



TOWN OF HUACHUCA CITY

The Sunset City

500 NORTH GONZALES BOULEVARD • HUACHUCA CITY, ARIZONA 85616

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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, MARCH 12, 2015

- A. The Meeting was Called to Order at 7:00 p.m. and the Pledge of Allegiance was said.
- B. Roll Call

Present:

Mayor: Ken Taylor

Mayor Pro-Tem: David A. Perry – Appointed this meeting

Council Members: Walter Welsch
Terry Hobbs
Christy Hirshberg
Donna Johnson

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez-Not requested

Absent: Laura Wallace - Excused

- C. Approval Minutes of the Regular and Special Meeting Minutes of February 26, 2015

Motion made by Mayor Taylor to open for discussion and/or action, seconded by Mayor Pro Tem Perry

Motion made by Mayor Taylor to approve the minutes, seconded by Mayor Pro Tem Perry

5-0 Motion Approved
Councilmember Johnson Abstained

- D. Call to the Public [3 minute limit] Agenda Items Only. (See below)
 - 1. Neil Josephson: Mayor Pro Tem decision. The Mayor Pro Tem should be a member that was elected, not appointed.
- E. Reports by Council Members and Officers

1. **Councilmember Welsch - Library/Senior Center-** Councilmember Welsch reported that Library Director submitted a grant request to the Arizona state Library for Sign Language training. This technique has proven to increase vocabulary and language skills along with improved literacy and testing grades. The Arizona State Library said it was a novel request and they are very intrigued by the possibilities for this. Director Kelly is also looking at possible Kickstarter project for 25 thousand dollars to completely redesign the children's room in the library. Councilmember Welsch also stated the Senior Center's Financials report was good with the auditors, so if you have any questions to let him know.
2. **Councilmember Hobbs– Planning and Zoning-** Councilmember Hobbs reported at the P&Z next meeting they will be approving two new members and choosing a Chair person and a vice chair person.
3. **Councilmember Wallace – Parks and Recreation-**Councilmember Wallace was not in attendance and there is no report at this time.
4. **Councilmember Johnson – Public Safety-**Councilmember Johnson asked Chief of Police if he had anything for tonight, he said things are moving along just fine.
5. **Councilmember Perry - Public Works-** Councilmember Perry reported that the landfill is moving right along and they have requested from the DOC to have them work on Fridays to pick up trash. We are still looking into a street sweeper, we looked at one but it needed too much work. The Public Works is already working on spraying the goat heads. They seem to be bad this year but they are on top of it.
6. **Councilmember Hirshberg– Finance-**.Councilmember Hirshberg has no report at this time.
7. **Mayor Taylor-Mayor** Taylor said *before* the meeting he met with a gentleman that would like to work with us on the landfill on mulching trash. This would start reducing the height of the landfill and should have a proposal soon.
8. **Tammy Mitchell – Town Clerk's Report-**Clerk Mitchell reported the Exit signs have been replaced and are up to code. We have also ordered the "No Parking Signs". The Circus tickets are on sale at City Hall and the Library. Chief Allmon said he is waiting on ratification to go to Maryland for the training for Fire Marshall.

F. **Unfinished Business: None**

G. **New Business**

1. **Discussion and/or Action [Town Clerk]: Resolution 2015-05 Canvassing the Results of the March 10, 2015, Mayoral Recall Election; and, If There Are Ten or Fewer Votes Separating the Two Candidates Receiving the Most Votes, Directing the Town Attorney to Certify to the Cochise County Superior Court the Facts Necessitating an Automatic Recount, pursuant to "A.R.S. 16-661 and 16-662."**
Motion made by *Mayor Taylor* for discussion only, seconded by *Mayor Pro Tem Perry*
2. **Discussion and/or Action [Mayor Taylor]: Appointment to Mayor Pro Tem.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Perry*

Motion made by *Mayor Taylor* to nominate Councilmember Perry for Mayor Pro Tem, **seconded** by *Councilmember Hirshberg*

5-1 Motion Approved
Councilmember Johnson Voting No

3. **Discussion and/or Action [Mayor Taylor]: Appointment of 2 new members to the Planning & Zoning Commission.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Perry*

Motion made by *Mayor Taylor* to appoint and give the loyalty oaths to Mr. Wallace and Mr. Pieron, **seconded** by *Mayor Pro Tem Perry*

6-0 Motion Approved

4. **Discussion and/or Action [Mayor Taylor]: Updating the Zoning Map, that was updated in 2006 to get it in print.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Perry*

Motion made by *Mayor Taylor* to purchase updated Zoning Maps, **seconded** by *Mayor Pro Tem Perry*

6-0 Motion Approved

5. **Discussion and/or Action [Mayor Taylor]: Departmental Policies and Procedures Approval of the Fire Department, IT Department and Library.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Johnson*

Motion made by *Mayor Taylor* to adopt the department procedures, **seconded** by *Councilmember Johnson*

6-0 Motion Approved

6. **Discussion and/or Action [Mayor Taylor]: Resolution 2015-06, of the Mayor and Common Council of the Town of Huachuca City, Cochise County, Arizona identifying those Agents Legally Empowered to Sign Checks warrants and other Documents on behalf of the Town.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Perry*

Motion made by *Mayor Taylor* to postpone item until next meeting, **seconded** by *Councilmember Johnson*

6-0 Motion Approved

7. **Discussion and/or Action [Councilmember Welsch]: The location of no parking signs on the north side of E. Clark next to Circle K to address the stopping of trucks in the location.**

Motion made by *Councilmember Welsch* to open for discussion and/or action, **seconded** by *Mayor Taylor*

Motion made by *Councilmember Welsch* to authorize the Police Department to place No Parking signs on the north side of East Clark, **seconded** by *Mayor Taylor*

6-0 Motion Approved

8. **Discussion and/or Action [Councilmember Welsch]: A Report from the mayor and the Town Clerk concerning the progress on the compensation survey as discussed in December.**

Motion made by *Councilmember Welsch* to open for discussion and/or action, seconded by *Mayor Pro Tem Perry*

No Action Taken

9. **Discussion and/or Action [Councilmember Welsch]: A procedure for the alteration of a council members' requested agenda item by any entity including the Mayor, Legal Council, Town Clerk and any other individual or group not listed**

Motion made by *Councilmember Welsch* to open for discussion and/or action, seconded by *Mayor Taylor*

Motion made by *Mayor Pro Tem Perry* to draft a policy change regarding agenda items, seconded by *Councilmember Welsch*

6-0 Motion Approved

- H. **Payment Approval Report in the amount of \$140,678.57**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Mayor Pro Tem Perry*

Motion made by *Mayor Taylor* to approve the payment of \$140,678.57, seconded by *Mayor Pro Tem Perry*

6-0 Motion Approved

- I. **Call to the Public: [3 min. limit] ARS38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.**

1. Neil Josephson: Transfer station at the landfill. Town code states that transfer stations will not be near a residential area. Cannot have more trucks coming down Skyline.

January 8 Council meeting it was decided not to vote, but on February 12, there was a vote. You can't have it both ways.

- J. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**

1. Discussion and/or Action [Councilmember Welsch]: Review the Resolution for Agenda Items procedure.
2. Discussion and/or Action [Councilmember Welsch]: Procedure on how to change procedures
3. Discussion and/or Action [Mayor Taylor]: Resolution 2015-05 Canvassing the Results of the March 10, 2015, Mayoral Recall Election; and, If There Are Ten or Fewer Votes Separating the Two Candidates Receiving the Most Votes, Directing the Town Attorney to Certify to the Cochise County Superior Court the Facts Necessitating an Automatic Recount, pursuant to "A.R.S. 16-661 and 16-662."

K. **Adjournment (8:22 PM)**

Motion made by *Mayor Taylor* to adjourn, **seconded** by *Mayor Pro Tem Perry*
6-0 Motion Approved

Approved by Mayor Taylor on March 26, 2015

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on March 12, 2015. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator