



APPLICATION FOR ADMISSION

MISSION STATEMENT

Valley Christian School commits to partnering with families to provide an academically excellent, Christ-centered education by infusing God's truth and grace into the children we serve.

- Serving children two years old through eighth grade -



APPLICATION FOR ADMISSION

Please complete one form for EACH child being registered. Fill in every line—if left blank, registration cannot be accepted.

Phone: (253) 833-3541

FAX: (253) 833-4239

E-mail: admissions@valley-christian.com

Web: <http://www.valley-christian.com>

OFFICE USE ONLY	
Application received	_____
Registration fee paid	\$ _____
Initial health form	_____
Immunization form	_____
Recommendation (5 th -8 th)	_____
Previous records:	
Reqst _____	Rcvd _____
Interview completed	_____
Testing completed	_____
Grade Placement	_____

Applying for school year _____ Grade _____ Date of Application (MM/DD/YY) ____/____/____

STUDENT INFORMATION (Please print)

Last name		First name		Middle name	
Address			City, State	ZIP code	Phone
Age	Birth date (MM/DD/YY)	Birth place		<input type="checkbox"/> Male <input type="checkbox"/> Female	
School last attended		City, State		Grade last attended	Any grade repeated (Y/N)?
How often has this child changed schools?			At what grade levels?		
Has the student ever been dismissed, suspended, or disciplined at any school or childcare? If yes, please explain.					

FAMILY INFORMATION

Who has legal custody of the child?	E-mail	Home phone number
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Father Stepfather Guardian

Name	Address	
Employer (Name and address)	E-mail	Work phone number

Mother Stepmother Guardian

Name	Address	
Employer (Name and address)	E-mail	Work phone number

List all Children Living at Home			
Name	Age	Current Grade	Current School Attending
Why do you desire to enroll this student in a Christian School?			
Do you attend church? If so, what is the name of your church?			

PARENTAL AGREEMENT

In making this application,

1. I understand that the administration has full responsibility for grade and classroom placement of my child.
2. I understand that the teacher has full discretion in the classroom discipline of my child.
3. I understand that my cooperation is expected in faithful involvement in both time and money including regular tuition payment.
4. I understand that the school reserves the right to dismiss any student who does not respect its spiritual standards or cooperate in the education process.
5. I understand that my child will participate in all regularly scheduled school activities and field trips.
6. I have read the Admissions Policy and agree with it.
7. I have read the Statement of Faith and agree with it.
8. I desire to have my child trained in accordance with the Statement of Faith.
9. I certify that this information is true and complete to the best of my knowledge.

Parent or Guardian Signature

Date

Valley Christian School does not discriminate on the basis of race, color, national or ethnic origin in the administration of its admissions policies, educational policies, and other school-administered programs.

ADMISSIONS POLICIES AND PROCEDURES

1. Parents of prospective students must desire, understand, and support a biblically-based, Christ-centered education, as well as the specific standards of performance, conduct, and appearance expected of Valley Christian School students.
2. Valley Christian School does not discriminate on the basis of race, color, national or ethnic origin in its educational or admission policies. The school reserves the right to select students on the basis of academic performance and personal qualifications in keeping with our basic philosophy.
3. Parents must agree with the Statement of Faith and desire to have their child trained in accordance with it.
4. Parents of new applicants must have an informal interview with the principal to determine the suitability of enrollment and to establish a foundation of understanding for home - school relationships.
5. All new kindergarten through eighth grade students will be tested to determine grade placement and developmental readiness for entrance into our program. New fifth, sixth, seventh, and eighth grade students must submit references from their pastor or Sunday school teacher and former principal. **Acceptance to Valley Christian School is not final until these forms have been received and reviewed.**
6. Preschool students must be three years old by August 31.
7. Pre-Kindergarten students must be four years old by August 31.
8. Kindergarten students:
 - a. Must be five years old by August 31.
 - b. Must place at or above 5.0 on the Development Readiness Scale.
 - c. Must present birth and immunization certificates or records.
9. First Grade students must be five years old by August 31.
10. All other students:
 - a. Must be of suitable age for the grade assigned.
 - b. Must have current immunization record.
 - c. If the child is up to one year below grade level, we will accept him/her on probation for one year.
 - d. If the child is one to two years below grade level, we will accept him/her into the grade one level below the grade for which they have applied. The student will be on probation for one year.
***Probation means the student must make a minimum of one year's growth in a year's time. The administrator and teacher will evaluate all aspects of the child's growth during that time.*
 - e. If the child is two or more years below grade level, we cannot accept him/her.
As much as we would like to minister to all children, at this time we are not equipped to handle all special needs situations.
11. No student will be admitted whose behavior and work habit records are not acceptable. Such a student must prove himself elsewhere before enrollment at Valley Christian School.

IMPORTANT: Applications are processed only after the school receives the New Student Application Fee.

ANNUAL FIELD TRIP RELEASE / MEDICAL CONSENT FORM

This form will be on file at the school office for the current school year 2017 to 2018.

