

Regular Meeting of the Sejong Academy School Board – APPROVED MEETING MINUTES

Wednesday, November 18, 2015 @ 5 p.m.

1330 Blair Ave. N., St. Paul, MN 55104, meeting room 104

IB (International Baccalaureate) presentation 5:10 PM – 6:10 PM
\$4,000 to apply and \$8-10,000 every year you are an IB school, which includes support and some training (some requires additional cost). 10% discount on second program (PYP and MYP). Everyone must be trained.
\$720/person for annual training in March (in MN or out??). Website: <http://www.ibo.org> for more information.

I. CALL TO ORDER

6:10 PM

Meeting called to order at 6:10 PM

Board Members in Attendance: Grace Lee, Julie Chi, Jiyoung Choi, Corbin Connell and Brad Tipka
(Ex-officio member)

Board Members Absent: Jisu Ryu, Dan Larson, Moo Lor La

Public in Attendance: None

II. SCHOOL'S MISSION

Sejong Academy is committed to providing an academically rigorous education to K-8 Twin Cities students through immersion experience in Korean language and culture by using research-based curriculum, high standards for accountability and promoting an appreciation for diversity and international cultures.

School mission read by Grace Lee.

III. APPROVALS

A. 11/18/2015 AGENDA

- Motion to approve the 11/18/2015 agenda made by Corbin Connell, seconded by Grace Lee. Motion passes unanimously.
- Motion to reconsider the agenda is made by Corbin Connell, seconded by Grace Lee. Motion passes unanimously.
- Motion to approve the agenda with amendment adding IB presentation discussion under curriculum section made by Grace Lee, seconded by Julie Chi. Motion passes unanimously.

B. 10/28/2015 REGULAR BOARD MEETING MINUTES

- Motion to approve the 10/28/2015 minutes made by Corbin Connell, seconded by Jiyoung Lee. Motion passes unanimously.

IV. FINANCE & FACILITY (Corbin Connell, Committee Chair)

6:12 PM

Review October financial statements

V. GOVERNANCE/POLICIES (Grace Lee, Committee Chair)

A. Approve Wellness Policy

6:30 PM

- Motion to approve the Wellness Policy with noted edits made by Julie Chi, seconded by Corbin Connell. Motion passes unanimously. Grace Lee will post the Wellness policy to the school website.

B. World's Best Workforce (WBWF) Summary – The summary captures our main data points. It will be posted to the website. It does not require Board approval. The Board has until Friday of this week to provide any feedback on the WBWF summary.

C. "Five Questions for School Board members"

<http://hometownsource.com/2015/11/05/joe-nathan-column-five-questions-for-school-board-members/>

1) What should our priorities be?

2) What should our most important (measurable) goals be?

- 3) What's going very well?
- 4) What most needs improving in our schools?
- 5) What is the board's relationship with the superintendent? -- Board members should ask and carefully consider the superintendent's recommendations, suggestions and proposals. But the board also ought to be listening to and learning from families, educators, current students, community members and graduates.

D. Board Composition (Update on Paw Htoo, Moo Lor La)

- Motion to amend the agenda to add board meeting date discussion by Grace Lee, seconded by Jiyoung. Motion passes unanimously. December meeting will remain the same date. In December, the board will vote on whether or not to change the day of the week to Monday and whether or not to change the time to 5:30.

E. Committee Responsibilities

1. Review Article 3, Section 14 of bylaws: Committees of the Board
2. No committee of the Board shall have membership greater than 49% of the Members of the Board.
3. All committees shall be chaired by a Member of the Board.
4. Committees make recommendations to the board by affirmative vote of a majority of the members of the committee. Failure of a committee to reach an agreement upon any issue before it shall require referral of such issue to the entire Board.
5. All committees shall follow Open Meeting Law (1. proper notice given in advance of the meeting (3 days), 2. the public may attend and observe, and 3. relevant materials are available to the public), keep regular minutes and give regular updates to the Board
6. Committee chairs to recruit members and come up with a meeting date for your first meeting. Email Grace Lee first meeting date by Friday, December 4.
 - By Thanksgiving, each Board Committee Chair will provide Grace Lee a date for a first meeting of his/her committee meeting.

VI. DIRECTOR'S REPORT (Brad Tipka)

VII. PERSONNEL (Dan Larson, Committee Chair)

VIII. CURRICULUM (Jisu Ryu, Committee Chair)

- A. Pre-K program update
- B. Language Proficiency surveys (staff, parents, students)

IX. STUDENT ACTIVITIES UPDATE (Julie Chi, Committee Chair)

X. ADJOURN

7:30 PM

- Motion to adjourn made by Grace Lee, seconded by Corbin Connell.