

Meeting of: **COMMON COUNCIL OF THE CITY OF STOUGHTON**
Date/Time: Tuesday, April 25, 2017 @ 7:00 p.m.
Location: Council Chambers (2nd Floor of Public Safety Building)
321 South Fourth Street, Stoughton, Wisconsin
Members: Mayor Donna Olson, Tim Swadley, Matt Bartlett, Sid Boersma, Michael Engelberger, Regina Hirsch, Greg Jenson, Kathleen Johnson, Dennis Kittleson, Tom Majewski, Pat O'Connor, Lisa Reeves, and Scott Truehl

CALL TO ORDER

Mayor Olson called the meeting of the Common Council to order at 7:00 p.m.

Roll Call, Communications, and Presentations:

Finance Director LaBorde called the roll and noted that ten alderpersons were present, with Kittleson and Majewski being absent and excused.

Aldersperson Hirsch thanked all involved with the planning and participation of the April 22, 2017 Earth Day Expo.

Council President Swadley announced to the Council that the school district would like to continue to hold joint meetings between the Committee of the Whole and the Stoughton Board of Education. He asked that this be placed on the agenda as a future agenda item.

Mayor Olson announced that the Stoughton Middle School had received a \$25,000 grant from Wisconsin Economic Development Corporation, for the creation of a FabLab, similar to the one at the Stoughton High School.

Mayor Olson noted that the annual Med and Sharps Drop will be held on April 29, 2017 from 9am to 11am at the Stoughton Fire Department.

Mayor Olson also encouraged the Council and citizens to come to the front of City Hall to see the new lighted pedestrian crossing signs. She stated that similar signs would be placed in front of the east side Kwik Trip as well.

2017 Arbor Day Proclamation

Mayor Olson proclaimed April 28, 2017 as Arbor Day for the City of Stoughton.

2017 Volunteer of the Year Proclamation

Mayor Olson proclaimed that the 2017 Volunteers of the Year included: John Witzel along with the Veteran's Memorial Park Steering Committee: Duane Broughton, Jim Oler, Vic Duesel, Rick Kumlien, Bud Erickson, Sonny Swangstu, Roger Kleven, Roger Nietzsche, David Stolen, Randy Robertson & Dennis Derke

2017 Business Person of the Year Proclamation

Mayor Olson proclaimed that the 2017 Business Persons of the Year were Cummins Community Involvement Team represented by Tyler Lorenz & Mark Mentink as well as Moyer's Incorporated represented by Jeff Moyer.

2017 Friend of Youth Proclamation

Mayor Olson proclaimed that the 2017 Friend of Youth as Nick Koshollek.

Minutes and Reports: The following minutes and reports were entered into the record:

- Redevelopment Authority (12/14/2016, 1/11/2017, 2/8/2017, 2/20/2017, and 3/8/2017), Police and Fire Commission (7/25/2016, 8/16/2016, 10/24/2016, 8/17/2016, 8/20/2016, 8/21/2016), Personnel Committee (3/6/2017), Finance Committee (3/14/2017 & 3/28/2017), Joint Meeting of Finance and Public Works (3/14/2017), Landmarks Commission (2/21/2017 & 3/9/2017), Planning Commission (3/13/2017 & 3/23/2017), Planning Commission Open House (3/13/2017), Public Works Committee (3/21/2017), and Tree Commission (3/8/2017)
- March 2017 Treasurer's Report
- Utilities Financial Reports

Public Comment Period:

Richard MacDonald; 524 Kings Lynn Rd; Spoke in favor of the hiring and appointment of the IT/Media Services Director position.

Gregor Lee; 103 Manilla St; Spoke in favor of the resolution approving the request for city participation and contribution to partner with the Stoughton Housing Authority, and faith communities, to support rental housing units, to address homelessness in Stoughton using the Housing First Model.

CONSENT AGENDA

- A. April 11, 2017 Council Minutes
- B. **R-62-2017**- Confirming the Mayor's Committee Appointment of Paul Lawrence to the Stoughton Tree Commission

Hirsch requested that R-62-2017 be removed from the Consent Agenda and be placed under new business.

Motion by Boersma, to approve the April 11, 2017 Council Minutes, second by Truehl. Motion carried 10-0.

