

Landmarks Commission Meeting Minutes

Thursday, June 22, 2017 – 7:00 pm

City Hall, Hall of Fame Room, Lower Level, 381 E. Main Street, Stoughton, WI.

Members Present: Peggy Veregin, Chair; Kimberly Cook; Alan Hedstrom, Vice-Chair; Stephen Mar-Pohl; Greg Pigarelli and Tim Swadley

Absent: None

Staff: Michael Stacey, Zoning Administrator

Guests: Greg Jenson

1. **Call to order.** Veregin called the meeting to order at 7:00 pm.
2. **Consider approval of the Landmarks Commission meeting minutes of June 8, 2017.**
Motion by **Swadley** to approve the minutes as presented, 2nd by **Hedstrom**. Motion carried 6 – 0.
3. **Consider appointment of Todd Hubing as a new Landmarks Commission member.**
This is a new process to appoint members of a commission whereby the commission sends a recommendation to Council for approval.

Swadley recommended creating criteria for future appointments in the event there is more than one interested candidate. The commissioners agreed.

Motion by **Hedstrom** to recommend the Common Council appoint Todd Hubing as a new Landmarks Commissioner, 2nd by **Cook**. Motion carried 6 – 0.

4. **Discussion and consideration of local landmark mini-grant applications.**
The commission discussed the four mini-grant applications as follows:

The South School, 1009 Summit Avenue application is for prevention of future water damage to the foundation. Mar-Pohl suggested money would be better spent to first take care of the mortar joint repair. A certificate of appropriateness (COA) would be necessary for any exterior work.

The Village Players Theater, 255 E. Main Street application is to repair the crumbling front façade. This application is favored by the commission. A COA would be required since this repair was not part of the latest COA in 2016.

The Joe Cabibo House, 404 S. 5th Street application is for a shower installation in a first floor closet. This proposed project is considered new construction and is therefore outside of the scope of eligible work for the mini grant program which targets restoration and repair.

The Dragon House, 327 E. Washington Street application is for foundation repair. This request is also favored by the commission. A COA would be necessary for this work.

Motion by **Mar-Pohl** to award a grant of \$625.00 to Eric Francksen for the Dragon House, 327 E. Washington Street contingent on a certificate of appropriateness (COA) being approved by the commission; award a grant of \$2500.00 to Tony Hill, Village Players Theater, 255 E. Main Street contingent on a COA being approved by the commission; award a grant of \$875.00 to the

South School Condo Association contingent on no water control liner being installed, gaining official local landmark status and a COA being approved by the commission, 2nd by **Hedstrom**. Motion carried 6 – 0.

The commission discussed improving the application form based on the experience gained going through this first grant cycle assuming funding continues for the mini-grant program.

5. **Future agenda items.** Veregin will not be at the July 13th meeting. There is a COA request for the Depot on that agenda. Stacey to forward appointment information to Mayor Olson so Todd Hubing is appointed at the June 27th Council meeting.
6. **Adjournment.** Motion by **Mar-Pohl** to adjourn at 8:15 pm, 2nd by **Cook**. Motion carried 6 - 0.

Respectfully Submitted,

Michael P. Stacey