



TOWN OF HUACHUCA CITY

The Sunset City

500 NORTH GONZALES BOULEVARD • HUACHUCA CITY, ARIZONA 85616

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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, SEPTEMBER 10, 2015

- A. The Meeting was Called to Order at 7:00 p.m. and the Pledge of Allegiance was said.
- B. Roll Call

Present:

Mayor: Ken Taylor

Mayor Pro-Tem: David A. Perry

Council Members: Christy Hirshberg
Anna Gonzales
Laura Wallace
Walter Welsch

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez

Absent: Donna Johnson

- C. **Approval of Minutes from the Regular Meeting held August 27, 2015.**
Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Wallace*
Motion made by *Mayor Taylor* to approve the minutes, **seconded** by *Councilmember Wallace*

6-0 Motion Approved

- D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**
 - 1. Jim Goad: Agenda Item #7. This material can break down under heavy use.
 - 2. Johann Wallace: Agenda Item #1. I hope any action that is made is a positive one for the Town.

E. **Reports by Council Members and Officers**

1. ***Councilmember Welsch - Library/Senior Center-***. Councilmember Welsch said the Library Roof was leaking and Clerk Mitchell has already contacted the roofer and is taking care of that. Councilmember Welsch reported that the State Library (LSTA) grant should be arriving soon. The 200 new books from Kids need to read have arrived. We are cataloging and getting them ready for the special story time and each child in attendance will receive a free book. This will be held on October 3rd at 11:00 am. Director Norris is in talks with a company named Bibliolab about the possibility bringing in an event called Librarycon. Also, our newest program hosting coffee with a cop on the 2nd and 4th Mondays of every month. Also, the Library will start the Sign Language Program in January.
2. ***Councilmember Gonzales– Planning and Zoning-*** . Councilmember Gonzales mentioned we have some new energy with the P&Z and that we have three items that the P&Z have been working on.
3. ***Councilmember Wallace – Parks and Recreation-***.Councilmember Wallace reported that the Home Based Expo for small businesses will be September 19th from 9 till 2. There is still an opening on the Parks and Rec’s Board.
4. ***Councilmember Johnson – Public Safety-***Councilmember Johnson was absent. Assistant Chief Thies gave a report for the police department and Fire Chief Allmon gave his report.
5. ***Mayor Pro Tem Perry - Public Works-*** Mayor Pro Tem Perry stated Public Works is still cutting grass and cleaning up around town. They are still monitoring the wells to find the problem and still working with SSVEC. The land fill has had no big equipment breaking down at this time. They are working with Apache Nitrogen for a large dumping project.
6. ***Councilmember Hirshberg– Finance-***.Councilmember Hirshberg said the scrapper repairs are on there and that was approved.
7. ***Mayor Taylor-***Mayor Taylor read a proclamation for remembrance of the 9-11-2001 attack on America.
8. ***Tammy Mitchell – Town Clerk’s Report-***Clerk Mitchell reported she is glad to return to work. Clerk Mitchell gave an update on Rachael L. an Edward Jones Broker. Councilmember Wallace asked how many other municipalities this firm works with.

F. **Unfinished Business:**

None

G. **New Business**

1. **Discussion and/or Action [Mayor Taylor]: [Mayor Taylor]: Executive Session – The Mayor and Council intend to meet in closed session, pursuant to A.R.S. 38-431.03 (A)(1) and (3), to consider the employment status and salary of the Assistant Police Chief, Jim Theis.**
Motion made by *Mayor Taylor* to enter into Executive Session at 7:30pm, **seconded** by *Mayor Pro Tem Perry*
Motion made by *Mayor Taylor* to enter Regular Session at 7:53pm, **seconded** by *Councilmember Wallace*

2. **Discussion and/or Action [Mayor Taylor]: Consideration of the employment status and salary of the Assistant Police Chief, Jim Thies.**
Motion made by *Mayor Taylor* to Promote Officer Thies as Assistant Police Chief at a rate of \$25.00 per hour reporting directly to the Chief of Police effective September 13, 2015, seconded by *Mayor Pro Tem Perry*
6-0 Motion Approved
Assistant Police Chief Jim Thies sworn in by Mayor Taylor

3. **Discussion [Mayor Taylor]: 1st Reading of Ordinance 2015-05, An Ordinance of the Mayor and Town Council of the Town of Huachuca City, Cochise County, Arizona, Amending the Town Code Chapter 2.35 “Officers” to Amend Section 2.35.070 “Town Building Official” to Include Language Regarding the Town’s Zoning Administrator.**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Wallace*
Ordinance 2015-05 Read by Clerk Mitchell

4. **Discussion and/or Action [Mayor Taylor]: Adoption of Resolution No. 2015-10 approving an Intergovernmental Agreement with multiple public safety entities for mutual aid in responding to public safety emergencies throughout Cochise County.**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Wallace*
Motion made by *Mayor Taylor* to adopt Resolution No. 2015-10, seconded by *Councilmember Wallace*
6-0 Motion Approved

5. **Discussion and/or Action [Mayor Taylor]: Liquor License for the Nomaden International Fund Raiser.**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Hirshberg*. The Nomaden spoke to the Council and invited them all to come out for this event. It will be family orientated and they welcome the community.
Motion made by *Mayor Taylor* to approve the Liquor License for the Nomaden International Fund Raiser, seconded by *Councilmember Wallace*
6-0 Motion Approved

6. **Discussion and/or Action [Councilmember Gonzales]: Planning and Zoning recommended changes to the Huachuca City Town Code referencing sections 12 and 18 as it pertains to parking of RV’s, trailers, etc.**
Motion made by *Councilmember Gonzales* to open for discussion and/or action, seconded by *Mayor Taylor*
Motion made by *Councilmember Gonzales* to move items 6, 7, and 8 to unfinished business, seconded by *Mayor Taylor*
6-0 Motion Approved

7. **Discussion and/or Action [Councilmember Gonzales]: Planning and Zoning recommended changes to the Huachuca City Town Code title 18.105.070(H) clarifying surfacing requirements for parking lots and adding Decomposed Granite as a surfacing material.**

8. **Discussion and/or Action [Councilmember Gonzales]: Planning and Zoning Roles and Responsibilities update to reflect Huachuca City Town Ordinance 2.45.**

9. **Discussion and/or Action [Mayor Taylor]: Consideration of the Municipal Court future upon Retirement of Honorable Magistrate Ann Lund.**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Hirshberg*

Motion made by *Mayor Taylor* to direct staff to solicit applications for Court Magistrate, seconded by *Councilmember Hirshberg*

6-0 Motion Approved

H. **Payment Approval Report in the amount of \$79,019.70**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Hirshberg*

Motion made by *Mayor Taylor* to approve the payment report, seconded by *Councilmember Hirshberg*

6-0 Motion Approved

I. **Call to the Public: [3 min. limit] ARS38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.**

J. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Mayor Pro Tem Perry*

1. **Discussion and/or Action [Councilmember Gonzales]: Planning and Zoning recommended changes to the Huachuca City Town Code referencing sections 12 and 18 as it pertains to parking of RV's, trailers, etc.**

2. **Discussion and/or Action [Councilmember Gonzales]: Planning and Zoning recommended changes to the Huachuca City Town Code title 18.105.070(H) clarifying surfacing requirements for parking lots and adding Decomposed Granite as a surfacing material.**

3. **Discussion and/or Action [Councilmember Gonzales]: Planning and Zoning Roles and Responsibilities update to reflect Huachuca City Town Ordinance 2.45.**

4. **Discussion [Mayor Taylor]: 2nd Reading of Ordinance 2015-05, An Ordinance of the Mayor and Town Council of the Town of Huachuca City, Cochise County, Arizona, Amending the Town Code Chapter 2.35 “Officers” to Amend Section 2.35.070 “Town Building Official” to Include Language Regarding the Town’s Zoning Administrator.**

K. **Adjournment (8:24 PM)**

Motion made by *Mayor Taylor* to adjourn, **seconded** by *Mayor Pro Tem Perry*
6-0 Motion Approved

Approved by Mayor Taylor on September 24, 2015

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on September 10, 2015. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator