Town of Pleasant Springs, Wisconsin.

Motion by Truehl, to approve R-107-2016, second by Lawrence. Motion carried 10-0.

**R-109-2016-** Authorizing and directing the proper city official(s) to approve the shift of the Human Resources & Risk Management Generalist position from Part-Time to Full-Time.

Motion by O'Connor, to approve R-109-2016, second by Lawrence. O'Connor explained that this position is currently part time and would be moved to full time. This change would be paid by the excess money from the vacancy within the Finance Department. Motion carried on a roll

call vote of 10-0.

**R-110-2016-** Authorizing and directing the proper city official(s) to approve the implementation of Phase II of the Employee Compensation Plan.

Motion by O'Connor, to approve R-110-2016, second by Engelberger. O'Connor explained that this is an ongoing process and asked Human Resources Director Gillingham to explain. Gillingham explained that this is phase II of the compensation plan that was approved in 2015. She also noted that this would allow all of the employees to start on a fifteen step wage scale and that a cost of living increase for 2017 would be eliminated. This would be effective January 1, 2017 with approval of the budget. She also explained that 2018 would bring phase III, which would make the wage scale a merit based increase scale. Swadley explained that he is concerned with approving this before approving the budget. Gillingham explained that Council had already approved the Compensation Plan, but this resolution would allow the current plan to reflect the current market rate.

Motion by Swadley, to table this resolution until the 2017 budget is brought to the Council for consideration, second by Engelberger. Motion carried on a roll call vote

**R-111-2016-** Authorizing and directing the proper city official(s) to approve the recommended changes to the Police Department Union Contract.

Motion by O'Connor, to go into closed session, second by Engelberger. Motion carried by a roll call vote. The Council went into Closed Session at 9:30 p.m.

The Council reconvened into open session at 9:47 p.m.

Motion by O'Connor, to approve R-111-2016, second by Engelberger. Motion carried on a roll call voted of 10-0.

## **ADJOURNMENT**

Motion by Lawrence, to adjourn the meeting of the Common Council, second by Jenson. Motion carried 10-0. The meeting of the Common Council adjourned at 9:50 p.m.