

PARKS AND RECREATION COMMITTEE MEETING MINUTES

Tuesday July 15, 2014

5:00 PM

Ed Overland Room



Present: Alderpersons: Tricia Suess, Michael Engelberger, Sonny Swangstu, Pat O'Conner, Mayor Donna Olson and Parks and Recreation Director Tom Lynch

Guests:

1. Call to Order

By Engelberger at 5:03 PM

2. Approval of June 17, 2014 Minutes

Motion by O'Conner, seconded by Suess, to accept the minutes from June 17, 2014. Motion passed 5-0.

3. Communications

None

Old Business

4. CA/CP Policies Update

Park Development Policy

There was discussion about how this policy worked with none platting situations. Lynch felt the policy was created as a guide for working with parkland dedication with developers. The Committee chose to keep this policy as presented.

Motion by Suess, seconded by O'Conner to approve continued use of the Park Development Policy with staff corrections. Motion passed 5-0.

Parkland and Trail Dedication Policy

The Committee saw this policy as a repeat of the Park Development Policy which postdates this one.

Motion by Suess, seconded by O'Conner, to eliminate the Parkland and Trail Dedication Policy. Motion passed 5-0.

Payment in Lieu of Parkland Policy

The Committee agreed that the Payment in Lieu of Parkland Policy became obsolete with the creation of the Impact Fee Ordinance.

Motion by Suess, seconded by Swangstu to eliminate the Payment in Lieu of Parkland Policy. Motion passed 5-0.

New Business

5. Budget Conversation

Lynch described the offers for this year and asked the committee if they felt that his department was meeting the City's needs. He stated that much of the department's time is used for low level administrative tasks. He sees this as an obstacle to creating more events, programs and revenue. Quality of work also is diminished. A solution would be to increase office staff to handle some of the tasks. Suess suggested increasing the offers to add a position.

6. Youth Center Update

Lynch presented the year-end report used to continue receiving funding from Dane County.

7. Projects Update

Gazebo Music will be hosting its third performance of the season with Brett Peterson performing on Thursday July 17.

The Norse Shelter project is in the bid stage. There is reason to believe that the bids may come in higher than hoped.

The Racetrack Parking lot had plans approved at the last Planning Commission meeting. Construction will begin shortly.

The Contractor for re-surfacing the Veteran's Park Tennis felt that the base wasn't in good enough shape to guarantee his work, after digging into the court this spring. Karl Manthe received a favorable proposal that would re-construct the base, and leave enough money to paint and line the court, while staying in budget. Lynch received approval to allow the project to move ahead.

8. Future Agenda Items

Policies

Veteran's Park Memorial

Projects Update

Parks and Open Space Plan

Youth Center Update

Arnett Property Hunting

9. Adjournment

Motion made by Swangstu and seconded by Sues to adjourn at 6:10. Motion passed 4-0.