



TOWN OF HUACHUCA CITY

The Sunset City

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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, NOVEMBER 25, 2015

- A. **The Meeting was Called to Order at 7:00 p.m. and the Pledge of Allegiance was said.**
- B. **Roll Call**

Present:

Mayor: Ken Taylor

Mayor Pro-Tem: David A. Perry

Council Members: Walter Welsch
Anna Gonzales
Laura Wallace

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez

Absent: Donna Johnson
Christy Hirshberg

- C. **Approval of Minutes from the Public Hearing held on October 22, 2015, Regular Meeting November 12 and Public Hearing for November 12, 2015.**
Motion made by *Mayor Taylor* to open for discussion and/or action to approve the Minutes from the October 22 Public Hearing, Regular Meeting on November 12 and the Public Hearing on November 12, **seconded** by *Mayor Pro Tem Perry*.
Motion made by *Mayor Taylor* to approve the minutes, **seconded** by *Mayor Pro Tem Perry*.

5-0 Motion Approved

- D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**
None

- E. **Reports by Council Members and Officers:**

1. **Councilmember Welsch - Library/Senior Center-**. Councilmember Welsch reported that Yaqui electric will soon been working on the lighting for the library. The carpet was cleaned by Ant & J'S and Director Norris is very happy with the results. Read with a cop will be held at 6:30 pm on December 4th. She will be accepting non perishable food items. Councilmember Welsch stated that we have some children pulling the electric main and cutting off all the power to the Library. This was a young child so we are currently looking at changing the age from 7 years old to 10 years old for being unaccompanied by an adult. Staff will be working on that. Councilmember Welsch said he gave the council a sheet in your packets to add a policy for the Town Clerk; If you have any comments on this please contact him.
2. **Councilmember Gonzales– Planning and Zoning-** . Councilmember Gonzales stated that the P&Z is addressing some of the changes and will be scheduling public hearings.
3. **Councilmember Wallace – Parks and Recreation-**.Councilmember Wallace stated on December 4th they will have the Christmas Tree lighting. We will have a Choir, Santa, Cookie, hot chocolate and ornaments for the first 30 children.
4. **Councilmember Johnson – Public Safety-**Councilmember Johnson was absent.
5. **Mayor Pro Tem Perry - Public Works-** Mayor Pro Tem Perry reported that at the water tank we have to replace a 12 inch Cla-Val. This will be replaced on Monday, November 30th and will cause a disruption in your water temporarily. Council member Perry said we are looking at the fixing and selling the small compacter. I think we could
6. **Councilmember Hirshberg– Finance-**.Councilmember Hirshberg was absent. Town Clerk Mitchell stated that the Audit is still not completed. Also, Melissa Braswell will be leaving and I have posted the finance clerk job opening.
7. **Mayor Taylor-**Mayor Taylor reported he wants to have a calendar for projects for instance wage and salary schedule. We need to figure out how long this goal will take and get things ironed out before the next fiscal year. It would be nice to have some projects set up and work on them as we see fit. Council member Welsch said the college has some students that can do research for us. Mayor Taylor said we can follow a process to execute some of these ideas.
8. **Tammy Mitchell – Town Clerk’s Report-**Clerk Mitchell reported that in your packets you will find an email about the CDBG Grants Money. We will be receiving \$214,600.00. Clerk Mitchell said to start thinking of what we are going to do for the community. We will also have our Christmas Parade on December 12, 2015 at 10:00 a.m.

F. **Unfinished Business: None**

G. **New Business**

1. **Discussion and/or Action [Mayor Taylor]: Executive [closed] session, pursuant to A.R.S. 38-431.03 (A)(1) & (3), for legal advice and for consideration of appointing/hiring a new Town Magistrate.**
Motion made by *Mayor Taylor* to enter into Executive session, **seconded** by *Councilmember Wallace*

5-0 Motion Approved

Motion made by *Mayor Taylor* to close the Executive session, seconded by *Councilmember Gonzales*

5-0 Motion Approved

2. **Discussion and/or Action [Mayor Taylor]: Appointing/hiring Keith Barth as new Town Magistrate.**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Mayor Pro Tem Perry*

Motion made by *Mayor Taylor* to direct staff to inquire with Supreme Court as far as record and to make the application available to the council and to place the items on the next council agenda, seconded by *Mayor Pro Tem Perry*

5-0 Motion Approved

3. **Discussion and/or Action [Mayor Taylor]: Second Reading: ORDINANCE 2015-09 AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE, TITLE 6, "ANIMALS" CHAPTER 6.20 "FEES AND ENFORCEMENT" SECTION 6.20.010 "FEE SCHEDULE" CONCERNING FEES FOR ADOPTING, REGISTERING, IMPOUNDING, SPAYING, NEUTERING, QUARANTINING AND EUTHANIZING ANIMALS.**

Motion made by *Mayor Taylor* for discussion and/or action, seconded by *Mayor Pro Tem Perry*

Mayor Taylor read Ordinance 2015-09 by Title

Motion made by *Mayor Taylor* to adopt Ordinance 2015-09, seconded by *Mayor Pro Tem Perry*

5-0 Motion Approved

4. **Discussion and/or Action [Mayor Taylor]: RESOLUTION 2015-11, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE FEE SCHEDULE FOR DISPOSING OF WASTE AT THE HUACHUCA CITY LANDFILL**

Motion made by *Mayor Taylor* for discussion and/or action, seconded by *Mayor Pro Tem Perry*

Mayor Taylor read Resolution 2015-11 by Title

Motion made by *Mayor Taylor* to pass Resolution 2015-11, seconded by *Mayor Pro Tem Perry*

5-0 Motion Approved

5. **Discussion and/or Action [Mayor Taylor]: Intergovernmental Agreement with Cochise County 911 Address System.**

Motion made by *Mayor Taylor* for discussion and/or action, seconded by *Councilmember Gonzales*

No Action

- H. **Payment Approval Report in the amount of \$141,144.47**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Mayor Pro Tem Perry*

Motion made by *Mayor Taylor* to approve the payment report, **seconded** by *Mayor Pro Tem Perry*

5-0 Motion Approved

- I. **Call to the Public: [3 min. limit] ARS38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.**

1. Neil Josephson: Landfill- two council members ago, Councilmember Perry stated that ADEQ shows up on a complaint. I've made complaints. If you look at this picture, it shows a dust devil – it is not made by the wind. This is manmade, and it's blowing into people's yards. That amount of dust is against the law.

Transfer station – the town code says that no transfer station will have access through the residential. Someone on this council is trying to talk to Waste Management about coming though Skyline. There are a lot of kids going back and forth to school. It's a safety hazard.

- J. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**

None

- K. **Adjournment (8:00 PM)**

Motion made by *Mayor Taylor* to adjourn, seconded by *Mayor Pro Tem Perry*

5-0 Motion Approved

Approved by Mayor Taylor on December 10, 2015

Mayor, Kenneth Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on November 25, 2015. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator