

I. CALL TO ORDER

4:04 PM

Meeting called to order at 4:00 PM

Board Members Attendance (“X” = present):

Grace Lee (Chair) Sarah Bunton Corbin Connell Lisa Hill
 Jiyoung Kim Brad Tipka (Ex-officio)

Public in Attendance: Scott Brown Brett Studer (NEO) Samantha Smetana
 Wendy Swanson-Choi Yun K Cho Dong Jin Choi

II. SCHOOL’S MISSION

4:03 PM

Sejong Academy is committed to providing an academically rigorous education to pre-K-8 Twin Cities students through immersion experience in Korean language and culture by using research-based curricula, high standards for accountability and promoting an appreciation for diversity and international cultures. School mission read by Grace Lee.

III. PUBLIC COMMENT - none

2 minutes

IV. APPROVALS & DISCLOSURES

A. 8/15/2017 AGENDA

3 minutes

- Motion to approve 8/15/2017 agenda made by Corbin Connell, seconded by Sarah Bunton. Motion passes unanimously.

B. Disclosure of any Conflicts of Interest

C. 7/24/2017 ANNUAL BOARD MEETING MINUTES

3

minutes

- Motion to approve 7/24/17 minutes made by Sarah Bunton, seconded by Corbin Connell. Motion passes unanimously.

IX. CURRICULUM (Ji Young Kim Chair)

4:50- 4:55 PM

A. Korean Scope and Sequence Committee presentation

Committee presented to teachers yesterday.

Primary divided into themes by grade level.

Intermediate (grades 5-8) divided into themes with 4 proficiency levels.

* look into changing schedule to have 4th grade Korean at same time as middle school

V. DIRECTOR’S REPORT (Brad Tipka)

4:12- 4:20 PM

VI. FINANCE & FACILITY (Corbin Connell, Committee Chair)

4:20- 4:30 PM

Meets before Board meetings @ 4 pm.

A. Finance report (review July packet)

B. Facility update – landlord has not completed new room renovations (lighting, white boards)

C. Staffing Updates – SPED & Kindergarten EA

Motion to accept recommendation of finance committee to hire a full-time SPED EA (in-lieu of a FT SPED teacher) and a half-time kindergarten EA made by Grace Lee, seconded by Corbin Connell. Motion passes unanimously.

VII. GOVERNANCE/POLICIES (Grace Lee, Committee Chair)

4:30- 4:40 PM

Meets the first Monday of the month from 5-5:40 pm.

A. Strategic Planning –3 documents – review later

B. High School Expansion - Informational meeting held Monday, May 8; continue to socialize idea at school events; schedule teacher Q&A session in September; would like to do a practice application to our authorizer, due October (?) – Grace Lee to work with Mr. Tipka to figure a good day

C. 2 Board vacancies (1 community member + other); would like someone with PR/marketing experience Or fundraising/development experience

- Motion to invite Amy Britton to serve on the Board of Sejong Academy made by Sarah Bunton,

seconded by Corbin Connell. Motion passes unanimously.

- Grace to email teachers to see if any interested in joining board; Grace to speak with Jinsoo Kim about board technology

D. Board Composition. Review Open Meeting Law, MN Statute 13D

VIII. PERSONNEL (Sarah Bunton, Committee Chair)

4:40- 4:50 PM

Meets the first Monday of the month from 5-5:40 pm.

X. STUDENT ACTIVITIES (Lisa Hill, Chair)

4:55-

5:00 PM

Meets the first Saturday of the month at 10:30 am.

XI. Meeting Reflection: What went well? Nice presentation by Korean scope and sequence committee

What can we improve? More advance posting.

XII. ADJOURN. Meeting adjourned at 5:04 pm