

**Public Works Committee**  
**Tuesday June 20, 2017 @ 6:00 PM**  
**Hall of Fame Room, 381 E Main St**

**Members Present:** Alderpersons Pat O'Connor, Greg Jenson, Michael Engelberger and Mayor Olson

**Absent/Excused:** Sid Boersma

**Staff:** Director of Public Works Brett Hebert, Planning Director Rodney Scheel, and Vickie Erdahl

**Guests:** Charles Vervoot,

**Call to Order:** *Jenson* called the meeting to order

1) **Communications:** *Hebert* reported:

- That twelve manholes on Main St (Page to Van Buren) will be replaced the week of June 26-30<sup>th</sup>. This project is being done by the St. Department and Stoughton Utilities.
- Cummins has received three quotes for the boardwalk structure for Virgin Lake. The wood for this project will come from the ash trees that were taken down and are currently being stored. The frame for the boardwalk will be paid for from a grant that the Cummins Community Involvement Team awarded the city in the amount of \$15,000.00 toward the project.
- Lake Kegonsa water levels are high despite the fact that the city has been letting out as much water as the DNR permit allows. Dane County asked that the City, with DNR approval, go below the permit level no to go below a river height at the Forton St of 5'5". The DNR has allowed the City to bring water levels down for 24 hours in order for Dane County to study the situation. Readings are done at the Forton St Bridge. There has been some issues with high water levels downstream of the Fourth St Dam but the Town of Dunkirk controls that area.
- *Scheel* stated that curb/gutter has been installed on Henry, Harrison, Giles and Park Streets. with the first binder for paving being done the week of June 26, 2017. *Scheel* also stated that there will be a discussion for a project change on Giles St for water services. There will be a public hearing in several weeks for the eight properties involved.
- *Mayor Olson* stated she was working with several business to get different signage in the City. *Scheel* stated that signs can't be placed in the DOT right away and if allowed, the have to be a certain type and size.

2) **Reports:** *Erdahl* stated there has been an average amount of street openings for this time of the year and that nearly 800 permits have been sold since the opening of the site which is above the previous years' sales.

**Old Business:**

3) **Public Works Facility Update:** *Hebert* stated that the City is moving forward with Angus Young. *Hebert and Scheel* are meeting with Angus Young on Tuesday, June 27 and a timeline will be developed for the design portion of the process. The city is working with the resident to purchase the property adjacent to the current property. Council will need to approve funding for the construction of the building in the 2018 CIP budget. If all goes to plan, construction should begin in the spring of 2018.

## New Business:

- 4) **Approve May 16, 2017 Meeting Minutes:** Motion by O'Connor, seconded by Engelberger to approve the minutes. Motion carried 4-0 (with Mayor voting yes)

- 5) **Change Meeting Time to 4:30 Discussion and Possible Action:** *Hebert* stated there was a conflict with another committee who needed to change their meeting time due to time conflicts with new members and the Mayor would like to be able to attend both meetings. The Public Works Meeting would remain on the third Tuesday of each month but would like a time change from 6:00 PM to 4:30 PM.

**Motion by Engelberger, seconded by O'Connor to allow the change in the meeting time. Motion carried 4-0 (with the Mayor voting yes).**

- 6) **Initial Discussion Regarding Design Considerations for Gjertson St Reconstruction:**

*Scheel* stated that Gjertson St is slated for reconstruction in 2018 and presents multiple challenges on each side of the street for this one block (Main St to Hamilton St). *Scheel* is seeking input when designing the initial concept to present to property owners. Issues include:

- Street is 48 feet wide – normal street width is 38/39 feet
- Dollar General has a loading area next to the street
- Grade issues on each side of the street
- Drainage
- Several properties with mature trees near the road
- Hair Salon with angle parking up to the street

*Scheel* has presented an initial concept as follows:

- narrows the street to 39 feet
- allow a six foot terrace
- sidewalks on each side
- Eight feet parking on both sides
- Eleven feet travel lanes
- dedicated right turn lane at Main Street

The committee discussed the challenges and recommended that staff follow the current city ordinances and policies when designing roadway.

**Motion by Engelberger, seconded by O'Connor to approve the initial concept to proceed for the preliminary design and follow the sidewalk policy. Motion carried 4-0 (with the Mayor voting yes).**

- 7) **Update on the USH 51 Roundabout Project (Hoel Ave/Silverado Dr and STH 138 West):**

*Scheel* stated the DOT is working on plans for the roundabouts at Hoel/Silverado and STH 138 which will be installed 2020 or 2021. The City can decide to make possible upgrades to the project at cities expense. *Scheel* proposes the following:

- Off Roadway Shared-use Path. This is a ten foot asphalt path the will be maintained by the city through a maintenance agreement – **No recommended upgrades**
- Lighting – the DOT funds basic lighting for the project – **No recommended upgrades**
- Roundabout Center Landscaping. DOT would install four inches of topsoil and turf grass. If the city wants to upgrade the design, funds and maintenance will be the cities

responsibility. – **Recommends matching the landscaping plan used for Kettle Park West roundabout at an estimated cost of \$60,000.**

- Colored Concrete Crosswalks. The DOT doesn't fund coloring concrete. – **Staff recommends no upgrades to colored crosswalks in the islands of the roundabouts.**
- Colored Concrete Islands. DOT plans to do the islands with asphalt. – **Staff recommends upgrading the island areas to colored concrete at an estimated cost of \$25,000.**
- Trees. The median width would allow for trees at the cities expense and the DOT would have to approve the species and locations. – **No recommended upgrades at this time but maybe in the future.**
- Wayfinding signs: Would be at city expense and subject to DOT approval. – **No recommended upgrades.**

Another issue is the SWAC owner is concerned about access to his facility as the roundabout at Silverado Dr would prevent people from turning left onto Hoiby Rd to enter the facilities parking lot if they are traveling west on HWY 51 and would have to use the entrance on Dvorak Ct. The owner of the facility has contacted the DOT with his concerns, but, the DOT feels he has adequate access.

PW Committee feels that *Scheel* should continue supporting/working with the business owner regarding this issue.

**Motion by O'Connor seconded by Engelberger to recommend to the Common Council to work with the Wisconsin Department of Transportation Officials for the plans for the Roundabouts at Hoel/Silverado Dr and STH 138 as presented. Motion carried 4-0 (with the Mayor voting yes).**

**8) Discussion and Recommendation Regarding the Youth Center Pedestrian Crossing**

**Location:** *Hebert* had met with the Youth Center Director who had concerns for the kids crossing Main St. The kids seem to cut through a private property and cross east of the railroad tracks. For safety purposes Greg requested that a solar crosswalk be installed. The cost of the sign and to install would be \$8,300.

The committee was concerned about the crosswalk being so close to the railroad tracks. There are no stop bars at this location. Drivers heading east might stop too close to the tracks or actually be caught on the railroad tracks if there were multiple cars at the same time.

Committee directed staff to look at more options and place the issue on the July agenda.

**9) Discussion and Possible Action Regarding the Planting of City Trees on Private**

**Property (Ordinance 10-2):** *Hebert* stated that Alderperson Majewski wanted this issue discussed stating that the city should not plant on private property. *Hebert* would like to table this issue and send to the Tree Commission Committee for discussion and also stated that he is meeting with the City Attorney on Thursday, June 29<sup>th</sup> to discuss the Ordinance and private planting.

**ITEM TABLED.**

**10) Future Agenda Items: PW Facility Update , Youth Center Crosswalk, Ordinance 10-2 (Terrace Trees)**

**Moved by O'Connor, seconded by Engelberger to adjourn the meeting at 7:42 pm.**  
**Motion carried 4-0.** Respectfully submitted by Vickie Erdahl Administrative Assistant –  
6/21/17