



TOWN OF HUACHUCA CITY

The Sunset City

500 NORTH GONZALES BOULEVARD • HUACHUCA CITY, ARIZONA 85616

PHONE (520) 456- 1354 • TDD (520) 456-1353 FAX: (520) 456-2230

E-MAIL: titchell@huachucacityaz.gov

HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, JANUARY 22, 2015

Present

Mayor: Ken Taylor

Mayor Pro-Tem: Vacant

Council Members: David A. Perry
Laura Wallace
Walter Welsch
Donna Johnson
Terry Hobbs

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez

Absent:

A. **Call to Order and Pledge of Allegiance (7:00PM)**

B. **Roll Call**

C. **Approval of Minutes of the Regular and Closed Session Meeting Minutes of January 8, 2015**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Perry*

Motion made by *Mayor Taylor* to approve the minutes, **seconded** by *Councilmember Perry*,

Motion Approved 6-0

D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**

Jim Goad: Codification: We would like to have a citizen review of the codification before they are adopted. Secondly Mr. Goad stated, I've known Chief Grey for 25 years and am hoping he is here for an award today. Mr. Goad said he can't say enough about Chief Grey, he has had 30 years of service for this community..

E. **Reports by Council Members and Officers**

1. **Councilmember Welsch - Library/Senior Center-** Councilmember Welsch reported that the Library new label printer has arrived; now they can label the new material and get it out for the public. Mrs. Norris is also working on new Library policies, volunteer policies and minor internet policies. Mrs. Norris should be back in about four weeks.
2. **Councilmember – Planning and Zoning-** Clerk Mitchell stated that there is no report at this time.
3. **Councilmember Wallace – Parks and Recreation-**Councilmember Wallace reported there are still openings on the board if anyone is interested. A gentleman from the audience stated he could not hear and Mayor Taylor ask the audience if they could respect their neighbor and keep the whispering down so everyone could hear.
4. **Councilmember Johnson – Public Safety-**Councilmember Johnson had Commander Allen give the report. Cm. Allen stated our call volume is up, we are working on Spillman now. Also on the agenda we are looking at getting a free Crown Vic.
5. **Councilmember Perry - Public Works-** Councilmember Perry reported that the Landfill is still working on the small dozer and getting the final figures to get it up and running. The dozer has been neglected for so long it may take a while.
6. **Mayor Pro Tem– Finance-** No report at this time.
7. **Mayor Taylor –** Mayor Taylor reported he has nothing at this time.
8. **Tammy Mitchell – Town Clerk’s Report-**Clerk Mitchell reported she gave the council a draft of the Audit and will have Mr. Lovelace and staff on the agenda at the next meeting. Clerk Mitchell said to be sure to get your financial statements in by January 30th. The mayor manager meeting will be next week if anyone council member would like to attend.

F. **Unfinished Business: None**

G. **New Business**

1. **Discussion and/or Action [Mayor Taylor]: Code Enforcement**
Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Perry*. Dr. Jim Johnson gave a presentation on his company (Southwest Building Inspection Service, Inc.). Mayor Taylor commented we met with Dr. Johnson the other day and he gave us some great insight on what to do next.
Motion made by *Mayor Taylor* to request a proposal from Dr. Johnson for code enforcement services rather than trying to find an employee to fill the role, **seconded** by *Councilmember Wallace*

Motion Approved 6-0
2. **Discussion and/or Action [Mayor Taylor]: Executive (Closed) Session, pursuant to A.R.S. 38-431.03 (A) (1), Discussion regarding the employment and performance of Police Chief Dennis Grey**
Motion made by *Mayor Taylor* to move into Executive Session, **seconded** by *Councilmember Perry*, went in to executive session at 7:20p.m.

Motion Approved 6-0

Motion made by *Mayor Taylor* to move back into regular meeting, **seconded** by *Councilmember Wallace*, back to open session at 7:44 p.m.

Motion Approved 6-0

3. **Discussion and/or Action [Mayor Taylor]: First Reading; Clerk Mitchell Read by Title Only, Ordinance 2015-01, an Ordinance of the Mayor and Council of the Town of Huachuca City, Cochise County, Arizona, Amending the Town Code by Replacing the Current Building Code of the Town, Codified at Article 8-1 of the Town Code, with the International Building Code, 2012, Edition with Supplements.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Wallace*.

4. **Discussion on Adopting [Councilmember Welsch]: Discussion on adopting Webster's New World Robert's Rules of Order as the reference used by the council on parliamentary procedures, Review of Book provided for possible future action.**

Motion made by *Councilmember Welsch* to open for discussion and/or action, **seconded** by *Mayor Taylor*

Motion made by *Mayor Taylor* to direct staff to create a resolution to adopt the Webster's New World Robert's Rules of Order Simplified & Applied Third Addition, **seconded** by *Councilmember Welsch*

Motion Approved 6-0

5. **Discussion and/or Action [Mayor Taylor]: First Reading of the Codified Town Codes.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** *Councilmember Perry*. This is the first time in our history that our codes have been codified. Ms. Mitchell has been very instrumental in finding the missing things needed to complete this process. There are a few more items we need to address that the Codifiers could not change; these items would need council action. Mayor Taylor stated we will have a Special Meeting before our next council meeting to discuss the Codified Codes. This will be to answer any questions for public input.

No Action Taken

6. **Discussion and/or Action [Mayor Taylor]: Discussion on the open Council Seat.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Perry*. Decision was made to have interviews if any new people wanted to be on the Council and to have the previous applicants attend. The interviews will be on the agenda for the February 12, 2015, 6:00 p.m. Special Meeting.

No Action Taken

7. **Discussion and/or Action [Mayor Taylor]: To approve an Agreement between Arizona Department of Public Safety and Huachuca City Police Department.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Wallace*.

Commander Allen stated this agreement is for a police car (crown vic). This is at no cost to the Town.

Motion made by *Mayor Taylor* to approve the Agreement between Arizona Department of Public Safety and Huachuca City Police Department, **seconded** by *Councilmember Johnson*

Motion Approved 6-0

8. Discussion and/or Action [Mayor Taylor] Declaratory Judgment for Mayor's Term.

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** *Councilmember Johnson*

Motion made by *Councilmember Perry* to change the Town Code to reflect the Mayor four year term as indicated by Ordinance 11-04, **seconded** by *Councilmember Welsch*. Attorney Benavidez explained the court order and stated it should stay at the 4 year term.

Motion Approved 6-0

H. Payment Approval Report in the amount of \$113,108.52

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Johnson*

Motion made by *Mayor Taylor* to approve the amount of \$113,108.52, **seconded** by *Councilmember Wallace*

Motion Approved 6-0

I. Call to the Public: [3 min. limit] ARS38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Jim Hawk – Warning regarding the RV.

Jim Goad – 33 citations regarding RV. Ms. Jennifer Fuller stated that there were no citations, just notices.

J. Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda

- 1. Discussion and/or Action [Councilmember Wallace]: Have a business owner be part of Community Development Committee**
- 2. Discussion and/or Action [Mayor Taylor]: Ordinance to adopt the codified Town Codes**

K. Adjournment (8:30 PM)

Motion made by *Mayor Taylor* to adjourn, **seconded** by *Councilmember Perry*

Motion Approved 6-0

Approved by Mayor Taylor on February 12, 2015

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on January 22, 2014. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator