

Regular Meeting of the Sejong Academy School Board - MINUTES  
2375 Como Ave. St. Paul. Luther Seminary, Gullixson Hall, Room 100  
Tuesday, April 6, 2014

Board Members in Attendance: Grace Lee (Chair), Julie Chi, Scott Tryggeseth, Hyun Ae Kim

Board Members not in Attendance: Brad Tipka

Public in Attendance: Dao Xiong (interviewee), Jisu Ryu (interviewee)

#### I. CALL TO ORDER

Grace Lee called the meeting to order at 7:00 p.m.

#### III. APPROVALS

##### A. 4/6/2014 AGENDA

#### IV. PUBLIC COMMENT/NEW BUSINESS/ANNOUNCEMENTS

Hyun Ae Kim announced resignation to focus on her last semester in school and her job search.  
MOTION by Julie Chi to accept Hyun Ae Kim's resignation, seconded by Scott Tryggeseth.  
Motion passed unanimously.

#### V. PRE-OPERATIONAL LOGISTICS UPDATE

- A. Grace Lee to schedule a board/board advisor team working session in the spring
- B. Website updates
- C. Bussing options
- D. Food Service
- E. Insurance (General Liability, Board/Officers, Auto?)/ Employee Benefits options.
- F. Legal advisor options
- G. NEO requires 120% of projected student enrollment by 6/30

#### VI. FINANCE & FACILITIES COMMITTEE UPDATE

501c3 IRS application: Grace Lee reached out to Senator Klobuchar's office for assistance to expedite IRS application. Her office got file open with Taxpayer Advocate Services.

#### VII. GOVERNANCE COMMITTEE UPDATE

- A. Interviewed Dao Xiong for Board Member position.

MOTION by Grace Lee to invite Dao Xiong to the Board, seconded by Scott Tryggeseth. Motion passed unanimously.

- B. Interviewed Jisu Ryu for Board Member position.

MOTION by Grace Lee to invite Jisu Ryu to the Board, seconded by Brad Tipka. Motion passed unanimously.

- C. Adopt Policies: (1) Religious Accommodations Policy (2) Policy relating to Religious and Non-Religious Activities on School Property During Non-Instructional Time (3) Data Practices Policy (4) Dress Code/Uniform Policy

MOTION by Grace Lee to adopt all 4 policies, seconded by Brad Tipka. Motion passed unanimously.

#### VIII. PERSONNEL COMMITTEE UPDATE

In-person interviews for Executive Director will begin on 4/22.

#### IX. COMMUNITY AND FAMILY INVOLVMENT COMMITTEE UPDATE

A. Upcoming Info Meetings

1. 4/15, 6-8 pm - Mt Airy Public Housing Residence Council
2. 4/19, 2:15-3:15 pm - Hamline Library
3. 4/24, 4:30 pm – YMCA family literacy night
4. 4/27, 1 pm Leonardo's Basement
5. 5/4, 1 pm? - St Columba
6. Mt Airy Girls and Boys Club

B. Continue working with various Community Groups

4/11 Lincoln International High School – Culture Day, 10 a.m. – 12 noon – Grace Lee to possibly attend.

#### X. TEACHING AND LEARNING COMMITTEE UPDATE

#### XI. ANNUAL GOALS UPDATE

#### XII. ADJOURN

adjourn at 9 p.m.

Minutes drafted by Grace Lee, Board Chair.

Approved by vote of Board on June 3, 2014