

Regular Meeting of the Sejong Academy School Board - AGENDA  
Tuesday, August 26, 2014  
1330 Blair Ave. N., St. Paul, MN 55104

I. CALL TO ORDER 7:12 PM

Board Members in Attendance: Grace Lee (Board Chair), Julie Chi, Jisu Ryu, Brad Tipka  
Board Members not in Attendance: Scott Tryggeseth, Terry Tipka  
Public in Attendance: Jean Seabury

II. SCHOOL'S MISSION

Sejong Academy is committed to providing an academically rigorous education to K-8 Twin Cities students through immersion experience in Korean language and culture by using research-based curriculum, high standards for accountability and promoting an appreciation for diversity and international cultures.

School mission read by Brad Tipka

III. APPROVALS\* 7:05 PM

A. 8/26/2014 AGENDA

MOTION by Julie Chi to approve the agenda, seconded by Jisu Ryu. Motion passes unanimously.

B. 8/12/2014 BOARD MEETING MINUTES

MOTION by Brad Tipka to approve the 8/12/2014 minutes with some amendments, seconded by Grace Lee. Motion passes unanimously.

IV. PUBLIC COMMENT/NEW BUSINESS/ANNOUNCEMENTS 7:10 PM

V. GOVERNANCE COMMITTEE UPDATE (Grace Lee) 7:20 PM

- Board Chair – Grace
- Secretary – Julie
- Teaching and Learning – Jisu (Korean Curriculum)

Jill Watson, Brad Tipka and Terry Tipka submitted letters of resignation

MOTION by Julie Chi to accept the letter of resignation from Jill Watson with pay through the end of August 2014 (1 week pay), seconded by Grace Lee. Motion passes unanimously.

Motion by Jisu Ryu to accept the letters of resignation from Brad Tipka and Terry Tipka, seconded by Grace Lee. Motion passes unanimously.

MOTION by Julie Chi to appoint Brad Tipka as Interim Executive Director effective immediately, seconded by Jisu Ryu. Motion passes unanimously.

MOTION by Julie Chi to elect Jean Seabury (licensed teacher) to the Board of Sejong Academy, seconded by Jisu Ryu. Motion passes unanimously.

VI. PRE-OPERATIONAL LOGISTICS UPDATE 7:40 PM

- Discuss Bussing info, Nurse options
  - Discuss On-site After school program options
  - Emergency Plan - review with staff during orientation
  - Update vision?
    - Sejong Academy students will become scholars who are bilingual in Korean and English and socially responsible global citizens.
- ➔ Sejong Academy students will become scholars of Korean and English, as well as socially responsible global citizens.

MOTION by Julie Chi to approve updated vision statement, seconded by Jean Seabury. Motion passes unanimously.

MOTION by Grace Lee to dissolve relationship with Susan Ciconte and compensate her for 4 days worked plus 2 weeks pay, seconded by Julie Chi. Motion passes unanimously.

VII. FINANCE & FACILITIES COMMITTEE UPDATE (Brad Tipka) 8:00 PM

- Lease update
  - Grace to email church
- Budget update
- Federal Grant Opportunity – Expanded Learning through Libraries –due 11/5
- Discuss current enrollment
- Janitorial Service - savings

VIII. PERSONNEL COMMITTEE UPDATE (Teacher?) 8:20 PM

Name	Position	Approved
	Executive Director	24-Jun
Todd Lee	PT CSP Grant Manager & Office Support	8/12
Sawlwin Si	Office Manager/Community Liaison → Community Liaison/Karen Literacy	6-Jul
Ji Young Kim	K-2	6-Jul
Woo Jung Jung/Ra	K-2 PT (M, F) → specialist M/F	8/12
Yun Kyung Cho	3-4	6-Jul
Jamie Phan	5-6	6-Jul
Yenny Baek	Sp Ed	6-Jul
Jean Seabury	K-12 ESL, Elementary Ed licensure too; WIDA coordinator	8/12

- Discuss Specialists
- Employee Handbook
- ED rubric

IX. COMMUNITY AND FAMILY INVOLVMENT COMMITTEE UPDATE (Terry Tipka) 8:40 PM

- Volunteers
- practice bus day 8/25

- open house 8/27 5:30-7:30 pm (dinner for staff – update from Julie)
- NEW STUDENT PACKET\* (family handbook, drop-off instructions, bus stops, calendar, school supply list, uniform info, after school care, volunteer intake form, student info form, emergency contact form)
- Need 2 volunteers for Picture Day 9/22 (7:30-10 a.m.), 10/24 make-up (one volunteer per day); free pictures

X. TEACHING AND LEARNING COMMITTEE UPDATE (Jisu Ryu)

8:50 PM

- Curriculum (Scope and Sequence)
- Uniforms – arrive on 9/2
- Orientation week (8/20-29); Professional Development
- Daily schedule

XII. ADJOURN

9:00 PM

MOTION by Grace Lee to adjourn at 8:51 p.m., seconded by Jisu Ryu. Motion passes unanimously.