

**Public Works Committee**  
**Tuesday, March 21, 2017 @ 6:00 PM**  
**Hall of Fame Room – 381 E Main St**

**Members Present:** Alderpersons Tom Majewski, Pat O'Connor, Kathleen Johnson, Sid Boersma and Mayor Olson

**Absent/Excused:**

**Staff:** Director of Public Works Brett Hebert, Planning Director Rodney Scheel and Vickie Erdahl

**Guests:** Street Supervisor John Halverson and Ron Klaas of D'Onofrio, Kottke & Assoc.

**Call to Order:** *Majewski* called the meeting to order

1) **Communications:** *Hebert* reported:

- Special brush collection the week of 3/27/17
- Two more solar crossings ordered with monies received from the Bryant Foundation to the Police Department and should be here in three weeks. *Scheel* suggested some advance warning also be placed

*Mayor Olson* reported the city was awarded the Tree City USA and Growth award for 2016.

2) **Reports:** *Hebert* stated there has not been a lot of street openings, but will pick up now with the warm weather starting and the Yard Waste stickers are available at \$20.00. The site will open Saturday, April 1.

**Old Business:**

3) **Tree Planting Ordinance 10-2(d) Revised:** *Hebert* stated that the cost has been removed from the ordinance and is now on the application form and the major change in the ordinance was to allow applicants, which are required to submit a landscaping plan to the Plan Commission, to contract for their own tree planting. All plantings must meet the City of Stoughton tree planting specification. Applicants must also fill out a Tree Planting Permit to verify that the type and size of tree proposed to be planted fits within our diversity requirement and is the right tree for the right location.

**Motion by Boersma, seconded by O'Connor to recommend to the Common Council to approve the changes to Ordinance 10-2(d). Motion carried 5-0 (with Mayor voting yes).**

4) **Public Works Facility Update:** *Hebert* stated that the Council approved Public Works to continue to work with Angus Young Association in developing the plans for the new Public Works facility. The cost approved was \$250,000.00 for the purchase of additional property. The balance of these funds will be used for professional services. The city cannot exceed \$250,000 unless the budget is amended by council.

**New Business:**

5) **Approve February 21, 2017 Meeting Minutes:** Motion by O'Connor seconded by Johnson to approve minutes. Motion carried 4-0. (Mayor voting yes)

- 6) **Annual Stormwater Discharge Report:** *Scheel* stated the City is required to submit an annual report to the Department of Natural Resources each year to report on activities for the previous calendar year and that we need to meet the goals for reduction of phosphorus to protect the water.

*Hebert* stated that the Public Works Department has started testing the water at Paradise Pond and will continue to monitor the discharge.

**Motion by O'Connor, seconded by Majewski to accept the permit as presented and submit to the Department of Natural Resources. Motion carried 4-0 (with Mayor voting yes). Place on Consent Agenda.**

- 7) **Fly Dane Partnership Agreement:** *Scheel* discussed the cost effectiveness of participating with other agencies and the higher quality of the photography the aerial pictures provide.

**Motion by Majewski, seconded by O'Connor to recommend to the Common Council to participate in an agreement with FlyDane for aerial imagery at the cost of \$1,500. Motion carried 4-0 (with Mayor voting yes)**

- 8) **Nordic Ridge Construction Plans:** *Scheel* stated that the second phase is underway. The developer has proposed changes to accommodate the angle parking at the proposed park along Hoel Avenue which includes the following:

- Eleven and half foot sidewalk along the parking area
- Four foot wide gutter pan between the parking area and the roadway for Stormwater conveyance
- Parking would be at a 45 degree angle and would provide enough room for cars to not have to back into the lane of travel is done correctly
- Traffic calming to include – an island, dynamic speed signs and bump outs on the west side of road at each end of the park that will narrow the roadway which has proven to cause vehicle to slow down.
- Parking would be 31 diagonal stalls on west side and 12 parallel stalls on the east side of the road {two would be handicap stalls}

Committee asked questions about a bike lane – if there was a painted lane on the east side then there would be no parking on that side of the street and space would be reduced in the park if another path were put in. A suggestion was made to widen the sidewalk to ten feet for a shared use. *Scheel* suggested that it should be 11 ½ feet to accommodate for the curb and gutter and any parking overhang. Questions were asked if snow removal would become an issue if the sidewalk was right up to the parking area - *Hebert* stated that it could be done several ways and wouldn't be a problem.

*Boersma left the meeting @ 6:30 PM.*

The committee was in support of the plan and directed staff to work with the design engineers on more technical details that have to be worked out.

**Motion by O'Connor, seconded by Majewski to support the angle parking with a change to made for an 11 ½ foot concrete shared used path (sidewalk) and continue to work with the developer. Motion carried 4-0 (with Mayor voting yes)**

- 9) **Jefferson Street Bridge Report:** *Hebert* provided options for the failing footbridge with updated costs from the report that was done in 2012. The bridge was temporarily fixed in 2013 and the report recommended several options for a long term solution.

In the 2012 report it was suggested to follow option two (Timber Deck Replacement and 2" Asphalt Surface). Also in the report is stated that the footings were useable, however, they would need to be checked more thoroughly.

*Hebert* stated that something needs to be done soon as the five years has already lapsed and at that time the cement deck was crumbling. *Hebert* stated 1) an updated report is needed, 2) costs for an updated report would be between \$10-\$25 thousand 3) feels this report should be more in depth to check the condition of the piers

*Mayor Olson* stated we need more definite costs and probably put in the CIP for 2018.

**Direct staff to research costs for an in depth review / report.**

- 10) **2017 Road Construction Contract Approval:** *Hebert* reported that three bids were received for the 2017 road construction project with Forest Landscaping & Construction being the lowest responsible bidder. The overall bid amount was within budget. Forest has worked for the city in the past with positive results. Strand and Associates, the City's engineering consultant, recommends that we use this company.

**Motion by O'Connor, seconded by Mayor Olson to recommend to the Common Council to accept and award the 2017 Street Construction project to the low bidder, Forest Landscaping & Construction. Motion carried 4-0 (with Mayor voting yes).**

- 11) **Crack Sealing Contract Approval:** *Hebert* reported that three bids were received for the project with Crack Filling Services submitting the lowest bid at \$1.59 per pound with a total cost of \$177,161.00. The bid is well within the budget for roadway preventative maintenance.

**Motion by Johnson, seconded by Majewski to recommend to the Common Council to accept and award the 2017 Crack Filling Project to the low bidder, Crack Filling Services in the amount of \$177,161.00. Motion carried 4-0 (with Mayor voting yes).**

- 12) **Tree Planting Contract Approval:** *Hebert* reported that only bid was received for the 2017 tree planting from Olson Toon for \$140.00 per tree for a total amount of \$42,000.00. The city solicited four different companies for planting. The bid amount is within the 2017 budget amount.

**Motion by O'Connor, seconded by Johnson to recommend to the Common Council to accept and award the 2017 Tree Planting bid to Olson-Toon Landscaping in the amount of \$42,000. Motion carried 4-0 (with the Mayor voting yes).**

- 13) **Five Year Equipment Plan Replacement Plan:** *Hebert* discussed the updates that were made to the five year equipment replacement structure. *Hebert* also reiterated the need to replace vehicles when they have reached the end of their service life before the maintenance costs begin to trend upward. This structured plan would begin in 2018. *Hebert* has already changed equipment to different years and added equipment that we need.

- 14) **Future Agenda Items:** Hoel Avenue / Silverado Drive round-a-bout

**Moved by O'Connor seconded by Majewski to adjourn the meeting at 7:35 pm. Motion carried 3-0. Respectfully submitted by Vickie Erdahl Administrative Assistant – 3/22/17**