Girl Rising – Future Rising Associate Producer / Project Manager

Girl Rising Background and Mission

Girl Rising’s mission is to change the way the world values girls and advance girls’ right to a quality education. Through our original storytelling, media campaigns, and educational tools, we work to ignite change so that girls are free to go to school, stay in school, and pursue a future of their own choosing. The evidence is clear - educating girls and advancing their opportunities radically transforms families, communities, and entire nations, helping to end cycles of poverty, improve environmental conditions, and increase health, peace and prosperity.

About Future Rising: Future Rising is a new storytelling, advocacy and social impact program from Girl Rising. It’s mission is to drive investment and support for girls’ education and to harness the power of educated girls and women to tackle the impacts and root causes of climate change. Over the next 3-5 years Future Rising seeks to use storytelling as a catalyst for change on three fronts, changing norms, changing policy, and changing lives through education rooted in storytelling.

Position Description & Qualifications

Girl Rising is looking for an intellectually curious, energetic and dedicated Associate Producer to work on Girl Rising’s Climate Initiative, and specifically, to help build and grow the new Future Rising Fellows Initiative. This job is a unique blend - drawing from documentary film and media production as well as advocacy, non profit and youth organizing. We seek an exceptional candidate to fill this position at a time of organizational growth. The primary responsibilities of the Future Rising Associate Producer / Project Manager are:

- Manage a cohort of ten fellows and 5-10 mentors
- Manage week to week logistics of the FR fellows calendar of events and programming including programming for regular monthly virtual fellows forums, trainings, workshops and special events
- Liaise with mentors, partner organizations and guest speakers
- Research on girls and climate change around the world and connect with climate and environmental activists working on intersection of women and girls and climate/environmental justice all over the world
- Be the GR point person to assist with producing a wide range of fellows’ work on the intersection of girls, climate change and climate resilience.
- Work with GR team on programming and producing content for International Day of the Girl event
- Work with GR team on programming and producing final cohort’s show
● Assist in producing content for digital story exchange - a virtual hub for Future Rising content
● Write blog posts and work with GR Comms team to create engaging and social content and campaign messaging.

Skills & Competencies:
Qualified candidates will possess a passion for the mission of Girl Rising, along with:
● A Bachelor’s degree from a four-year college or university and a minimum of 5 years of related experience
● Passion for storytelling in all forms and voracious reader or consumer of content
● Familiarity with key issues pertaining to climate change and or girls and women’s rights
● Strong project management skills and keen attention to detail
● Excellent written and verbal communications skills
● Excellent research and reporting skills
● Excellent interpersonal skills
● Proficiency Microsoft Office and strong familiarity with social media platforms, some ability with Final Cut Pro or Premiere would be an asset
● A positive attitude, strong teamwork ethic and the ability to take complete ownership of responsibilities and work independently
● The ability to work under pressure and time constraints as well as to handle a number of tasks simultaneously
● The ability to be strategic, creative and flexible in the planning and execution of goals and strategies
● The ability to work well with people at all levels and to develop and maintain beneficial relationships
● Proficiency in a language in addition to English is highly desirable

Salary commensurate with experience. To apply, please submit a resume and cover letter to jobs@girlrising.com.

Girl Rising, a US based non-profit, is an Equal Opportunity Employer. We consider all applicants on the basis of merit regardless of their race, sex, religion, disability, sexual orientation, age, veteran status, or any other protected class under federal, state, or local law.