

Regular Meeting of the Sejong Academy School Board - MINUTES

Wednesday, July 22, 2015 @ 5 p.m.

1330 Blair Ave. N., St. Paul, MN 55104, meeting room 104

I. CALL TO ORDER

5:00 PM

Meeting called to order at 5:12 PM

Board Members in Attendance: Grace Lee (Chair), Jisu Ryu, Brad Tipka (Ex Officio), Dan Larson, Julie Chi (late arrival)

Board Members Absent: Moo Lor La

Public in Attendance: Scott Brown

II. SCHOOL'S MISSION

Sejong Academy is committed to providing an academically rigorous education to K-8 Twin Cities students through immersion experience in Korean language and culture by using research-based curriculum, high standards for accountability and promoting an appreciation for diversity and international cultures.

School mission read by Jisu Ryu.

III. APPROVALS

A. 7/22/2015 AGENDA

- Motion to approve 7/22/2015 agenda made by Grace Lee, seconded by Dan Larson. Motion passes unanimously.

B. 6/24/2015 REGULAR BOARD MEETING MINUTES

- Motion to approve 6/24/2015 minutes made by Grace Lee, seconded by Dan Larson. Motion passes unanimously.

IV. FINANCE & FACILITY

• Review financial statements

- Discuss budget adjustments (2% gen ed rev increase; \$20k inc in utilities, bussing, etc.)
 - Scott Brown went over 2015-2016 cash flow; discussed line of credit; ABDO to present draft of audit (management letter and financial statements) to us at September or October meeting
- Facility utility fees under review – still waiting on copies of utility bills from St. Columba

V. GOVERNANCE/POLICIES

- Discuss Board of Directors composition
 - Welcome Dan Larson, new Board of Directors member
 - Recognize Scott Tryggeseth's service on the Board of Directors. He accepted our invitation to join the Board of Advisors.
- Meeting dates: at the June board meeting, meeting times were moved to the 4th Wednesday's of the month from 5-7 pm. Discuss moving to the 3rd Wednesday for October, November and December due to holidays.
 - Motion to move November and December board meetings to the 3rd Wednesday of the month due to holidays – made by Julie Chi, seconded by Jisu Ryu. Motion passes unanimously.

VI. DIRECTOR'S REPORT (see attachment)

Academics

- Staff Orientation week coming up
- Online – GT ignite course to help teachers differentiate
- Goal for Study Island will be 82% passing rate
- MCA, ACCESS scores coming out July 27th
- Thank you to Julie Chi for teaching intro Korean class to new students
- Specialists for 2015-2016: Korean dance, drumming (possible cooking); visual & graphic art; tennis (would likely have to be supervised); Taekwondo (not yet confirmed); soccer (available); Julie mentioned stepping Stone theatre: possibly theatre once/week

Facility/Finance/Logistics

- 88 students enrolled for next year
- CSP Grant update: \$175k Oct 1, 2015-Oct 1, 2016
- We were approved for the Community Eligibility Provision for the Food and Nutrition programs. This allows all Sejong students to receive free breakfast and lunch for the next four years.
- Grant updates: haven't heard back yet: US Bank, Carlson Family, Green Line Challenge, KEC; E-rate
- New printer should arrive soon
- Korean Heritage House and Jangmi Dance will be based at Sejong Academy next year.
- Brad Tipka and Sawlwin Si have been getting the school ready.

Community Outreach

- Korean Quarterly ad, feature story
- Sejong Open House, Thursday, August 13, 3-6 PM

VII. PERSONNEL

- No new business

VIII. COMMUNITY & FAMILY INVOLVEMENT

- See Director's Report
- Julie Chi suggested making more flyers for folks to hand out.

IX. TEACHING AND LEARNING

- Pre-K program –application due to authorizer 8/1
- Language proficiency goals; Korean/English split – family survey
- High school expansion

• X. ADJOURN

- Motion to adjourn meeting at 7:07 pm made by made by Jisu Ryu, seconded by Grace Lee. Motion passes unanimously.