

Meeting of: **COMMON COUNCIL OF THE CITY OF STOUGHTON**
Date/Time: Tuesday, June 27, 2017 @ 7:00 p.m. or as soon after the adjournment of the Joint Common Council and Planning Commission meeting
Location: Council Chambers (2nd Floor of Public Safety Building)
321 South Fourth Street, Stoughton, Wisconsin
Members: Mayor Donna Olson, Tim Swadley, Matt Bartlett, Sid Boersma, Michael Engelberger, Regina Hirsch, Greg Jenson, Kathleen Johnson, Dennis Kittleson, Tom Majewski, Pat O'Connor, Lisa Reeves, and Scott Truehl

CALL TO ORDER

Mayor Olson called the Council meeting to order at 8:10 p.m.

Roll Call, Communications, and Presentations:

Clerk Kropf called the roll and noted that eleven alderpersons were present, with Johnson being absent and excused.

Mayor Olson said that the Parade of Homes concluded this past weekend and there were 3,237 visitors that went through the homes.

Swadley indicated that there will be a joint meeting between the Council and the School Board on July 20, 2017. There also is a tentative joint Council and RDA meeting scheduled for that week, with more details to come.

City's 2016 Audit Report Presentation

Karla Gogin from Baker Tilly addressed the Council regarding the 2016 City Audit report. She noted that the City does have a very healthy balance within the general fund. The City's policy allows for 20%-25% of the expenditure restraint. The City performed at 26%. This means that the City budgeted well, but does increase the undesignated fund. She noted that overall as usual, the City had a very healthy audit.

Utilities' 2016 Audit Report Presentation

Jodi Dobson from Baker Tilly addressed the Council regarding the 2016 Utilities Audit Report. She noted that the Utilities did receive an un-modified or clean rating, which is the highest level of assurance. The electric utility rate of return was 5.10% and the water rate of return was 5.25%. She noted that the utility has had a very stable debt coverage over the past five years.

Minutes and Reports: The following minutes and reports have been entered into the record:

- Commission on Aging (4/4/2017), Redevelopment Authority (5/3/2017, 5/18/2017, & 5/23/2017), Community Affairs and Council Policy Committee (4/6/2017), Landmarks Commission (5/11/2017), Planning Commission (5/8/2017), Utilities Committee (5/15/2017), Parks & Recreation Committee (5/16/2017) and Public Works Committee (5/16/2017)
- Utilities Financial Reports
- Utilities Tax Stabilization Reports

Public Comment Period:

No persons registered to speak.

CONSENT AGENDA

A. June 13, 2017 Council Minutes

B. **R-95-2017**- Authorizing and directing the proper City official(s) to adopt the American Public Power Association (APPA) Safety Manual 16th Edition, 2017.

C. **R-98-2017**- Approving an extra-territorial jurisdictional (ETJ) Land Division request by Tom Matson for property located at and adjacent to 1494 Pleasant Hill Road, Town of Dunkirk, Dane County, Wisconsin.

D. **R-99-2017**- Approving an extra-territorial jurisdictional (ETJ) Land Division request by Bruce Sime and James Lapp for property located at and adjacent to 3333 State Highway 138, Town of Rutland, Dane County, Wisconsin.

Motion by Jenson, to approve the consent agenda, second by Truehl. Swadley asked that R-102-2017 be removed from the consent agenda and placed under new business. Mayor Olson moved R-102-2017 from the consent agenda to new business. Motion carried 11-0.

OLD BUSINESS

NONE

NEW BUSINESS

R-93-2017- Authorizing and directing the proper City official(s) to acknowledge receipt of the Stoughton Utilities 2016 Audit Report and Management Letter.

Motion by Engelberger, to approve R-93-2017, second by O'Connor. Motion carried on a roll call vote of 11-0.

R-94-2017- Authorizing and directing the proper city official(s) to acknowledge receipt of the 2016 City of Stoughton Audit.

Motion by O'Connor, to approve R-94-2017, second Swadley. Motion carried on a roll call vote 11-0.

R-96-2017- Authorizing and directing the proper City official(s) to approve the Stoughton Utilities 2016 Wastewater treatment facility and sanitary sewer collection system 2016 Compliance Maintenance Annual Report (CMAR).

Motion by Engelberger, to approve R-96-2017, second by Bartlett. Utilities Director Kardasz explained that this is an annual report that the Utilities must file with the WI Department of Natural Resources. Motion carried 11-0.

R-102-2017- Confirming the Mayor's Committee Appointment of Todd Hubing to the Stoughton Landmarks Commission

Motion by Swadley, to approve R-102-2017, second by Boersma. Swadley explained that he wanted this item removed from the consent agenda to confirm that this appointment was recommended by the Landmarks Commission. Motion carried 11-0.

R-100-2017- Approving a Conditional Use Permit for Laura Viney to operate a Group Daycare at 320 Dvorak Court, Stoughton, Wisconsin.

Motion by Truehl, to approve R-100-2017, second by Engelberger. No discussion took place. Motion carried 11-0.

O-7-2017- Approving a General Development Plan for Outlot 1 and Lots 3 and 4, CSM No. 14057, and Lots 5 and 7, CSM No. 14058. (Part of Kettle Park West Commercial Center)

Truehl offered O-7-2017 as a first reading and it will be back to Council for consideration on July 11, 2017.

R-97-2017- Approving a Condominium Plat for Kettle Park West Commercial Center - Lot 7

Motion by Truehl, to approve R-97-2017, second by Engelberger. Truehl noted that this amendment to Lot 7 of the KPW would allow a shared use path and more parking in this area for an overall more satisfying layout. Dennis Steinkraus explained that this change has come in part of the required stormwater, and it would also be easier to find developers for this area as one person wouldn't have to own the whole area, but could have individual owners. Motion carried on a roll call vote 11-0.

R-101-2017- Authorizing and directing the proper City official(s) to work with Wisconsin Department of Transportation Officials to incorporate certain items into the State RAB (Roundabout) Project – ID 5845-01-06/07 at WIS 138 and Hoel/Silverado Intersections

Motion by Jenson, to approve R-101-2017, second by Engelberger. Planning Director Scheel noted that the DOT is in the process of designing the roundabouts for WIS 138 and Hoel/Silverado Intersections. This resolution would ask that the remaining roundabouts be built to match those on Kettle Park Way. Majewski would like to send this back for a more thorough analysis of the sustainability of the landscaping. Swadley and Truehl expressed concerns with the pedestrian traffic at the roundabouts. Motion carried on a roll call vote of 8-3, with Swadley, Reeves, and Boersma voting no.

R-103-2017- Authorizing a reduction in the amount of the TIF Guarantee Letter of Credit provided by McFarland State Bank (relating to the Kettle Park West commercial center)

Motion by O'Connor, to approve R-103-2017, second by Swadley. Attorney Dregne explained that this resolution would allow the letter of credit to be reduced for the KPW development. This request is allowed and must be approved based on the provisions within the Memorandum of Understanding that was approved by Council in 2015. Motion carried 11-0.

R-104-2017- Approving an agreement relating to conveyance of real property and payment of impact fees

Motion by O'Connor, to approve R-104-2017, second by Engelberger. Attorney Dregne explained that this agreement would allow the City to convey land from the Skaalen Sunset home, in exchange, the City would reduce the amount of impact fees associated with the construction. Motion carried 11-0.

Discussion and possible action of request by Alderperson Majewski to convene a Committee of the Whole to discuss the possible creation of a Standing Planning Committee

Alderperson Majewski explained that he had requested this to try to establish some separation of the Planning Commission. Swadley explained that he felt that this request had come from some discrepancies that the Planning Commission had encountered with one specific property. Truehl would like to see the possibility of adding more members to the existing Planning Commission, rather than creating another body. Attorney Dregne explained that he will research further on the expansion of the Planning Commission. He does caution that if the Council wanted to create another body, that there are certain statutory issues that cannot be taken away from the Planning Commission's authority.

Motion by Swadley, to refer this issue to the Community Affairs and Council Policy Committee for further discussion, second by Kittleson. Motion carried 11-0.

ADJOURNMENT

Motion by Jenson, to adjourn the meeting of the Common Council, second by O'Connor. Motion carried 11-0. The meeting of the Common Council adjourned at 10:45 p.m.