



TOWN OF HUACHUCA CITY

The Sunset City

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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, FEBRUARY 12, 2015

Present

Mayor: Ken Taylor

Mayor Pro-Tem: Vacant

Council Members: David A. Perry
Laura Wallace
Walter Welsch
Donna Johnson
Terry Hobbs
Christy Hirshberg – Appointed at this meeting

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez-Not requested

Absent:

A. Call to Order and Pledge of Allegiance (7:00PM)

B. Roll Call

C. Approval of Minutes of the Regular and Closed Session Meeting Minutes of January 22, 2015, Minutes from the Special meeting on January 13, 2015

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Wallace*

Motion made by *Mayor Taylor* to adopt the minutes as stated, seconded by *Councilmember Perry*

Motion Approved 6-0

D. Call to the Public [3 minute limit] Agenda Items Only. (See below)

1. Stewart Jansen: After careful review of the chapters 1, 2, 3, 4, 16 old code and new code, I ask you not to approve the new Town Code. There are too many mistakes by the codification company and by the council.

2. Neil Josephson: Variance on parking the RV's. Two things that have to be taken into consideration. If you buy a RV, you need to make sure you have a place to park it. Neighbors shouldn't have to have their view obstructed by a RV.
3. Jim Goad: I reviewed chapters 14 and 15. It seems that it's all amendments. The code shows building codes of 2006. I also agree with Mr. Josephson regarding the RVs and trailers.
4. Mike Yost: RV code. I've read the intent of the code; it is not the intent not to make it hard for people to have RVs.

E. Reports by Council Members and Officers

1. ***Councilmember Welsch - Library/Senior Center-*** Councilmember Welsch reported that the Library issued 13 new cards since last meeting. Also attached to the report is the updated minor computer and library use policy. Director Norris is starting the preparations on the outdoor play area from the Target Grant she received.
2. ***Councilmember- Planning and Zoning-*** Mayor Taylor commented the P&Z had their meeting on the following Wednesday due to no quorum at their regular meeting. If anyone is interested please apply we need members. P&Z had a special use permit for the Pot of Gold people to have a flea market. That can go through the clerk's office. Planning & Zoning are looking into our variance process, because if you want to do something that does not follow our codes, you can apply for a variance. Part of this variance is if you have received a notice of violation for the RV's and trailers, and would like to do something about it, you could apply for a variance. If you have something that is in conflict with the current law you have an option to apply for a variance. This does not mean we are punishing anyone this is just a process you can go through.
3. ***Councilmember Wallace – Parks and Recreation-***Councilmember Wallace reported that Parks and Rec's has a meeting on the second Monday of the month. We are currently don't have enough members to have a meeting. We do all kinds of projects for the Town and would like for you to get involved. The Parks and Rec's has the Urda award coming up tonight and we will do that shortly.
4. ***Councilmember Johnson – Public Safety-***Councilmember Johnson reported that the police has responded to 195 calls, 50 traffic stops, 37 warnings and equipment repairs orders, issued 52 separate charges on 38 ticks, 18 arrests. The animal control responded to 30 calls. The Fire Department responded to 11 calls and EMS responded to 32 calls. Dispatch has answered 1073 calls and has greeted 436 visitors. Council Member Johnson stated snakes are out, so be careful.
5. ***Councilmember Perry - Public Works-*** Councilmember Perry reported the hand out from Public Works explains the water breaks. Public Works is looking at maybe buying a street broom we can discuss this next council meeting. Also, we have a roof leak in Melissa's office that is in need of repair. At the land fill we had another piece of equipment go down but should be back up and running shortly. Our mechanic can rebuild some of the parts instead of purchasing them.
6. ***Mayor Pro Tem– Finance-***.Clerk Mitchell reported that tonight we have a presentation from Mr. Lovelace the Towns Auditor.

7. **Mayor Taylor** – Mayor Taylor reported that Clerk Mitchell and the mayor went to the Logic & Accuracy Test at the County for the election. It was interesting to see how the process works and the voting machines work. The one voting booth is for a person that can't see well or have problems reading or whatever. You would be able to use that machine to help you.
8. **Tammy Mitchell – Town Clerk's Report**-Clerk Mitchell had nothing to report at this time.

F. Unfinished Business: Discussion on Adopting [Councilmember Welsch]: Resolution 2015-02 to adopt the Webster's Robert's Rule of Order.

