

Landmarks Commission Meeting Minutes

Thursday, March 9, 2017 – 7:00 pm

City Hall, Hall of Fame Room, Lower Level, 381 E. Main Street, Stoughton, WI.

Members Present: Peggy Veregin, Chair; Kimberly Cook; Greg Pigarelli; Alan Hedstrom, Vice-Chair; Stephen Mar-Pohl; and Kathleen Tass Johnson

Absent: Josh Mabie

Staff: Zoning Administrator, Michael Stacey

Guests: Todd Hubing and Michael Engelberger

- 1. Call to order.** Veregin called the meeting to order at 7:00 pm.
- 2. Consider approval of the Landmarks Commission meeting minutes of February 9, 2017.** Motion by **Mar-Pohl** to approve the minutes as presented, 2nd by **Tass-Johnson**. Motion carried 6 – 0.
- 3. Request by the Common Council to develop an ordinance for consideration by the Council that would amend existing City ordinances such that no building in a historic district listed on the National Register of Historic Places may be demolished without review and recommendation by the Landmarks Commission and a decision by the Common Council based on appropriate and lawful standards.**

The Commission discussed Attorney Dregne's comments.

Veregin suggested the Commission members review Attorney Dregne's comments and provide feedback. Veregin plans to attend the March 14th Council meeting where they plan to discuss this item.

Hedstrom left at 6:35pm

The Commissioner's would like to continue to work on the ordinance with assistance from Attorney Dregne.

- 4. Discuss local landmark mini-grants.** Veregin provided a draft letter which will be sent to owners of Local Landmark properties.

Veregin left at 7:50pm.

Stacey stated information can be provided on the City website. Stacey will also check to see if information can be included in the next Tower Times.

- 5. Discuss status of the 1892 High School.** Veregin stated the 1892 Coalition finished their second outreach meeting. There is nothing else new to report at this time.
- 6. Discuss status of the Milfab/Highway Trailer/Power Plant development.** Veregin stated the RDA voted to demolish the Highway Trailer Building. Mar-Pohl stated the RDA accepted the proposals from Movin' Out and Tanesay to develop the site.

7. Discuss Commission initiatives.

The Commission discussed the following pared down list of initiatives:

1. Façade improvement mini-grants: This will be a priority. Veregin is finalizing a letter to be sent to the owners of Local Landmark properties. Cook is working on the application.
2. 1892 High School Coalition: Discussed in agenda item 5.
3. City update of Comprehensive Plan: There is another Open House planned for March 13th at the EMS Training Room at 7:00 pm.

8. Discuss previous local landmark approvals.

Tass-Johnson went to the Register of Deeds to track down information related to recordings of Local Landmark properties. She was able to locate 4 properties that had recordings and provided that information to Stacey.

Tass-Johnson stated she was told by staff at the Register of Deeds that the recordings are not required rather it just depends on what the City wants to do.

Stacey stated if that is the case we only have to be concerned about the 4 properties that did not gain approval through Council.

The Commission discussed how someone would know their property is listed as a Local Landmark without a recording. Further discussion is needed on whether to record a document or not.

9. Commission Reports/Calendar.

Stacey stated work is taking place at the Badger Theater and according to their COA approval they were to provide information related to the gutter and flashing materials prior to installation. The contractor sent some information that was forwarded to Veregin and Hedstrom.

10. Future agenda items.

Cook stated Historic Preservation Nominations should be on the next agenda. Stacey will check to see if there is time to add information in the Tower Times. Information could also be added to the website.

11. Adjournment. Motion by Tass-Johnson to adjourn at 8:30 pm, 2nd by Stephen. Motion carried 4 - 0.

Respectfully Submitted, Michael Stacey