



TOWN OF HUACHUCA CITY

The Sunset City

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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, FEBRUARY 26, 2015

Present

Mayor: Ken Taylor

Mayor Pro-Tem: Vacant

Council Members: David A. Perry
Laura Wallace
Walter Welsch
Terry Hobbs
Christy Hirshberg

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez-Not requested

Absent: Donna Johnson

A. The Meeting was Called to Order at 7:00 p.m. and the Pledge of Allegiance was said.

B. Roll Call

C. Approval of Minutes of the Regular and Special Meeting Minutes of February 12, 2015

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Perry*

Motion made by *Mayor Taylor* to approve the minutes, seconded by *Councilmember Wallace*

6-0 Motion Approved

D. Call to the Public [3 minute limit] Agenda Items Only. (See below)

None

E. Reports by Council Members and Officers

1. **Councilmember Welsch - Library/Senior Center-** Councilmember Welsch reported that Suzanne a Library Aide attended a summer reading workshop held in Sierra Vista on Monday. Planning is now underway for the summer reading program. On Thursday, February 12, Suzanne attended a workshop in Tucson which provided an overview of all the children's books coming out this year. In a few weeks we will be weeding and removing the rocks from the outside area of the library to incorporate the new play equipment.
2. **Councilmember Hobbs– Planning and Zoning-** Councilmember Hobbs reported the next P & Z meeting will be March 4th at 7:00 p.m. and they will be appointing a new chairman and appointing a few new members.
3. **Councilmember Wallace – Parks and Recreation-**Councilmember Wallace reported there are still openings for the Parks & Rec's Board if anyone is interested.
4. **Councilmember Johnson – Public Safety-** Lt. Thiess reported that we have a lot of training this year. We have picked up several warrants this year so far and are staying very busy.
5. **Councilmember Perry - Public Works-** Councilmember Perry reported we had no water leaks lately. We also started cutting the right-of-ways. Councilmember Perry commented that the landfill has been quit, no major machinery breaks.
6. **Councilmember Hirshberg– Finance-**.Councilmember Hirshberg reported that she and Clerk Mitchell went through the Finance Report and currently we are still right on track for the year where we should be on our percentages.
7. **Mayor Taylor –** Mayor Taylor reported that we are looking into getting new speakers for everyone to hear. Council, in your packets there is an ARS for the job duties of new council members. Mayor Taylor stated he has been talking with a gentleman from Waste Management on a recycle transfer station to bring recycling to our area.
8. **Tammy Mitchell – Town Clerk's Report-**Clerk Mitchell commented she is getting the floors cleaned in the Library and ceiling tiles fixed.

F. **Unfinished Business: None**

G. **New Business**

1. **Discussion and/or Action [Mayor Taylor]: Update Status of Sidewalk Project**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Wallace*.
 Mayor Taylor commented the sidewalk project is in the final stages and should go out for bids this March. This is a State funded project which, started a few years ago.

No Action
2. **Discussion and/or Action [Mayor Taylor]: Purchase of Recyclone MSW Processor from Transfer Station**
Motion made by *Mayor Taylor* to open for discussion only, seconded by *Councilmember Perry*.
 There is an organization that wants to use the Recyclone machine to recycle everything even aluminum, green waste and other stuff. This equipment has

sat for about 20 years, so it might be worthy to have this company working on this. We will have a proposal hopefully by the next meeting.

No Action

3. **Discussion and/or Action [Mayor Taylor]: Approval of Final Draft of Town of Huachuca City Audit performed by BeachFleischman**

Motion made by *Mayor Taylor* to open for discussion and/or action, *seconded* by *Councilmember Perry*

Motion made by *Mayor Taylor* to approve the Final Draft of the Audit performed by BeachFleischman, *seconded* by *Councilmember Perry*

6-0 Motion Approved

4. **Discussion [Mayor Taylor]: Departmental Policies and Procedures**

Motion made by *Mayor Taylor* to open for discussion, *seconded* by *Councilmember Perry*. It was decided to only take two departments to read at a time.

No Action

5. **Discussion and/or Action [Mayor Taylor]: Clerk Mitchell Read by Title Only, Ordinance 2015-02 Town of Huachuca City Codified Town Codes.**

Motion made by *Mayor Taylor* to open for discussion and/or action, *seconded* by *Councilmember Wallace*

Motion made by *Mayor Taylor* to have the second reading and to adopt the Ordinance 2015-02, *seconded* by *Councilmember Perry*

6-0 Motion Approved

H. **Payment Approval Report in the amount of \$71,925.81**

Motion made by *Mayor Taylor* to open for discussion and/or action, *seconded* by *Councilmember Perry*

Motion made by *Mayor Taylor* to approve the payment amount, *seconded* by *Councilmember Perry*

6-0 Motion Approved

I. **Call to the Public: [3 min. limit] ARS38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.**

1. Steve Settle: Bring in top soil and reseed Keyline Park. Also re-do the sprinklers for the kids and teens in the area.
2. Matthew Fiesco: With Mr. Settle.
3. Shelly Limerick: The shuttle – I absolutely love it. I am asking that the drivers receive a raise to \$10 per hour.
4. Cynthia Butterworth: Parking by big trucks on Clark St. This creates a hazard to other drivers. I'm surprised that no one has been killed yet.

J. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**

1. Discussion and/or Action [Councilmember Welsch]: Address guidelines for councilmembers submission for items on the agenda.

K. **Adjournment (7:45 PM)**

Motion made by *Mayor Taylor* to adjourn, seconded by *Councilmember Perry*

6-0 Motion Approved

Approved by Mayor Taylor on March 12, 2015

Mayor Ken Taylor

Attest: _____

Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on February 26, 2015. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator