

INSTRUCTIONS

BEFORE USING THE ENCLOSED SCHEDULES, PLEASE COMPLETE THE FOLLOWING:

Completing the steps below will populate the heading for each of the attached schedules.

1. Enter the City/Town Name:
2. Select the Budget Year

Huachuca City
2016

Protection/Unprotection of File:

Each spreadsheet within the file has been protected to prevent accidental deletion of formulas. When the sheet is protected you can move from one cell to the next using the Tab key. A password was not assigned, so the sheets may be unprotected to make minor formatting changes such as row height, column width, and font size. To unprotect an individual spreadsheet, select Protect/Unprotect Sheet from the menu.

You may need to add lines to Schedules C through G to accommodate all funds or departments involved. Remember to check all formulas in the subtotals and totals to ensure that the additional lines are included, and make changes accordingly. Once changes have been made, the sheet should be re-protected by reversing the above process. Re-protecting the sheets will help ensure that formulas are not accidentally altered or deleted.

Printing Tips:

Schedule A can be printed on one page in landscape format with the "fit to 1 page wide by 1 page tall" option (Page Setup) selected. Schedules B through F can be printed in portrait format. Schedule G can be printed in landscape format. Schedules with multiple pages are formatted to print with the column headings on each page.

OFFICIAL BUDGET FORMS
Huachuca City
Fiscal Year 2016

Huachuca City
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Fiscal Year 2016

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Schedule G—Full-Time Employees and Personnel Compensation



RESOLUTION NO. 2015-09

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, ESTABLISHING THE PRIMARY PROPERTY TAX RATE AND LEVYING A TAX BY DIRECT PROPERTY TAXATION FOR TOWN PURPOSES FOR THE FISCAL YEAR 2015-2016.

WHEREAS, the Town Council is required by A.R.S. 42-17253 to adopt an annual tax levy based upon the rate to be assessed per each One Hundred Dollars of assessed valuation of property within the Town; and

WHEREAS, this tax levy must be adopted prior to the third Monday in August, 2015; and

WHEREAS, a public hearing was held at Town Hall on July 9, 2015, for the purpose of hearing taxpayer input regarding the tax levy.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Huachuca City, Arizona, hereby sets and levies the primary property tax at the rate of 0.7562 per each \$100 of assessed valuation for the Fiscal Year 2015-2016.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Huachuca City this 23rd day of July, 2015.

A handwritten signature in blue ink, appearing to read "Ken Taylor", is written over a horizontal line.

Ken Taylor, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read "Tammy Mitchell", is written over a horizontal line.

Tammy Mitchell, Town Clerk

APPROVED AS TO FORM:

A handwritten signature in blue ink, appearing to read "Thomas Benavidez", is written over a horizontal line.

Thomas Benavidez, City Attorney



**Huachuca City
Tax Levy and Tax Rate Information
Fiscal Year 2016**

	<u>2015</u>	<u>2016</u>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ 99,157	\$ 90,629
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$	
3. Property tax levy amounts		
A. Primary property taxes	\$ 70,000	\$ 75,926
B. Secondary property taxes		
C. Total property tax levy amounts	\$ 70,000	\$ 75,926
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ 49,340	
(2) Prior years' levies	24,670	
(3) Total primary property taxes	\$ 74,010	
B. Secondary property taxes		
(1) Current year's levy	\$	
(2) Prior years' levies		
(3) Total secondary property taxes	\$	
C. Total property taxes collected	\$ 74,010	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u>0.7562</u>	<u>0.7562</u>
(2) Secondary property tax rate	<u>—</u>	<u>—</u>
(3) Total city/town tax rate	<u>0.7562</u>	<u>0.7562</u>
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**Huachuca City
Revenues Other Than Property Taxes
Fiscal Year 2016**