Motion made by *Councilmember Welsch* to open for discussion and/or action, **seconded** by *Mayor Taylor*

Motion made by *Councilmember Welsch* to Adopt Resolution 2015-02, **seconded** by *Mayor Taylor*

Motion Approved 6-0

G. New Business

1. Discussion and/or Action [Mayor Taylor]: Appointment of New Council Member

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Johnson*

Motion made by *Councilmember Johnson* to appoint Neil Josephson, **seconded** by *Councilmember Welsch*

Councilmember Welsch – Aye

Councilmember Perry – No

Councilmember Wallace – No

Councilmember Hobbs – Aye

Councilmember Johnson – Aye

Mayor Taylor – No

Motion Failed 3-3

Motion made by *Mayor Taylor* to appoint Christy Hirshberg, **seconded** by *Councilmember Wallace*

Councilmember Welsch – No

Councilmember Perry – Aye

Councilmember Wallace – Aye

Councilmember Hobbs – Aye

Councilmember Johnson – No

Mayor Taylor – Aye

Motion Approved 4-2

Christy Hirshberg swore Oath of Office as provided by Mayor Taylor

2. Discussion and/or Action [Mayor Taylor]: To Appoint Council members to a Commission

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Wallace*

Motion made by *Mayor Taylor* to appoint Councilmember Hobbs to Planning and Zoning Commissioner and Councilmember Hirshberg to Finance Commissioner, **seconded** by *Councilmember Perry*

Motion Approved 7-0

Mayor Taylor moved agenda Item 8 to item 3.

3. Discussion and/or Action [Mayor Taylor]: Presentation from BeachFleischman, Mr. Jim Lovelace

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Perry*

4. **Discussion and/or Action [Mayor/Council]: Consideration of Contract Proposal with Southwest Building Inspection Service, Inc.**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Perry*

Motion made by *Mayor Taylor* to enter into contract with Southwest Building Inspection Services for the complete building package, seconded by *Councilmember Perry*

Motion Approved 6-1
Councilmember Johnson voting No

5. **Discussion and/or Action [Mayor Taylor]: Clerk Mitchell Read by Title Only Resolution 2015-02, DECLARING AS A PUBLIC RECORD OF THE TOWN THAT CERTAIN DOCUMENT KNOWN AS THE “INTERNATIONAL BUILDING CODE, 2012 EDITION WITH SUPPLIMENTS”**

Motion made by *Mayor Taylor* to Adopt Resolution 2015-02, seconded by *Councilmember Johnson*

Motion Approved 7-0

6. **Discussion and/or Action [Mayor Taylor]: Clerk Mitchell Read by Title Only, Second Reading; Ordinance 2015-01, an Ordinance of the Mayor and Council of the Town of Huachuca City, Cochise County, Arizona, Amending the Town Code by Replacing the Current Building Code of the Town, Codified at Article 8-1 of the Town Code, with the International Building Code, 2012, Edition with Supplements.**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Perry*

Motion made by *Mayor Taylor* to adopt Ordinance 2015-01, seconded by *Councilmember Perry*

Motion approved 7-0

7. **Discussion and/or Action [Mayor Taylor]: Clerk Mitchell Read by Title Only Resolution 2015-04, DECLARING AS A PUBLIC RECORD OF THE TOWN THAT CERTAIN DOCUMENT KNOWN AS THE “TOWN CODE OF THE TOWN OF HUACHUCA CITY”**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Perry*

Motion made by *Mayor Taylor* to Adopt Resolution 2015-04, seconded by *Councilmember Perry*

Motion Approved 7-0

8. **Discussion and/or Action [Mayor Taylor]: Clerk Mitchell read by Title Only the First Reading of Ordinance 2015-02, Town of Huachuca City Codified Town Code.**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Wallace*

9. **Discussion and/or Action [Councilmember Wallace]: Urda Award**
Item Moved to #3
Motion made by *Councilmember Wallace* to open for discussion and/or action,
seconded by *Councilmember Perry*
Presentation of Urda Award to P.T. Francis Urda
10. **Discussion and/or Action [Mayor Taylor]: P&Z Consideration to Amend
(Section 17-new code 18) to Establish Criteria for Granting Variance
Requests to Allow Parking of RVs in Conflict with Current Zoning
Ordinances and Regulations**
Motion made by *Mayor Taylor* to open for discussion only, **seconded** by
Councilmember Wallace. Mayor Taylor let the citizen know they can apply for
a variance.
- H. **Payment Approval Report in the amount of \$143,571.13**
Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by
Councilmember Perry
Motion made by *Mayor Taylor* to approve the payment amount \$143,571.13,
seconded by *Councilmember Perry*
Motion Approved 7-0
- I. **Call to the Public: [3 min. limit] ARS38-431-01 Public body may make an open
call to the public during a public meeting, subject to reasonable time, place and
manner restrictions, to allow individuals to address the public body on any
issue within the jurisdiction of the public body. At the conclusion of an open
call to the public, individual members of the public body may respond to
criticism made by those who have addressed the public body, may ask staff to
review a matter or may ask that a matter be put on a future agenda. However,
members of the public body shall not discuss or take legal action on matters
raised during an open call to the public unless the matters are properly noticed
for discussion and legal action.**
None
- J. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**
1. Discussion and/or action [Councilmember Welsch]: Review and Possible
Adoption of New Library Policies and Procedures
2. Discussion and/or action [Mayor Taylor]: Approval of Final Financial Report
from BeachFleischman
- K. **Adjournment (8:45 PM)**
Motion made by *Mayor Taylor* to adjourn, **seconded** by *Councilmember Wallace*
Motion Approved 7-0

Approved by Mayor Taylor on February 26, 2015

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on February 12, 2015. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator