

Attention Special Event Applicants

The Department will only consider a special event application when it is received by the Department at least seven (7) days prior to the scheduled event. Most county or city approvals take two weeks or longer, so it is recommended you begin the application at least 60 days prior to the event date.

**Arizona Department
of
Liquor Licenses and
Control**

Application for a Special Event License

This application form is for one to ten day events only Fee = \$25.00

Name of Organization	IRS Tax Exempt Number
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The organization is a *(Check one box only)*

- | | |
|------------|--|
| Charitable | Fraternal <i>(Must have regular membership and in existence for over five(5) years).</i> |
| Civic | Political Party, Ballot Measure, or Campaign Committee |
| Religious | |

Person making application <i>(Last name, First name, M.I.)</i>	Date of Birth
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Location of Event <i>(Address or Physical Location - Not a PO Box)</i>	City
	State Zip Code

Mailing Address	City	State	Zip Code
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**** Important Phone Number****

Site owner phone no.	Applicant's Residence phone no.	Applicant's Business phone no.
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Date	Hours From: AM to PM	Hours To : AM to PM
Day 1	am pm	am pm
Day 2	am pm	am pm
Day 3	am pm	am pm
Day 4	am pm	am pm
Day 5	am pm	am pm
Day 6	am pm	am pm
Day 7	am pm	am pm
Day 8	am pm	am pm
Day 9	am pm	am pm
Day 10	am pm	am pm

Has Government approval been obtained? Yes No
City or County must approve event and complete section 22.

Has local approval from law enforcement been obtained? Yes No
Official must approve event and complete section 23.

Special Event Licensed Premises Diagram

Special Event Diagram

Show dimensions, serving areas, fencing & security positions

Note: Show nearest cross streets, HWY or road if location does not have an address



Application for a Special Event License

I, _____, being first duly sworn upon oath, hereby depose, swear and declare, under penalty of perjury, that I am the applicant making this application as listed in question as previously listed hereof, and that the application has been read by me and that the contents hereof and all statements contained herein are true, correct and complete.

_____ sworn and subscribed to before me
Applicant signature _____ this day of _____ 20 _____

Notary's Commission expires on _____
Signature of Notary Public _____

I, _____
Government official _____ *Title* _____
hereby Approve Disapprove this special event application on behalf of _____
City or County _____

Signature of Official _____ Date _____

I, _____
Law Enforcement Official _____ *Title* _____
hereby Approve Disapprove this special event application.

Signature of Official _____ Agency _____ Date _____

Law Enforcement Comments

D.L.L.C. Investigations Comment Section

Investigator _____ Date _____

Date Stamp _____ This area for D.L.L.C. Use only
Approved _____
Disapproved by _____

Title _____ Date _____