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
GENERAL FUND			
Local taxes			
Auto Lieu Tax	\$ 90,385	\$ 81,711	\$ 89,000
Franchise Taxes	15,000	14,056	14,100
City Sales Tax	170,000	158,019	280,000
State Sales Tax	167,434	167,949	178,000
Licenses and permits			
Building Permits	5,000	5,943	5,943
Business Licenses	10,000	10,048	10,050
P&Z Fees	500	109	110
Intergovernmental			
State Revenue Sharing	224,304	224,317	224,320
Charges for services			
Zoning Fees	100		
Police Protection Equipment		874	900
Auction Proceeds	30,000	29,955	30,000
Post Training Reimbursements	300	460	460
Animal Shelter Reimbursements	3,000	480	480
Kennel Fees	5,000	6,884	15,000
Donations-Animal Shelter	2,000	1,593	1,600
Fines and forfeits			
Police Fines	125,000	85,760	106,000
Impound Fees	12,300	12,615	12,620
Towing Fees	200	2,558	2,560
Library Fees and Fines	4,000	602	600
Court Generated Revenue			500
Interest on investments			
Wells Fargo, NBA, Mutual of Omaha	229,220	10,800	100,046
Miscellaneous			
Insurance Claims	10,000		5,000
Animal Shelter Lease	40,000	23,895	27,900
Grants-IT	70,000		15,000
RICO Revenues	12,000		6,000
Landfill Land Lease	530,000	530,000	530,000
Miscellaneous	53,600	24,472	379,214
Total General Fund	\$ 1,809,343	\$ 1,393,102	\$ 2,035,403

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**Huachuca City
Revenues Other Than Property Taxes
Fiscal Year 2016**

<u>SOURCE OF REVENUES</u>	<u>ESTIMATED REVENUES 2015</u>	<u>ACTUAL REVENUES* 2015</u>	<u>ESTIMATED REVENUES 2016</u>
SPECIAL REVENUE FUNDS			
Police DHS Grant	\$ 190,000	\$ 84,845	\$ 135,000
Fire Truck Fund	243,500	2,417	134,880
Trust Fund	186,000	167,968	167,968
Road User Fund	130,633	129,702	135,770
	<u>\$ 750,133</u>	<u>\$ 384,932</u>	<u>\$ 573,618</u>
Grant Opportunity	\$ 100,000	\$ 7,953	\$ 200,000
Fireman Pension Plan	1,800		
Camp Naco	200,000	4,277	4,500
Police Auction	30,000		
	<u>\$ 331,800</u>	<u>\$ 12,230</u>	<u>\$ 204,500</u>
Library Grant Federal	\$ 15,000	\$	\$
	<u>\$ 15,000</u>	<u>\$</u>	<u>\$</u>
Total Special Revenue Funds	\$ 1,096,933	\$ 397,162	\$ 778,118

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**Huachuca City
Full-Time Employees and Personnel Compensation
Fiscal Year 2016**

FUND	Full-Time Equivalent (FTE) 2016	Employee Salaries and Hourly Costs 2016	Retirement Costs 2016	Healthcare Costs 2016	Other Benefit Costs 2016	Total Estimated Personnel Compensation 2016
GENERAL FUND	20	\$ 855,415	\$ 89,368	\$ 92,317	\$ 87,552	\$ 1,124,652
SPECIAL REVENUE FUNDS						
Police DHS Grant		\$	\$	\$	\$	\$
Road User	2	43,866	7,499	3,717	3,404	14,620
Fire Truck Fund	1	34,000	2,193	6,346	5,066	57,471
Total Special Revenue Funds	3	\$ 77,866	\$ 11,392	\$ 13,803	\$ 13,910	\$ 116,971
DEBT SERVICE FUNDS						
		\$	\$	\$	\$	\$
Total Debt Service Funds		\$	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS						
		\$	\$	\$	\$	\$
Total Capital Projects Funds		\$	\$	\$	\$	\$
PERMANENT FUNDS						
		\$	\$	\$	\$	\$
Total Permanent Funds		\$	\$	\$	\$	\$
ENTERPRISE FUNDS						
Water	1	29,510	2,654	8,165	5,397	45,726
Sewer	1	63,346	4,392	6,451	4,589	78,778
Garbage	1	53,589	2,421	4,452	3,444	63,906
Landfill	4	280,143	14,007	32,468	50,425	377,043
Total Enterprise Funds	7	\$ 426,588	\$ 23,474	\$ 51,536	\$ 63,855	\$ 565,453
INTERNAL SERVICE FUND						
		\$	\$	\$	\$	\$
Total Internal Service Fund		\$	\$	\$	\$	\$
TOTAL ALL FUNDS	30	\$ 1,359,869	\$ 124,234	\$ 157,656	\$ 165,317	\$ 1,807,076



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Ken Taylor, Mayor

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Tammy Mitchell, Town Clerk

Thomas Benavidez, City Attorney