

Regular Meeting of the Sejong Academy School Board - MINUTES

Wednesday, June 24, 2015 @ 6 p.m.

1330 Blair Ave. N., St. Paul, MN 55104, meeting room 104

I. CALL TO ORDER

6:00 PM

Meeting called to order at 6:01 PM

Board Members in Attendance: Grace Lee, Board Chair; Moo Lor La; Brad Tipka (Ex-officio)

Board Members Absent: Scott Tryggeseth, Jisu Ryu, Julie Chi (planned late arrival; arrived 6:22 pm)

Public in Attendance: Scott Brown, Mike Pocrnich

We do not yet have quorum. Will review finance reports until Julie Chi arrives.

II. SCHOOL'S MISSION

Sejong Academy is committed to providing an academically rigorous education to K-8 Twin Cities students through immersion experience in Korean language and culture by using research-based curriculum, high standards for accountability and promoting an appreciation for diversity and international cultures.

School mission read by Grace Lee.

III. APPROVALS

A. 6/24/2015 AGENDA

- MOTION to approve 6/24/2015 agenda, adding 5 minute discussion on middle school, made by Moo Lor La, seconded by Julie Chi. Motion passes unanimously.

B. 5/20/2015 REGULAR BOARD MEETING MINUTES

- MOTION to approve 5/20/2015 board meeting minutes made by Julie Chi, seconded by Grace Lee. Motion passes unanimously.

IV. FINANCE & FACILITY

• Review financial statements

- Need to vote on revised budget at June meeting, prior to audit.
 - MOTION to approve 2015-2016 budget pending 2% gen ed revenue increase and approximately \$20k increase in utilities made by Julie Chi; seconded by Moo Lor La. Motion passes unanimously. (note: original 2015-2016 budget approved at May2015 meeting)
- Facility utility fees under review – Grace Lee to send Scott Brown utility bills from St. Columba
- Extra rooms for 2015-2016 under review – Brad Tipka and Grace Lee to ask for meeting with St Columba to discuss extra rooms.

V. GOVERNANCE/POLICIES

- Discuss Board of Directors composition
 - Scott Tryggeseth, Dan Larson
 - Scott Tryggeseth has been a valuable Board member and has contributed thoughtful insight and experience to Sejong Academy. However, due to scheduling conflicts, Scott Tryggeseth has missed at least three consecutive meetings. According to our by-laws, this is grounds for removal from the Board of Directors.
 - Motion to remove Scott Tryggeseth from the Board of Directors and extend to him an invitation to the Board of Advisors made by Moo Lor La, seconded by Grace Lee. Motion passes unanimously.
 - Motion to extend to Dan Larson an invitation to join the Board of Directors made by Julie Chi, seconded by Moo Lor La. Motion passes unanimously.
 - Which two seats will be up for election in 2016?
 - Grace Lee and Juli Chi's seats will be up for election in May 2016.
- Meeting dates: reminder, at May board meeting, meeting times moved to third Thursday of the month starting in July.
 - Motion to move board meetings to 4th Wednesday's of the month from 5-7 pm made by Moo Lor La, seconded by Grace Lee. Motion passes unanimously.

(July 22, Aug 26, Sep 23, Oct 28)

- VI. DIRECTOR'S REPORT
- see attachment

VII. PERSONNEL

- No new business

VIII. COMMUNITY & FAMILY INVOLVEMENT

- See Director's Report

IX. TEACHING AND LEARNING

- Pre-K program – submit application to authorizer this August
- High school expansion
- Middle school – 6&7 self-contained class room. So, don't need particular subject licenses. 6/7 teacher should be able to use some Korean classroom language.

• X. ADJOURN

- Motion to adjourn meeting at 8:10 pm made by Julie Chi, seconded by Moo Lor La. Motion passes unanimously.