PUBLIC HEARING: to consider special assessments for sidewalks, driveways, aprons, carriage walks, and curb and gutter for the following projects:

2017 Street and Utility Construction project that includes work on Henry Street – Main Street to Ridge Street, Park Street – Lynn Street to Academy Street, Manilla Street – Brickson Street to Forton Street, Brickson Street – Page Street to Yahara River, Harrison Street – Hamilton Street to Main Street, and Division Street – Washington Street to 233 N. Division Street.

Mayor Olson closed the Common Council meeting and opened the Public Hearing at 7:15 p.m.

Gregor Lee; 103 Manilla St; Spoke in opposition of the Special Assessments to affect his property, more specifically a rain garden, and questioned the process.

Karen Galling; 145 Academy St; Spoke in opposition of the Special Assessments to affect her property and questioned the process.

Connie Rigdon; 200 S Hanson St; Spoke against the current Special Assessment process and gave the Council written options on how to address this matter in the future. Mayor Olson asked that she give her written response to the Finance Director to be distributed to the Council via email.

Jessica Hartman; 103 N Division St; Spoke against the Special Assessment process and questioned the ability of the municipality to charge two percent interest to the citizens on the services.

Lorenzo Vacarro; 103 N Divison St; Questioned the Special Assessment process and asked if the notices sent out in the future could contain more specific details about the work that needs to be done.

Martin Bragge; 145 Forton St; Understands the Special Assessment process, but wondered if the City would help individuals who still have lead water service pipes into their home from the curb.

Mayor Olson closed the Public Hearing and re-opened the Council meeting at 7:32 p.m.

Mayor Olson asked the Council to move the Special Assessment resolution, R-61-2017, to the first item under new business.

OLD BUSINESS

NONE

NEW BUSINESS

R-61-2017- Resolution authorizing improvements and levying special assessments against benefited property in the City of Stoughton for the improvement of curb and gutter, retaining walls, sidewalks, driveway aprons, carriage walks, sanitary sewer, storm sewer and water system improvements for the 2017 Street and Utility Construction project.

Motion by O'Connor, to approve R-61-2017, second by Engelberger.

Council President Swadley asked Planning Director Scheel to review the current sidewalk policy and compare its requirements to the current Comprehensive Plan.

Planning Director Scheel explained the timeline of the notices to the affected home owners being sent, the open house, and the preliminary special assessment resolution. He noted that these concerns come forward every year, but cannot change the process until the time that the ordinance is changed.

Hirsch asked that the current policies be reviewed by the Public Works and Community Affairs/Council Policy Committees within the next three months.

Planning Director Scheel noted that the City ordinances do have a provision for individuals facing financial hardships and that option is available at any time.

Brian Hoops did explain that while the Utilities does have commitment to community funds, the replacement of lead service pipes is not an appropriate use of those funds. Brian Hoops then explained that the City could not replace any lead water service pipes from the curb into a citizen's home. He noted this interference is against PSC Standards and State Statute. Attorney Dregne confirmed Mr. Hoop's statement.

Original motion was then voted on by the Common Council and carried on a roll call vote of 10-0.

R-63-2017- Resolution approving the request for city participation and contribution to partner with the Stoughton Housing Authority and faith communities to support rental housing units to address homelessness in Stoughton using the Housing First Model

Motion by O'Connor, to approve R-63-2017, second by Boersma. O'Connor explained that this resolution would allow the City to participate in a grant and would cost \$15,000. He noted that the funds for this grant would come from the contingency fund. Engelberger explained that the \$15,000 would be used to develop the building and is a onetime expense. Motion carried on a roll call vote of 10-0.

R-62-2017- Confirming the Mayor's Committee Appointment of Paul Lawrence to the Stoughton Tree Commission

Motion by Hirsch, to have this appointment be advertised in the Courier Hub for the next two weeks and have alderpersons compile a list of qualified candidates to give to staff, second by Reeves. Mayor Olson explained that there are two vacancies on the Tree Commission with a recent resignation. Motion carried 8-2, with O'Connor and Truehl voting noe.

No action was taken on R-62-2017.

R-56-2017 – Resolution by the Common Council of the City of Stoughton approving the revision of the Debt Management Policy (adopted 1999; revised 8/26/2008)

Motion by O'Connor, to approve R-56-2017, second by Swadley. O'Connor explained that Finance

Director LaBorde had noticed that the City was going to exceed its current debt limit and that the policy needed to be changed. The state statute has indicated that a municipalities' debt cannot exceed five percent of the municipalities' equalized value and the City's current policy has the percentage set at 2.32%. Swadley noted that the Finance Committee has requested that the policy for the City be set at 4% and that the resolution reflect that. Alderperson Hirsch questioned if the City's debt would be restricted at 4% with the future borrowing or if that limit would need to be raised. Finance Director LaBorde noted that based on her calculations the City would not exceed the 4% limit with the proposed borrowing.

Motion to amend by Boersma, to increase the direct debt burden ratio from 4% to 4.5%, second by Engelberger. Motion failed 3-7, with Swadley, Johnson, Reeves, Jenson, Truehl, O'Connor, and Hirsch voting noe.

Original motion, approving the direct debt burden ratio in the debt management policy at 4%, carried 10-0.

R-57-2017- Resolution by the Common Council of the City of Stoughton approving the Concept to Enter into a Long-term Agreement to use the Building and Generate Power at 601 S. Fourth (Former Powerhouse).

Motion by O'Connor, to approve R-57-2017, second by Engelberger. O'Connor explained that the Finance Committee had discussed this at the last meeting. He noted that the current Redevelopment Authority plan in that area does have a plan for that building and does not include power generation. Motion failed 0-10, with Boersma, Swadley, Johnson, Jenson, Hirsch, Engelberger, Truehl, Bartlett, Reeves, and O'Connor voting noe.

R-58-2017- Authorizing and directing the proper City official(s) to approve the Stoughton Utilities Utility Billing Statement Messages and Insert Policy.

Motion by Jenson, to approve R-58-2017, second by Engelberger. Jenson explained that this policy had been reviewed and approved by the Community Affairs and Council Policy committee. Hirsch asked if the inserts would be available to those who received their bills by email. Brian Hoops noted that contained within the email is a brief summary of the paper inserts. Motion carried 10-0.

R-59-2017- Approving a Certified Survey Map for the property located at 1399 US Highway 51 (Aldi's Food Store).

Motion by Truehl, to approve R-59-2017, second by Engelberger. Truehl explained that this CSM would address the Jackson Street right-of-way issue. Planning Director Scheel then detailed the access point of the lot to the Council. Motion carried 10-0.

Discussion and possible action regarding setting Council Goals, Objectives, and Initiatives for 2017/2018

Council President Swadley explained that he wanted to discuss the Council's goals, objectives, and initiatives for the 2017/2018 term. He asked that the alderpersons compile what they would like to discuss and send to the Clerk to be included in the June Community Affairs/Council Policy committee meeting. Motion by Swadley, to direct alderpersons to compile their Council goals, objectives, and initiatives and return to the City Clerk and for the Clerk to return the findings to Council by June 13, 2017, second by Jenson. Motion carried 10-0.

*****R-60-2017-** Authorizing and directing the proper city official(s) to approve the appointment and hiring of the City of Stoughton IT/ Media Information Technology Director salaried at \$78,728.00.

*** *The Council may meet in closed session per State Statute 19.85 (1)(c) considering employment and compensation of the City of Stoughton IT/Media Information Technology Director. The Council may reconvene in open session to take action on the hiring, appointment, and compensation of the City of Stoughton IT/Media Information Technology Director position.*

Motion by Boersma, to convene the Council into closed session, second by Truehl. Motion failed on a roll call vote 2-8, with Johnson, Reeves, Engelberger, Jenson, Truehl, Bartlett, Hirsch, and Swadley voting no. The Council discussed there was not a need for the group to convene in closed session.

Motion by Johnson, to approve R-60-2017 and amend the resolution to include Sneha Patel as the appointment, second by O'Connor. Human Resources Director Gillingham addressed the Council regarding the search and hiring process of the IT/Media Technology Director. She noted that of the candidates, Sneha Patel was the most qualified and would like to extend the offer to her. She noted that this is a leadership position and her starting salary would be \$78,728.00.

ADJOURNMENT

Motion by Jenson, to adjourn the meeting of the Common Council, second by Johnson. Motion carried 10-0. The meeting of the Common Council adjourned at 9:20 p.m.