

I. CALL TO ORDER 5:15 PM

Meeting called to order at 5:XX PM

Board Members Attendance (“X” = present):

Grace Lee (Chair) Sarah Bunton Corbin Connell Lisa Hill
 Jiyoung Kim Brad Tipka (Ex-officio)

Public in Attendance: Scott Brown Brett Studer (NEO) Jodi Ruis (Parent) Amy Britton

II. SCHOOL’S MISSION 5:17 PM

Sejong Academy is committed to providing an academically rigorous education to pre-K-8 Twin Cities students through immersion experience in Korean language and culture by using research-based curricula, high standards for accountability and promoting an appreciation for diversity and international cultures.

School mission read by Corbin Connell.

III. PUBLIC COMMENT 3 minutes

none

IV. APPROVALS & DISCLOSURES

A. 4/24/2017 AGENDA 3 minutes

- Motion to approve 4/24/2017 agenda, moving the Curriculum section to be before the Director’s Report made by Corbin Connell, seconded by Jiyoung Kim. Motion passes unanimously.

B. Disclosure of any Conflicts of Interest - none

C. 3/27/2017 REGULAR BOARD MEETING MINUTES 3 minutes

- Motion to approve 3/27/17 minutes made by Corbin Connell, seconded by Sarah Bunton. Motion passes unanimously.

IX. CURRICULUM (Ji Young Kim Chair) 6:35- 6:40 PM

A. Korean-English breakdown for grades 2-8.

- Grades K-1: Korean = 100%
- Grade 2: Korean-English = 70%-30%
- Grade 3: Korean-English = 50%-50%
- Grades 4-8: 1 KLA class of 60 minutes; 4-6th grade morning meeting in Korean; quarterly events to prepare for during social studies; Korean holidays during social studies.

Jodi Ruis commented that as a parent, she wants more Korean. The reason her child is here is to learn Korean. She noted Yinghua’s and the German immersion’s target language percentages. Grace Lee noted that our student body population is much different from Yinghua and the German immersion. Corbin Connell acknowledged parents’ desire to want more Korean, however, noted the school’s need to meet authorizer goals – i.e., have students meet proficiency and growth goals on MCA’s and MAP tests. Jodi Ruis asked if there could be more Korean language after-school activities. Lisa Hill asked if kids who are at or above grade level could have math and other classes in Korean. Jiyoung Kim noted that there are few Korean language resources for middle school curriculum.

Scope and sequence committee will have to revisit after 3-4 years at the most – as by then, our kindergarteners will be in higher grades, and the school should have higher Korean proficiency levels by then. Jiyoung Kim to speak to teachers again to see what else teachers can do. Lisa Hill commented on the joy of being bilingual. Brad Tipka to look into Korean pen pals. Amy Britton asked if there could be more time during the day for on-line Korean learning – opt out of some classes and spend that time doing Korean enrichment; Korean-based projects. Summer enrichment camp for Korean, etc.

B. Korean Scope and Sequence Committee update?

C. Authorizer Goals – Rod Haenke with NEO, our authorizer, sent some suggestions earlier in the week. Grace Lee and Brad Tipka to review and present to board.

- V. **DIRECTOR'S REPORT** (Brad Tipka) 5:26- 5:35 PM
 Reviewed Study Island progress. MCA's start this week. Reviewed enrollment update. Reviewed facilities, finance, community outreach.
- VI. FINANCE & FACILITY (Corbin Connell, Committee Chair) 5:35- 6:00 PM
Meets before Board meetings @ 4 pm.
- A. Finance report (review March packet) 10 minutes
 - B. Facility – Year Four Memorandum of Annual Base Rent. Requested 3 additional classrooms, got 2.
 - Motion to sign the Year Four Memorandum of Annual Base Rent made by Corbin Connell, seconded by Grace Lee. Motion passes unanimously.
 - C. Finance committee reviewed recommendation of Personnel committee. Finance committee recommends to increase personal/sick days from a total of 7 to 8, the extra day being designated as a sick day.
 - Roll-over up to 10. Cash out at \$100/day.
 - Personal days cannot be taken consecutively.
 - Sick days over 3 in a row require a note from a doctor.
 - Motion to approve recommendation of finance committee made by Grace Lee, seconded by Sarah Bunton. Motion passes unanimously.
 - D. E-rate network upgrade. This would bring fiber optics, increased internet capabilities and capacity; also reduced cost. Negotiated contract with service provider. Finance committee reviewed financial impact.
 - Motion to approve the recommendation of the finance committee to execute the service agreement documents to effect the communications infrastructure proposal related to the E-rate program made by Lisa Hill, seconded by Corbin Connell. Motion passes unanimously.
 - E. Contracts/Service Agreements: busing, SPED Director, TAG
 - Motion to approve the finance committee's recommendation to enter into contract/service agreements for busing, SPED and TAG for the 2017-2018 school year made by Cobrin Connell, seconded by Sarah Bunton. Motion passes unanimously.
- VII. GOVERNANCE/POLICIES (Grace Lee, Committee Chair) 6:00- 6:30 PM
Meets the first Monday of the month from 5-5:40 pm.
- A. Strategic Planning –3 documents – review later
 - B. Expansion - Next step informational meetings (Monday, May 8, 5-6 pm); and dry-run application this fall; explain rationale (small high school, other SPPS options...) and listen for feedback... ask for community/family speaker
 - C. School Climate Survey to go out in May
 - D. 2 Board vacancies (1 community member + other); would like someone with PR/marketing experience Or fundraising/development experience
 - E. Transgender and Gender Non-conforming Students Policy
 - Motion tabled while Sarah Bunton does further research on parental consent/involvement.
- VIII. PERSONNEL (Sarah Bunton, Committee Chair) 6:30- 6:35 PM
Meets the first Monday of the month from 5-5:40 pm.
- A. Request from Jinsoo Kim
 The board discussed Jinsoo Kim's request and given the critical nature of his role, decided that it is not in the best interest of the students and school operations to grant 5 days of unrestricted personal days. So, the board sticks with its original offer of 5 personal days to be taken during the summer break.
 - B. Approve 2017-2018 staffing
 - Motion to approve the 2017-2018 staffing recommendations (Jihee Kim (grade 2), Molly McCormick (MS ELA), Jordan Carlson (MS SS), Andromeda Winters (MS Science) made by Lisa Hill, seconded by Sarah Bunton. Motion passes unanimously.
 - C. ED final evaluation– to be completed for presentation to board at June board meeting.
- X. STUDENT ACTIVITIES (Lisa Hill, Chair) 6:40- 6:45 PM
Meets the first Saturday of the month at 10:30 am.

XI. Meeting Reflection: What went well? Public input. They felt "heard." Managed agenda well
What can we improve? Get it out earlier.

XII. ADJOURN. Meeting adjourned at 7:11 pm