

NOTICE OF REGULAR MEETING AND EXECUTIVE SESSION
HUACHUCA CITY TOWN COUNCIL
THURSDAY, JANUARY 10, 2013, 7:00 P.M.
Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Invocation
- D. Approval of Minutes of December 20, 2012 Regular Meeting.
- E. Call to the Public [3 minute limit] Agenda Items Only.

Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Council, they may ask staff to review a matter or they may ask that the matter be put on a future agenda. Members of the Town Council shall not discuss or take legal action on matters raised during an open call to the public unless the matters have been properly noticed on the agenda for discussion and legal action A.R.S. 38-431.01 (G). In order to speak during Call to the Public, please specify what you wish to discuss when completing the Call to the Public form.

- F. Reports by Officers
- G. Town Clerk-Administrator's Report
- H. Unfinished Business
- I. Discussion and/or action: [Attorney]: Enter into Executive Session pursuant to A.R.S. 38-431.03(A)(3) Discussion or consultation for legal advice with the attorney or attorneys of the public body regarding mediation of KE & G Construction appeal.
- J. Discussion and/or action: [Attorney]: Enter into Executive Session pursuant to A.R.S. 38-431.03(A)(3) Discussion or consultation for legal advice with the attorney or attorneys of the public body regarding enforcement of Town Code violations against the property of George Nerhan.
- K. Discussion and/or action: [Attorney]: Enter into Executive Session pursuant to A.R.S. 38-431.03(A)(1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond

twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

Discussion of performance/assignment of Town Clerk/Administrator

L. New Business

1. Discussion and/or action: [Attorney]: Direction as needed from Executive Session regarding the KE & G Construction appeal.
2. Discussion and/or action: [Attorney]: Direction as needed from Executive Session regarding the Nerhan property matter.
3. Discussion and/or action: [Attorney]: Direction as needed from Executive Session regarding performance matters of the Town clerk/Administrator.
4. Discussion and/or action: [Council Member Johnson]: Resignation of Council Member Ken Taylor.
5. Discussion and/or action: [Council Member Johnson]: Filling of vacancy of Council Member Ken Taylor seat.
6. Discussion and/or action: [Council Member Johnson]: Qualification of Ken Taylor for placement the ballot of the next election as a candidate for the office of Mayor.
7. Discussion and/or action: [Town Clerk/Administrator]: Resolution 13-1 Referring the Question of Allowing the Town to Exceed the Expenditure Limit (Home Rule) to a Vote of the People on the Next Election.
8. Discussion and/or action: [Town Clerk/Administrator]: Resolution 13-2 Referring the Grant of a Franchise to Sulphur Springs Valley Electric Cooperative, Inc., an Arizona Corporation, to Maintain and Operate the Energy transmission and Distribution System within the limits of the Town of Huachuca City to a Vote of the People on the next election.
9. Discussion and/or action: [Town Clerk/Administrator]: Annexation Area Zoning and Development Code discussion.
10. Discussion and/or action: [Town Clerk/Administrator]: CDBG Skyline Drainage Project contract award to KE & G.
11. Discussion and/or action: [Town Clerk/Administrator]: Proposal for SCS to Provide Landfill Planning Services for the Huachuca City Landfill.
12. Discussion and/or action: [Town Clerk/Administrator]: First Reading of Ordinance 13-1 amending Ordinance 88-01 Increasing the pay rate for Public Defenders to \$100.00 per hour. This rate has not increased in at least 15 years making it difficult to hire appropriate counsel for some of our indigent clients.

13. Discussion and/or action: [Town Clerk/Administrator]: Change Orders for repair of the small landfill packer equipment.
14. Discussion and/or action: [Town Clerk/Administrator]: Proposed personnel changes including:
 - i. Allocation of funds for the creation of a Front Desk Receptionist, reclassifying the previously created Admin/Executive Assistant position to Assistant to the Town Clerk and allocation of funding source and designating Bobby Chapman as the Full Time Information Technology Coordinator also with allocation of funding source.
 - ii. Creation of a part-time Grants Administrator position not to exceed 25 hours per week and allocation of funds for the position.
 - iii. Covering all Huachuca City Police Officers Health and Dental Benefits at 100%.
 - iv. Creation of a Human Resources Coordinator and allocation of funds for the position.
- M. Payment Approval Report in the amount of \$103,659.59.
- N. Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town.
- O. Adjournment

POSTED: Date: Louie Valdez
 Time: 4:46PM
 By: Louie Valdez, Town Clerk-Administrator

NOTICE OF WORKSHOP - HUACHUCA CITY TOWN COUNCIL

WEDNESDAY, JANUARY 23, 2013 7:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City AZ 85616

~ AGENDA ~

- A. Call to Order: 7:00 p.m.
- B. Roll Call
 - 1. Interviews of Candidates for appointment to vacancy on the Town Council.
 - 2. Discussion of work schedule and performance of Town Clerk/Administrator.
- C. Adjournment

NO ACTION WILL BE TAKEN DURING THE HEARING

POSTED:

NOTICE OF HEARING - HUACHUCA CITY TOWN COUNCIL

THURSDAY, JANUARY 24, 2013, 6:30 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City AZ 85616

~ AGENDA ~

- A. Call to Order: 6:30 p.m.
- B. Roll Call

Community Development Block Grant Public Hearing

- C. Adjournment

NO ACTION WILL BE TAKEN DURING THE HEARING

POSTED:

TOWN CLERK'S NOTE:

POSTED BY:

R. Valdez

DATE:

01/23/2013

TOWN HALL BULLETIN BOARD, TOWN HALL LOBBY,
U.S. POST OFFICE

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond

**NOTICE OF
REGULAR MEETING
AND
EXECUTIVE SESSION
HUACHUCA CITY TOWN COUNCIL
THURSDAY, JANUARY 24, 2013, 7:00 P.M.**

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Invocation
- D. Approval of Minutes of December 20, 2012, Regular Meeting, December 27, 2012, Regular Meeting January 10, 2013 Regular Meeting and Executive Session
- E. Call to the Public [3 minute limit] Agenda Items Only.

Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Council, they may ask staff to review a matter or they may ask that the matter be put on a future agenda. Members of the Town Council shall not discuss or take legal action on matters raised during an open call to the public unless the matters have been properly noticed on the agenda for discussion and legal action A.R.S. 38-431.01 (G). In order to speak during Call to the Public, please specify what you wish to discuss when completing the Call to the Public form.

- F. Reports by Officers
- G. Town Clerk-Administrator's Report
- H. Unfinished Business
- I. Discussion and/or action: [Town Attorney] Enter into Executive Session pursuant to A.R.S. §38-431.03(A)(3) Discussion or consultation for legal advice with the attorney or attorneys of the public body regarding complaints filed with the Arizona Attorney General's Office.
- J. New Business

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond

1. Discussion and/or action: [Mayor] Appointment to fill the vacancy of on the Town Council for the remainder of the Term served by Council Member Ken Taylor.
2. Discussion and/or action: [Town Clerk/Administrator] First Reading Ordinance 13-2 Grant of a Franchise to Sulphur Springs Valley Electric Cooperative, Inc., an Arizona Corporation, to Maintain and Operate the Energy transmission and Distribution System within the limits of the Town of Huachuca City.
3. Discussion and/or action: [Town Clerk/Administrator: Second Reading of Ordinance 13-1 amending Ordinance 96-001 Increasing the pay rate for Public Defenders to \$100.00 per hour. This rate has not increased in at least 15 years making it difficult to hire appropriate counsel for some of our indigent clients.
4. Discussion and/or action: [Town Clerk/Administrator]: CDBG Contract change order for the Skyline Draining Project.
5. Discussion and/or action:[Mayor Pro Tem Woodruff] National Incident Management Systems (NIMS) training for Town of Huachuca City.
6. Discussion only: [Mayor] Presentation by Justin Haymore on investment strategies for the Town of Huachuca City.
7. Discussion and/or action: [Council Member Brown]: Covering all Huachuca City Police Officers Health and Dental Benefits at 100%.
8. Discussion and/or action: [Town Clerk-Administrator]: Purchase of mobile radio packages for Huachuca City Police Department with Operation Stone Garden Funds via Arizona State Procurement Contract ADSP013-036881.
9. Discussion and/or action: [Mayor] Organizing and scheduling of Town sponsored Candidate Forums for offices of Mayor and Town Council.
10. Discussion and/or action: [Town Clerk/Administrator]: Update on audit, role of consulting finance director.
11. Discussion and/or action: [Town Clerk/Administrator]: Request for leave taken in January 2013 to be designated as paid sick leave.
12. Discussion and/or action: [Town Clerk/Administrator] Proposed personnel changes including:
 - i. Allocation of funds for the creation of a Front Desk Receptionist.
 - ii. Reclassifying the previously created Admin/Executive Assistant position to Assistant to the Town Clerk.

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond

K. Payment Approval Report in the amount of \$142,364.94.

L. Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town.

M. Adjournment

TOWN CLERK'S NOTE:
POSTED BY: L. Valdez DATE: 01/23/2013
TOWN HALL BULLETIN BOARD, TOWN HALL LOBBY,
U.S. POST OFFICE

POSTED: Date: January 23, 2013
Time: 1:02PM
By: Louie Valdez, Town Clerk-Administrator

TOWN CLERK'S NOTE:

POSTED BY: L. Vudde DATE: 01-25-2013
TOWN HALL BULLETIN BOARD, TOWN HALL LOBBY,
U.S. POST OFFICE

**NOTICE OF SPECIAL MEETING AND EXECUTIVE SESSION
HUACHUCA CITY TOWN COUNCIL
MONDAY, JANUARY 28, 2013 7:00 PM
Town Hall Council Chambers
500 N. Gonzales Blvd. - Huachuca City AZ 85616**

AGENDA

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Approval of Minutes of January 10, 2013 Regular Meeting

JAN 25 '13 PM 2:27

- D. Discussion and/or action: [Attorney] Enter into Executive Session pursuant to A.R.S. §38-431.03(A)(1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

Hearing on appeal of the termination of employment filed by Norbert Andrew Petro

- E. New Business:
 - 1. Discussion and/or action: [Mayor] Action, if any, from the executive session.
 - 2. Discussion and/or action: [Mayor]:Covering all Huachuca City employee's Health and Dental Benefits at 100%.
 - 3. Discussion and/or action [Town Clerk-Administrator]: Town Clerk-Administrator's Work Schedule.
 - 4. Discussion and/or action [Mayor]: Creation of part-time Grants Administrator position.

- F. Adjournment

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond

NOTICE OF WORKSHOP - HUACHUCA CITY TOWN COUNCIL

THURSDAY, FEBRUARY 14, 2013 6:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City AZ 85616

~ AGENDA ~

- A. Call to Order: 6:00 p.m.
- B. Roll Call
 - 1. Discussion of health insurance and employee benefits.
 - a. Presentation by Mr. Leroy Unrast, Blue Cross and Blue Shield.
 - b. Presentation by Oscar Diaz, CBIZ Inc.
 - 2. Interviewing of qualified electors for appointment to vacant seat on the Huachuca City Town Council.
- C. Adjournment

NO ACTION WILL BE TAKEN DURING THE WORKSHOP

POSTED: As amended, Wednesday, February 13, 2013
Louie Valdez, Town Clerk-Administrator
3:06PM

NOTICE OF WORKSHOP - HUACHUCA CITY TOWN COUNCIL

THURSDAY, FEBRUARY 14, 2013 6:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City AZ 85616

~ AGENDA ~

- A. Call to Order: 6:00 p.m.
- B. Roll Call
 - 1. Discussion of health insurance and employee benefits.
 - a. Presentation by Blue Cross and Blue Shield on current Huachuca City Employee Benefits Plan.
 - b. Presentation by Oscar Diaz, CBIZ Inc.
- C. Adjournment

NO ACTION WILL BE TAKEN DURING THE WORKSHOP

POSTED: Date: Friday, February 08, 2013
Time: 11:11AM
By: Louie Valdez, Town Clerk-Administrator

FEB 8'13 AM 11:13

TOWN CLERK'S NOTE:
POSTED BY: L. Valdez DATE: 02/08/13
TOWN HALL BULLETIN BOARD, TOWN HALL LOBBY,
U.S. POST OFFICE

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond

NOTICE OF REGULAR MEETING
HUACHUCA CITY TOWN COUNCIL
THURSDAY, FEBRUARY 14, 2013, 7:00 P.M.
Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Invocation
- D. Regular Meeting January 10, 2013 Regular Meeting and Executive Session, January 23, 2013 Special Meeting and January 24, 2013 Regular Meeting.
- E. Call to the Public [3 minute limit] Agenda Items Only.

Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Council, they may ask staff to review a matter or they may ask that the matter be put on a future agenda. Members of the Town Council shall not discuss or take legal action on matters raised during an open call to the public unless the matters have been properly noticed on the agenda for discussion and legal action A.R.S. 38-431.01 (G). In order to speak during Call to the Public, please specify what you wish to discuss when completing the Call to the Public form.

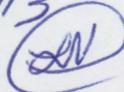
- F. Reports by Officers
- G. Town Clerk-Administrator's Report
- H. Unfinished Business
- I. New Business
 - 1. Discussion and/or action [Mayor]: Appointment of qualified elector to vacant Town of Huachuca City Council Seat.
 - 2. Discussion and/or action: [Mayor Robertson]: Naming of Town Building and/or park in honor of the late Larry Dever, Cochise County Sheriff.
 - 3. Discussion and/or action: [Mayor]: Action from Study Session regarding Health Insurance Benefits for Town Employees and Dependents.
 - 4. Discussion and/or action: [Town Clerk-Administrator]: Approval to transfer Town banking services to Wells Fargo Treasury Management Division.

