

CITY OF STOUGHTON
OFFICIAL MEETING MINUTES OF THE
COMMON COUNCIL

Date/Time: December 10, 2013 @ 7:00 P.M.

Location: Council Chambers/Public Safety Building

Members: David Kneebone, Sonny Swangstu, Tim Swadley, Michael Engelberger, Ron Christianson, Paul Lawrence, Tricia Suess, Greg Jenson, Eric Hohol, Tom Majewski, Tom Selsor, Ross Urven

Mayor Donna Olson presided at a Regular Meeting of the Common Council of the City of Stoughton, Dane County, Wisconsin, held in the Council Chambers, Public Safety Building, on Tuesday, December 10, 2013, convening at 7:00 P.M.

CALL TO ORDER

Mayor Olson called the meeting to order at 7:00 P.M.

Acting City Clerk Maria P. Hougan called the roll and noted 11 alders present, constituting a quorum: Christianson, Engelberger, Jenson, Kneebone, Lawrence, Majewski, Selsor, Suess, Swadley, Swangstu, Urven. Absent & Excused: Alderperson Hohol.

1. Roll Call, Communications, and Presentations: Christianson wished all Happy Holidays. Mayor Olson thanked the Fire department for all their work on the Holiday lights; she thanked Rollie Odland for his service to the City of Stoughton.
 - Kettle Park West Update: Planning Director Scheel stated they have not received SIP materials-documents. They will be working with the City Attorney on drafting the language for the agreement.
2. Minutes and Reports

Minutes (Placed on File): Finance 11-12-2013; Opera House 7-23-2013 & 9-17-2013; Personnel 11-14-2013; Public Works 10-15-2013
3. Public Comment: No one registered to speak at tonight's meeting.

OLD BUSINESS

4. **O-24-2013:** Amending Ordinance Section 2-313 and 2-313 (6) Zoning administration and enforcement of the City of Stoughton Municipal Administration Ordinance. (Planning Commission recommends approval 5-0 with Mayor Olson voting.) *Second reading. Moved by Christianson, second by Jenson to approve. Motion carried by acclamation.*

5. **O-28-2013**: Amending table 78-610 (4)(a) of the City of Stoughton Municipal Code. (Planning Commission recommends approval 5-0 with Mayor Olson voting.) *Second reading.*
Moved by Christianson, second by Jenson, to approve. Further discussion followed. Motion carried by acclamation.
6. **O-29-2013**: Amending the following Ordinance Sections: 78-105 (2) (e) 8bA and D; 78-105 (4) (c) 8bG; 78-206 (7) (c)1bD; 78-205(11)(e)2a; 78-716(3) and 78-814(4)(c) of the City of Stoughton Municipal Zoning Code. (Planning Commission recommends approval 5-0 with Mayor Olson voting.) *Second reading.*
Moved by Christianson, second by Jenson, to approve. Motion carried by acclamation.
7. **O-31-2013**: Amending Ordinance Section 30-33 (a)(1) Standards for developments in floodway areas of the City of Stoughton Municipal Floodplain Zoning Ordinance. (Planning Commission recommends approval 5-0 with Mayor Olson voting.) *Second reading.*
Moved by Christianson, second by Jenson, to approve. Motion carried by acclamation.
8. **O-32-2013**: To amend section 22-3(b) of the Municipal Code of Ordinances to change the term of the Municipal Judge to a term of four years as required by state law. (Request from the Clerk's office) *Second reading.*
Moved by Lawrence, second by Jenson, to approve. Motion carried unanimously by acclamation.
9. **O-34-2013**: To amend section 2-4 of the Municipal Code relating to Aldermanic Districts. (Request from the Clerk's office) *Second reading.*
Moved by Jenson, second by Christianson, to approve. Motion carried unanimously by acclamation.
10. **O-35-2013**: To amend the ward designations relating to the annexations approved by Ordinance Nos. O-6-2013, O-10-2013, O-16-2013, O-19-2013. (Request from the Clerk's office) *Second reading.*
Moved by Suess, second by Lawrence, to approve. Motion carried unanimously by acclamation.

NEW BUSINESS

18. **R-155-2013**: Authorizing and directing the proper City official(s) to approve the Health Care Reimbursement Plan (HRA) to be effective on January 1, 2014. (Personnel Committee approved 4-0 with Mayor Olson voting.) Sullivan explained the proposed Health Reimbursement Account and what the advantages are for the City employees in having an HRA account. There are also advantages to the City. Dennis Christophal From North Shore Bank presented the Health Care Reimbursement Account and the tax advantages with an HRA account.
Moved by Swangstu, second by Christianson, to approve. Motion carried unanimously by acclamation.

11. **O-33-2013:** Authorizing and directing the proper city official(s) to renumber sections 1-4 through 1-15, to amend Section 1-3 and to create a new Section 1-4, relating to the issuance of citations and providing for a schedule of deposits. (Public Safety approved 4-0) Attorney Dregne presented this Ordinance. *First reading.*
Moved by Swadley, second by Engelberger, to suspend the rules and waive the second reading for council to adopt this ordinance tonight. Motion carried unanimously by acclamation.
Moved by Swadley, second by Lawrence, to approve the ordinance. Motion carried unanimously by acclamation.

12. **R-158-2013:** Authorizing and directing the proper city official(s) to approve the Municipal Court Deposit Schedule. (Public Safety approved 4-0).
Moved by Swadley, second by Majewski, to approve. Motion carried unanimously by acclamation.

- Aldersperson Selsor left the meeting at 7:45 p.m.

13. **R-145-2013:** Authorizing and directing the proper City official(s) to appoint City of Stoughton Election Inspectors for the 2014-2015 term. (Personnel meets Dec. 10 prior to Council)
Moved by Suess, second by Swadley to approve. Motion carried unanimously by acclamation.

14. **R-148-2013:** Authorizing and directing the proper City official(s) to approve the contract extension with Johns Disposal Service, Inc. until December 31, 2018 for the cities' garbage, recycling and bulk item collection. (Public Works approved 4-0; Finance approved 4-0) Finance Director Sullivan explained the contract.
Moved by Engelberger, second by Swangstu, to approve. Motion carried unanimously by acclamation.

15. **R-152-2013:** Authorizing and directing the proper City official(s) to approve the position descriptions for the Human Resources Generalist/ Risk Manager & Human Resources Clerical Assistant. (Personnel approved 4-0 with Mayor Olson voting.) Swadley wondered if there are measures of success and how will they track if this transition works well. Swadley requests that benchmarks are provided to council. Jenson would like the Personnel Committee to set goals.
Moved by Swangstu, second by Suess, to approve. Motion carried unanimously by acclamation.

16. **R-153-2013:** Authorizing and directing the proper City official(s) to approve the position descriptions for the Administrative Assistants, City Clerk, Deputy Clerk, Deputy Treasurer, Director of Finance & Economic Development and Finance Accounting Specialist in the Administrative Services Department. (Personnel approved 4-0 with Mayor Olson voting.)
Moved by Swangstu, second by Suess, to approve. Motion carried unanimously by acclamation.

17. **R-154-2013:** Authorizing and approving the Mayor's appointment of Matt Hanna to the Planning Commission.
Moved by Engelberger, second by Lawrence, to approve. Motion carried unanimously by acclamation.

19. **R-156-2013:** Authorizing and directing the proper City official(s) to approve the Farm Lease Agreement with Moe Family Farms, LLC. (Finance Committee meets Dec. 10 prior to Council)
*Moved by Suess, second by Jenson, to amend the resolution to add the dollar amount of \$5455.50 to the resolution and lease agreement. Motion carries unanimously by acclamation.
Moved by Lawrence, second by Jenson, to approve as amended. Motion carried by acclamation.*
20. **R-157-2013:** Authorizing and directing the proper City official(s) to approve the Temporary and Permanent Easement Agreements with Moe Family Farms, LLC. (Finance Committee meets Dec. 10 prior to Council)
Moved by Lawrence, second by Jenson, to approve. Motion carried unanimously by acclamation.

ADJOURNMENT

Moved by Lawrence, second by Urven, to adjourn at 8:05 p.m. All in favor.

Respectfully submitted,
Maria P. Hougan, Acting City Clerk
