

Regular Meeting of the Sejong Academy School Board - AGENDA

Thursday, October 23, 2014 @ 7 p.m.

1330 Blair Ave. N., St. Paul, MN 55104, meeting room 104

I. CALL TO ORDER

7:04 PM

Board Members in Attendance: Grace Lee, Scott Tryggeseth, Sawlwin Si, Brad Tipka (Ex Officio), Julie Chi (7:08pm)

Board Members not in Attendance: Jisu Ryu

Public in Attendance: Mike Pocrnich, Damon Fraser, Evan Corcoran

II. SCHOOL'S MISSION

Sejong Academy is committed to providing an academically rigorous education to K-8 Twin Cities students through immersion experience in Korean language and culture by using research-based curriculum, high standards for accountability and promoting an appreciation for diversity and international cultures.

School mission read by: Brad Tipka

III. APPROVALS

A. 10/23/2014 AGENDA

Motion to approve 10/23/14 agenda made by Scott Tryggeseth, seconded by Grace Lee. Motion passes unanimously.

B. 9/23/2014 REGULAR BOARD MEETING MINUTES

Motion to approve 9/23/14 minutes made by Grace Lee, seconded by Scott Tryggeseth. Motion passes unanimously.

IV. Director's Report:

- Academics → Grace Lee to send EL plan of service pdf to Julie Chi to post to website
 - Julie Chi mentioned 2 research articles for EL learners; consider offering Karen literacy for parents; consider level 1,2 EL's take less Korean
- Facility/Finance/Logistics
- Community Outreach

IV. GOVERNANCE

- NEO contract – change from 3-5 years?
- Motion to change contract with authorizer from 3 to 5 years, which gives Sejong Academy 2 extra years to meet goals as set forth in contract – made by Julie Chi, seconded by Grace Lee. Motion passes unanimously.
- Board Training – Mike Pocrnich will do financial management training; looking into referrals for first 2 bullets below.

2014 MN Statute 124D.10, Subd 4. (f) Every charter school board member shall attend annual training throughout the member's term on the board. All new board members shall attend initial training on

- the board's role and responsibilities, Cynthia from Aspen Academy?
- employment policies and practices,
- and financial management. – Mike Pocrnich

V. FINANCE & FACILITY

- Update from Mike Pocrnich: end of Sep was end of Q1; \$32k; Line of Credit; currently bank with TCF; unlikely to get unsecured line of credit; 10% state hold back ~ \$50-70k line of credit; Venture Bank (small business bank); Western Bank; ** Phil Hadley (Non-Profit Assistance Fund; more flexible than a bank); Anchor Bank- maybe
- World's Best Workforce – Mike Pocrnich to send MDE requirements; Brad Tipka to look into
- CSP grant update

VI. PERSONNEL

- Teacher Evaluations (Brad Tipka) – give Brad Tipka feedback by next meeting, at which we will approve the Evaluation; include performance indicators

- ED evaluation – Scott Tryggeseth and Damon Fraser to forward examples to Board; Grace Lee to provide draft at Nov. meeting

VII. COMMUNITY & FAMILY INVOLVEMENT

- Marketing/Recruiting plan – Grace Lee to follow-up AdopSource regarding film festival

VIII. TEACHING AND LEARNING

- Current Inclusive Education plan – Brad Tipka to send to board by Thursday, 10/30. If board does not disapprove or suggest changes by Wednesday 11/5, approval is assumed and plan passes. Plan needs to be submitted by 11/15.
- Oct 9 - 5/6 grade field trip to UMN, Kids On Campus
- Oct 31 – Story of Korea at UMN

IX. ADJOURN

8:37 PM