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond

5. Discussion and/or action: [Town Clerk/Administrator] Second Reading Ordinance 13-2 Grant of a Franchise to Sulphur Springs Valley Electric Cooperative, Inc., an Arizona Corporation, to Maintain and Operate the Energy transmission and Distribution System within the limits of the Town of Huachuca City.
 6. Discussion and/or action:[Mayor Pro-Tem Woodruff]: Change Town Hall Hours of Operation to 7:00AM-6:00PM, Monday through Thursday.
 7. Discussion and/or action: [Town Clerk/Administrator]: Donation to Project Graduation, Tombstone Unified School District #1.
 8. Discussion and/or action: [Town Clerk/Administrator]: Huachuca City Senior Center – Update regarding Cochise County Health Inspection.
- J. Payment Approval Report in the amount of \$.157,818.00.
- K. Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town.
- L. Adjournment

POSTED: Date: Friday, February 08, 2013
 Time: 11:11AM
 By: Louie Valdez, Town Clerk-Administrator

FEB 8'13 AM 11:12

TOWN CLERK'S NOTE:
POSTED BY: L. Valdez DATE: 02/08/13
TOWN HALL BULLETIN BOARD, TOWN HALL LOBBY,
U.S. POST OFFICE 

**NOTICE OF REGULAR MEETING
HUACHUCA CITY TOWN COUNCIL
THURSDAY, FEBRUARY 28, 2013, 7:00 P.M.**

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Invocation
- D. Approval of Minutes

- Regular Meeting, Thursday, February 14, 2013
- Workshop Session, Thursday, February 14, 2013
- Special Meeting and Executive Session of Monday, January 28, 2013
- Public Hearing, Thursday, January 24, 2013 Regular Meeting.

- E. Call to the Public [3 minute limit] Agenda Items Only.

Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Council, they may ask staff to review a matter or they may ask that the matter be put on a future agenda. Members of the Town Council shall not discuss or take legal action on matters raised during an open call to the public unless the matters have been properly noticed on the agenda for discussion and legal action A.R.S. 38-431.01 (G). In order to speak during Call to the Public, please specify what you wish to discuss when completing the Call to the Public form.

- F. Reports by Officers
- G. Town Clerk-Administrator's Report
- H. Unfinished Business
- I. New Business

1. Discussion and/or action [Mayor]: Ratification of votes on Council Candidates to fill vacant Council seat and ratification of appointment of Mr. Walter Welsch, qualified elector, to vacant Town of Huachuca City Council Seat.
2. Discussion and/or action: [Town Clerk/Administrator] Second Reading Ordinance 13-02, Grant of a Franchise to Sulphur Springs Valley Electric Cooperative, Inc., an Arizona Corporation, to Maintain and Operate the Energy transmission and Distribution System within the limits of the Town of Huachuca City.

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond

3. Discussion and/or action: [Town Clerk-Administrator]: Town of Huachuca City Quarterly Financial Report.
 4. Discussion and/or action: [Town Clerk-Administrator]: Resolution 13-01, Approving and Adopting the Updates and Revisions to Town of Huachuca City Personnel Rules and Regulations.
 5. Discussion and/or action: [Town Clerk-Administrator]: Pursuant to ARS 36-1473, Resolution 13-02 Designation of properties within the Town of Huachuca City as slum and blighted areas in accordance with Arizona Revised Statutes and finding that the redevelopment is necessary in the interest of public health, safety, morals or welfare of the residents of the community. This action requires a two-thirds vote of the Council.
 6. Discussion and/or action: [Council Member Welsch]: Hiring of Part-Time Cook (not to exceed 20 hours) for Huachuca City Senior Center Kitchen.
 7. Discussion and/or action: [Council Member McCullough]: Designation of dedicated locations in and around the Town of Huachuca City for the display and posting of political signs as authorized by the Huachuca City Town Council.
 8. Discussion and/or action: [Council Member Johnson]: Establishment and funding of Silent Witness Reward Program for information leading to the arrest and conviction of individuals responsible for the theft of Huachuca City Political Candidate signs for 2013 Primary and General Election cycles.
 9. Discussion and/or action: [Town Clerk/Administrator] Request to approve registration (\$300.00) and authorization for Town Clerk-Administrator Louie Valdez to travel to Arizona Municipal Clerk's Conference, June 3 -7, 2013, Arizona State University, Downtown Campus, in Phoenix, AZ.
 10. Discussion and/or action: [Town Clerk-Administrator]: Proposal to relocate gas lines by Southwest Gas Corporation.
- J. Payment Approval Report in the amount of \$84,381.12.
- K. Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town.
- L. Adjournment

POSTED: Date: Wednesday, February 27, 2013
 Time: 1:00PM
 By: Louie Valdez, Town Clerk-Administrator

FEB 27 '13 PM 1:01

TOWN CLERK'S NOTE:

POSTED BY: L. Valdez DATE: 02/27/2013
 TOWN HALL BULLETIN BOARD, TOWN HALL LOBBY,
 U.S. POST OFFICE

NOTICE OF WORKSHOP
HUACHUCA CITY TOWN COUNCIL

THURSDAY, MARCH 7, 2013, 6:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City AZ 85616

~ AGENDA ~

A. Call to Order and Pledge of Allegiance

MAR 6 '13 PM 5:20

B. Roll Call

C. Presentation regarding the Town of Huachuca City FY 2011-12 audit findings and financial statement by Heinfeld, Meech & Co.

