

I. CALL TO ORDER

5:15 PM

Meeting called to order at 5:XX PM

Board Members Attendance (“X” = present):

Grace Lee (Chair) Sarah Bunton Corbin Connell Lisa Hill

Jiyoung Kim Brad Tipka (Ex-officio)

Public in Attendance: Scott Brown Brett Studer (NEO) Samantha Smetana (5:23pm)

Wendy Swanson-Choi (5:25 pm)

II. SCHOOL’S MISSION

5:17 PM

Sejong Academy is committed to providing an academically rigorous education to pre-K-8 Twin Cities students through immersion experience in Korean language and culture by using research-based curricula, high standards for accountability and promoting an appreciation for diversity and international cultures.

School mission read by Grace Lee.

III. PUBLIC COMMENT - none

2 minutes

IV. APPROVALS & DISCLOSURES

A. 5/30/2017 **AGENDA**

3 minutes

- Motion to approve 5/30/2017 agenda made by Sarah Bunton, seconded by Corbin Connell. Motion passes unanimously.

B. Disclosure of any Conflicts of Interest - none

C. 4/24/2017 REGULAR BOARD MEETING **MINUTES**

3 minutes

- Motion to approve 4/24/17 minutes made by Sarah Bunton, seconded by Corbin Connell. Motion passes unanimously.

V. **DIRECTOR’S REPORT** (Brad Tipka)

5:25- 5:40 PM

Reviewed preliminary MCA results, enrollment.

ED’s trip to Korea. Potential for student trip next May.

VI. FINANCE & FACILITY (Corbin Connell, Committee Chair)

5:40- 5:50 PM

Meets before Board meetings @ 4 pm.

A. Finance report (review **April packet**)

10 minutes

B. Facility

C. Contracts/Service Agreements: **Food Service, A Chance To Grow (Speech-Language Therapy)**

- Motion to authorize Brad Tipka to enter into Food Service contract with Done Right Food provided they make acceptable concessions made by Grace Lee, seconded by Jiyoung Kim. Motion passes unanimously.

VII. GOVERNANCE/POLICIES (Grace Lee, Committee Chair)

5:50- 6:10 PM

Meets the first Monday of the month from 5-5:40 pm.

A. Strategic Planning –3 documents – review later

B. Expansion - **Informational meeting** held Monday, May 8; continue to socialize idea at school events; teachers are interested in Q&A session

C. School Climate Survey to go out June 12

D. 2 Board vacancies (1 community member + other); would like someone with PR/marketing experience Or fundraising/development experience

E. **Transgender and Gender Non-conforming Students Policy**

- Motion to approve the Transgender and Gender Non-conforming Students Policy made by Jiyoung Kim, seconded by Sarah Bunton. Motion passes unanimously.

F. **Child at Work Policy**

- G. Motion to approve the Child at Work Policy made by Corbin Connell, seconded by Jiyoung Kim. Motion passes unanimously.

VIII. PERSONNEL (Sarah Bunton, Committee Chair)

6:10- 6:25 PM

Meets the first Monday of the month from 5-5:40 pm.

A. Request from Jinsoo Kim

"The Personnel Committee met on May 1st, and reviewed Jin Soo Kim's counter-proposal of reduction of work days by 5 to include 2 unrestricted personal days and 3 personal days during the summer (instead of all 5 to be taken in the summer, as the board had previously approved). The committee again weighed issues of fairness to other teachers, staffing precedents, and consideration of student needs during the school year. The committee remains in support of the 5 additional personal days, but endorses the use of those days over the summer, when substitutes will not be needed."

- Motion to approve the recommendation of the Personnel Committee made by Grace Lee, seconded by Sarah Bunton. Role call vote: Grace Lee – Aye, Jiyoung Kim – Aye, Sarah Bunton – Aye, Corbin Connell – Nay. Motion passes by majority. Noting that a very robust discussion occurred that lasted about 20 minutes. The board very much values Jinsoo Kim's contribution to the school. The board also considered impact to students, among other things.

B. Approve 2017-2018 staffing

- Motion to approve the 2017-2018 staffing recommendations Andy Alkire (ADSIS Reading Intervention, Reading Corps Internal Coach), Dohee Ahn (ADSIS Math Intervention & MS Korean) and Hyewon Lim (PT EL, MS Korean) made by Corbin Connell, seconded by Jiyoung Kim. Motion passes unanimously.

C. ED final evaluation– Parent Survey (6/5), Staff Survey (6/7). Process to be completed for presentation to board at June board meeting.

IX. CURRICULUM (Ji Young Kim Chair)

6:25- 6:40 PM

- A. Korean Scope and Sequence Committee update – final editing now. Hope to be done this Friday, to be presented to other staff next week. Committee worked extra time. Will probably have to edit again in 3 years. It'd be nice to have more staff on the committee. Committee to document process. It'd be nice for our staff to visit other immersion schools.

B. Authorizer Goals (google doc) – reviewed performance framework with NEO

X. STUDENT ACTIVITIES (Lisa Hill, Chair)

6:40- 6:45 PM

Meets the first Saturday of the month at 10:30 am.

XI. Meeting Reflection: What went well? Robust discussion, cookies were good
What can we improve?

XII. ADJOURN. Meeting adjourned at 7:14 pm