D. Presentation by legal counsel regarding Sulpher Springs Valley Electric Co-Op Franchise Agreement.

No action will be taken on this item

POSTED: Date: Wednesday, March 6, 2013
Time: 5:20PM
By: Louie Valdez, Town Clerk-Administrator

TOWN CLERK'S NOTE:
POSTED BY: L. Valdez DATE: 03/06/13
**TOWN HALL BULLETIN BOARD, TOWN HALL LOBBY,
U.S. POST OFFICE**

**NOTICE OF REGULAR MEETING
HUACHUCA CITY TOWN COUNCIL**

THURSDAY, MARCH 14, 2013, 7:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City AZ 85616

~ AGENDA ~

A. Call to Order and Pledge of Allegiance

B. Roll Call

MAR 13 '13 PM 4:58

C. Invocation

D. Approval of Minutes

- Regular Meeting February 28, 2013,
- Special Meeting and Executive Session for March 7, 2013.

E. Call to the Public [3 minute limit] Agenda Items Only.

Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Council, they may ask staff to review a matter or they may ask that the matter be put on a future agenda. Members of the Town Council shall not discuss or take legal action on matters raised during an open call to the public unless the matters have been properly noticed on the agenda for discussion and legal action A.R.S. 38-431.01 (G). In order to speak during Call to the Public, please specify what you wish to discuss when completing the Call to the Public form.

F. Reports by Officers

G. Town Clerk-Administrator's Report

H. Unfinished Business

I. New Business

1. Discussion and/or action [Town Clerk/Administrator]: Discussion of 2013 Primary Election results and applicable sections of the Huachuca City Town Code and Arizona Revised Statutes.
2. Discussion and/or action: [Mayor] First Reading Ordinance 13-2 Grant of a Franchise to Sulphur Springs Valley Electric Cooperative, Inc., an Arizona Corporation, to Maintain and Operate the Energy transmission and Distribution System within the limits of the Town of Huachuca City.

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond

- 3. Discussion and/or action: [Town Clerk-Administrator]: Approval of contract to purchase of Air Packs and compressor for Huachuca City Fire Department.
- 4. Discussion and/or action: [Council Member Welsch]: Application of Robert's Rules of Order regarding the handling of abstentions.
- J. Payment Approval Report in the amount of \$321,397.48.
- K. Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town.
- L. Adjournment

POSTED: Date: March 13, 2013
 Time: 5:00PM
 By: Louie Valdez, Town Clerk-Administrator

TOWN CLERK'S NOTE:
POSTED BY: L. Valdez DATE: 05/13/2013
**TOWN HALL BULLETIN BOARD, TOWN HALL LOBBY,
U.S. POST OFFICE**

MAR 13 '13 PM 4:58

**NOTICE OF REGULAR MEETING
AND
EXECUTIVE SESSION**

HUACHUCA CITY TOWN COUNCIL

THURSDAY, MARCH 28, 2013, 7:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City AZ 85616

~ AMENDED AGENDA ~

A. Call to Order and Pledge of Allegiance

B. Roll Call

C. Invocation

MAR 26 '13 PM 4:29

D. Approval of Minutes

- Regular Meeting of February 28, 2013,
- Special Meeting and Executive Session for March 7, 2013.
- Regular Meeting of March 14, 2013

E. Call to the Public [3 minute limit] Agenda Items Only.

Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Council, they may ask staff to review a matter or they may ask that the matter be put on a future agenda. Members of the Town Council shall not discuss or take legal action on matters raised during an open call to the public unless the matters have been properly noticed on the agenda for discussion and legal action A.R.S. 38-431.01 (G). In order to speak during Call to the Public, please specify what you wish to discuss when completing the Call to the Public form.

F. Reports by Officers

G. Town Clerk-Administrator's Report

H. Unfinished Business

I. Discussion and/or action: [Town Attorney] Enter into Executive Session pursuant to A.R.S. §38-431.03(A)(3) Discussion or consultation for legal advice with the attorney or attorneys of the public body regarding certification of recount of election results.

J. New Business

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond

1. Discussion and/or action [Town Clerk/Administrator]: Receive Canvass of the March 12, 2013 Primary Election and direct certification of the facts requiring the recount to the Superior Court pursuant to A.R.S. §16-661 and A.R.S. §16-662.
2. Discussion and/or action: [Mayor] Second Reading Ordinance 13-2 Grant of a Franchise to Sulphur Springs Valley Electric Cooperative, Inc., an Arizona Corporation, to Maintain and Operate the Energy transmission and Distribution System within the limits of the Town of Huachuca City.

K. Payment Approval Report in the amount of \$143,439.58.

L. Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town.

M. Adjournment

POSTED: Date: March 26, 2013
Time: 4:30PM
By: Louie Valdez, Town Clerk-Administrator

TOWN CLERK'S NOTE:
POSTED BY: *L. Valdez* DATE: *03/26/2013* *(RV)*
TOWN HALL BULLETIN BOARD, TOWN HALL LOBBY,
U.S. POST OFFICE

MAR 26 '13 PM 4:29

**NOTICE OF SPECIAL MEETING
HUACHUCA CITY TOWN COUNCIL
WEDNESDAY, APRIL 3, 2013, 7:00 P.M.**

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City AZ 85616

~ AGENDA ~

A. Call to Order and Pledge of Allegiance

B. Roll Call

APR 2'13 PM 2:08

C. New Business

1. Discussion and/or Action [Town Clerk/Administrator]: Canvass of recount of the March 12, 2013 Primary Election and Resolution 13-05 Declaring and Adopting the Results of the Primary Election held On March 12, 2013 and directing the Town Clerk to issue certificates of nomination and/ or certificates of election.

D. Adjournment

POSTED: Date: 04/02/2013
 Time: 14:04PM
 By: Louie Valdez, Town Clerk-Administrator

TOWN CLERK'S NOTE:

POSTED BY: L. Valdez DATE: 04/02/2013
TOWN HALL BULLETIN BOARD, TOWN HALL LOBBY,
U.S. POST OFFICE

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond

**NOTICE OF REGULAR MEETING
HUACHUCA CITY TOWN COUNCIL
THURSDAY, APRIL 11, 2013, 7:00 P.M.**

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City AZ 85616

~ AGENDA ~

A. Call to Order and Pledge of Allegiance

B. Roll Call

C. Invocation

D. Approval of Minutes

- Regular Meeting and Executive Session of March 28, 2013.
- Special Meeting of April 3, 2013

E. Call to the Public [3 minute limit] Agenda Items Only.

Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Council, they may ask staff to review a matter or they may ask that the matter be put on a future agenda. Members of the Town Council shall not discuss or take legal action on matters raised during an open call to the public unless the matters have been properly noticed on the agenda for discussion and legal action A.R.S. 38-431.01 (G). In order to speak during Call to the Public, please specify what you wish to discuss when completing the Call to the Public form.

F. Reports by Officers

G. Town Clerk-Administrator's Report

H. Unfinished Business

I. New Business

1. Discussion and/or action [Council Member Welsch]: Request for reconsideration of Judicial Order CV 2013-002230 as issued by the Honorable Judge Wallace R. Hoggatt of the Cochise County Superior Court regarding the canvass of the March 12, 2013 Primary Election and direct certification of the facts requiring the recount to the Superior Court pursuant to A.R.S. §16-661 and A.R.S. §16-662.
2. Discussion and/or action: [Town Clerk-Administrator] Community Development Block Grant Planning for Fiscal Year 2013-14.

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond

3. Discussion and/or action: [Town Clerk-Administrator]: Request for direction for the advertising and selection of professional legal services for the Town of Huachuca City, Arizona.

J. Payment Approval Report.

K. Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town.

L. Adjournment

POSTED: Date: April 9, 2013
Time: 15:12PM
By: Louie Valdez, Town Clerk-Administrator

TOWN CLERK'S NOTE:

POSTED BY: *L. Valdez* DATE: *04/09/2013*
TOWN HALL BULLETIN BOARD, TOWN HALL LOBBY,
U.S. POST OFFICE

APR 9'13 PM 3:11

(Signature)

NOTICE OF SPECIAL MEETING
HUACHUCA CITY TOWN COUNCIL
THURSDAY, APRIL 25, 2013, 6:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City AZ 85616

PLEASE NOTE: Pursuant to Town Code 2-4-2 the Mayor is authorized to call a Special Meeting. This Meeting will deal with the matters to be discussed on the Regular Meeting of the same date to enable all candidates to attend the Candidate Forum scheduled for 6:30 pm .

~ **AGENDA** ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Invocation
- D. Approval of Minutes for the Regular Meeting April 11, 2013.
- E. Call to the Public [3 minute limit] Agenda Items Only.

Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Council, they may ask staff to review a matter or they may ask that the matter be put on a future agenda. Members of the Town Council shall not discuss or take legal action on matters raised during an open call to the public unless the matters have been properly noticed on the agenda for discussion and legal action A.R.S. 38-431.01 (G). In order to speak during Call to the Public, please specify what you wish to discuss when completing the Call to the Public form.

- F. Unfinished Business
- G. New Business
 - 1. Discussion and/or action [Town Clerk/Administrator]: Approval of Resolution 13-003 regarding Community Development Block Grant application for FY 2013-14.
 - 2. Discussion and/or action: [Town Clerk-Administrator]: Approval of liquor license application for Dollar General Store in Huachuca City, AZ.
- H. Payment Approval Report.
- I. Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town.
- J. Adjournment

POSTED: Date:
 By:

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond

**NOTICE OF REGULAR MEETING
HUACHUCA CITY TOWN COUNCIL**

THURSDAY, MAY 9, 2013, 7:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Invocation
- D. Approval of Minutes
 - Special/Regular Meeting of Thursday, April 25
- E. Call to the Public [3 minute limit] Agenda Items Only.

Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Council, they may ask staff to review a matter or they may ask that the matter be put on a future agenda. Members of the Town Council shall not discuss or take legal action on matters raised during an open call to the public unless the matters have been properly noticed on the agenda for discussion and legal action A.R.S. 38-431.01 (G). In order to speak during Call to the Public, please specify what you wish to discuss when completing the Call to the Public form.

- F. Reports by Officers
- G. Town Clerk-Administrator's Report
- H. Unfinished Business
- I. New Business
 - 1. Discussion and/or action [Town Clerk/Administrator]: Dollar General Liquor License.
 - 2. Discussion and/or action [Town Clerk/Administrator]: FY 2013-14 Budget Calendar.
 - 3. Discussion and/or action [Town Clerk/Administrator]: Arizona Department of Transportation Presentation – Huachuca City Bus Transportation Program Requirements.
 - 4. Discussion and/or action: [Town Clerk/Administrator]: Direction to the Town Clerk from workshop to schedule and advertise public hearings related to height issues at the Huachuca City Landfill.

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond

5. Discussion and/or action [Mayor Pro Tem Woodruff]: Emergency Preparedness Plan and scheduling of NIMS Training for Mayor and Council and Town Staff.
 6. Discussion and/or action [Council Member Welsch]: Item(s) related to confidential personnel incident of March 20, 2013 related to Equal Employment Opportunity Commission (EEOC) Requirements and Concerns.
- J. Payment Approval Report in the amount of \$63,075.45.
- K. Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town.
- L. Adjournment

POSTED: Date: May 7, 2013
 By: Louie Valdez, Town Clerk-Administrator

TOWN CLERK'S NOTE:
POSTED BY: L. Valdez DATE: 05/07/2013
**TOWN HALL BULLETIN BOARD, TOWN HALL LOBBY,
U.S. POST OFFICE**

MAY 7'13 PM 2:19

NOTICE OF REGULAR MEETING HUACHUCA CITY TOWN COUNCIL

THURSDAY, MAY 23, 2013, 7:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Invocation
- D. Approval of Minutes
 - Regular Meeting: Thursday May 9, 2013
- E. Call to the Public [3 minute limit] Agenda Items Only.

Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Council, they may ask staff to review a matter or they may ask that the matter be put on a future agenda. Members of the Town Council shall not discuss or take legal action on matters raised during an open call to the public unless the matters have been properly noticed on the agenda for discussion and legal action A.R.S. 38-431.01 (G). In order to speak during Call to the Public, please specify what you wish to discuss when completing the Call to the Public form.

- F. Reports by Officers
- G. Town Clerk-Administrator's Report
- H. Unfinished Business
- I. New Business
 - 1. Discussion and/or Action [Town Clerk/Administrator]: Quarterly Financial Report as presented by Ruben Villa.
 - 2. Discussion and/or Action [Town Clerk/Administrator]: Donation of \$3,000.00 by The Jensen Family for Animal Control Surveillance Equipment.
- J. Payment Approval Report in the amount of \$109,408.41.
- K. Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town.
- L. Adjournment

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond

POSTED: Date: May 22, 2013
 By: Louie Valdez, Town Clerk-Administrator

NOTICE OF REGULAR MEETING HUACHUCA CITY TOWN COUNCIL

THURSDAY, JUNE 13, 2013, 7:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City AZ 85616

~ AGENDA ~

Page 1 of 2

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Invocation
- D. Approval of Minutes
 - Regular Meeting of Thursday, May 23, 2013.
- E. Call to the Public [3 minute limit] Agenda Items Only.

Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Council, they may ask staff to review a matter or they may ask that the matter be put on a future agenda. Members of the Town Council shall not discuss or take legal action on matters raised during an open call to the public unless the matters have been properly noticed on the agenda for discussion and legal action A.R.S. 38-431.01 (G). In order to speak during Call to the Public, please specify what you wish to discuss when completing the Call to the Public form.

- F. Reports by Officers
- G. Town Clerk-Administrator's Report
- H. Unfinished Business
- I. New Business
 - 1. Discussion and/or action [Council Member Welsch]: Authorization and direction by the Mayor and Council for the Town Clerk to post a Notice of Special Meeting within 24 hours following the receipt of the Order of Determination from Cochise County Superior Court regarding the Huachuca City General Election Recount for the Mayor's race.
 - 2. Discussion and/or action [Council Member Welsch]: Addressing issues related to the performance of Mayor Byron Robertson.
 - 3. Discussion and/or action [Town Clerk/Administrator and Council Member Van Slyke]: Resolution No. 13-04, a resolution of the Town Council of Huachuca City, approving a schedule for adoption of the Town's budget for fiscal year 2013-14; and authorization to publish and schedule FY 2013-14 Budget Calendar and budget hearings.

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond

4. Discussion and/or action [Town Clerk/Administrator]: Authorization for Mayor, Council and Town Clerk to travel to the Arizona League of Cities and Towns' Annual Conference in Oro Valley, Arizona, August 27-30, 2013.
 5. Discussion and/or action: [Town Clerk/Administrator]: Authorization for Town Clerk to travel to the 2013 Municipal Clerks' Annual Conference and Elections Training in Mesa, Arizona, July 17-18, 2013.
- J. Payment Approval Report in the amount of \$ _____.
- K. Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town Council.
- L. Adjournment

POSTED: Date: June _____, 2013
 Time: _____
 By: Louie Valdez, Town Clerk-Administrator

**NOTICE OF SPECIAL MEETING
HUACHUCA CITY TOWN COUNCIL
TUESDAY, JUNE 18, 2013, 7:00 P.M.**

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Invocation
 - 1. Discussion and/or action [Town Clerk-Administrator]: Acceptance of the Order of Determination issued by Cochise County Superior Court and Issuance of Certificate of Election for the Office of Mayor of the Town of Huachuca City by Town Election Officer Louie Valdez to Mayor-Elect Kenneth Taylor regarding the official results of the mandatory recount in the 2013 Huachuca City Mayoral Election.
 - 2. Discussion and/or action [Town Clerk-Administrator]: Swearing in Huachuca City Mayor-Elect Kenneth Taylor to the Office of Mayor of the Town of Huachuca City, AZ.
- D. Adjournment

POSTED: Date: June 17, 2013
 Time: 3:11 p.m.
 By: Louie Valdez, Town Clerk-Administrator

TOWN CLERK'S NOTE:
POSTED BY: L. Valdez DATE: 06/17/2013
TOWN HALL BULLETIN BOARD, TOWN HALL LOBBY,
U.S. POST OFFICE

JUN 17 '13 PM 3:10

**NOTICE OF SPECIAL MEETING
HUACHUCA CITY TOWN COUNCIL**

MONDAY, JUNE 24, 2013, 7:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City AZ 85616

~ **AGENDA** ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Invocation
- D. New Business
 - 1. Discussion and/or action [Mayor Taylor]: Nomination and appointment of Mayor Pro Tem.
 - 2. Discussion and/or action [Council Member McCullough]: Appointment of Acting Mayor and setting a term of office for the same for a period of one year.
 - 3. Discussion and/or action [Mayor Taylor]: Redefining and Reassignment of Council Member Town Departmental Commissions.
 - 4. Discussion and/or action [Mayor Taylor]: Adoption of Huachuca City FY 2013-14 Budget Calendar.
 - 5. Discussion and/or action [Mayor Taylor]: Official Designation of Town Code Book.
 - 6. Discussion and/or action [Mayor Taylor]: Presentation by Mayor Taylor regarding his outline for Town Codification Plan and directing the Town Clerk to proceed with obtaining and identifying codification services as provided by Huachuca City Town Procurement Code, Article 3-6-6, Purchases in General; Bids.
 - 7. Discussion and/or action [Mayor Taylor]: Animal Shelter Considerations; facility development and creation of Volunteer Organization / Committee / Advisory Group.
 - 8. Discussion and/or action [Mayor Taylor]: Identify critical issues, set goals, develop strategy, and set tentative planning calendar.
 - 9. Discussion and/or Organization [Councilmember Wallace]: 4th of July committee.
- E. Adjournment

POSTED: Date: June 19, 2013

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond

Time: 7:45 p.m.

By: Louie Valdez, Town Clerk-Administrator