I/we give my/our permission for _____, grade _____, to participate in all sports and school-sponsored trips away from the school premises throughout the current school year. Students will be accompanied by a teacher and will be under adequate supervision. I/we understand that I/we will be given at least 48 hour notice of all trips away from the school premises. I/we further understand that I/we may revoke permission for a specific field trip by written notice hand delivered to the principal more than one day prior to the trip.

I/we understand that there are risks/dangers involved with participation in off-campus trips and their associated activities. In consideration of my child being allowed to participate in this event, I/we assume responsibility for those ordinary and reasonable risks associated with the travel and activities. I/we agree to hold harmless Valley Christian School, its affiliated organizations, employees, agents, and representatives, including volunteer and other drivers, from any and all claims arising from my child's participation. This release agreement does not apply to claims of intentional (criminal) misconduct or gross negligence by the school, its employees, or volunteers. If such circumstances are proved in a court of law, I/we acknowledge and agree that the school can assume no financial liability beyond its actual liability insurance policy in force.

In case of accident, illness, or other emergency, I/we request that the school contact me. If the school cannot reach a parent/guardian after conscientious effort, I/we give permission for school staff to call paramedics or any licensed physician or dentist. If a life-threatening emergency exists, I/we give permission for school staff to immediately call paramedics and then contact me/us as soon as possible thereafter.

I/we hereby grant permission to Valley Christian School to seek medical attention for my/our child in the event such treatment is deemed necessary and I am unable to be contacted. I further consent to medical or surgical treatment by any licensed physician and/or hospital and further consent to administration of necessary anesthetics, medical treatments, tests, transfusions, injections, or drugs and the performing of whatever operations may be deemed necessary or advisable during his/her stay in the hospital. I/we also agree to assume the financial responsibility for expenses incurred as a result of those services being provided. I/we also agree to be financially responsible for emergency medical transportation.

Family doctor's name	Address	Phone
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My/our medical insurance carrier	Membership number
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Parent or guardian signature	Date
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EMERGENCY CONTACT INFORMATION

List two relatives or friends who can be reached when parent/guardian is not available.

Child's Name		
Emergency Contact Name #1 (THE "NEAREST" CONTACT)		Relation to Child
Work Phone	Home Phone	Cell Phone
Emergency Contact Name #2 (FRIEND, FAMILY, OR LOVED-ONE)		Relation to Child
Work Phone	Home Phone	Cell Phone
Out-of-Area Contact (100+ MILES AWAY)		Relation to Child
Work Phone	Home Phone	Cell Phone

I have read emergency information about your school/childcare Emergency Preparedness policies in Parent Handbook (section 11 and 12) and Emergency Response Plan in Early Learning Center Parent Handbook (if childcare is applicable). I understand that your school/childcare facility has established policies to respond appropriately to emergency situations.

Parent or guardian signature	Date

AUTHORIZATION TO PICK UP

Only the following people are authorized to take the child from Valley Christian School (classroom or childcare). Please advise the people listed that we may check driver's license before releasing child. Notify us immediately of any changes.

Name	Address	Phone
Name	Address	Phone
Name	Address	Phone
Name	Address	Phone
Name	Address	Phone

HEALTH INFORMATION

Please check and explain any of the following conditions that may require special management at school.

Date of last physical or visit to health care professional – for other than immunizations

YES NO Allergies (if allergies require Epi-Pen or Inhaler additional paperwork is required)	<input type="checkbox"/> Convulsions
YES NO If you answered yes to the above question, have the allergies been diagnosed by a test/physician?	<input type="checkbox"/> Blood disease
<input type="checkbox"/> Medication(s) being taken	<input type="checkbox"/> Kidney disease
<input type="checkbox"/> Asthma	<input type="checkbox"/> Hearing loss
<input type="checkbox"/> Heart disease	<input type="checkbox"/> Diabetes
<input type="checkbox"/> Rheumatic fever	<input type="checkbox"/> Nosebleeds
<input type="checkbox"/> Epilepsy	<input type="checkbox"/> Contact lenses or eye glasses
<input type="checkbox"/> Food Intolerances	<input type="checkbox"/> Any medical conditions that require an individual health plan
<input type="checkbox"/> Developmental Delay or Concerns (including premature deliver)	<input type="checkbox"/> Other

If the child lives with both parents/guardians, the release must be signed by both parents/guardians.

Father/Guardian's Signature _____	Mother/Guardian's Signature _____
Name printed	Name printed
Date	Date
Home Phone	Home Phone
Work Phone	Work Phone
Cell Phone	Cell Phone

FREQUENTLY ASKED QUESTIONS

SCHOOL HOURS

Before School Care	6:30 – 8:45
AM Preschool Tuesday and Thursday	8:45 – 10:45
PM Preschool Tuesday and Thursday	12:15 – 2:15
AM Pre-Kindergarten Monday, Wednesday, Friday	8:45 – 11:30
PM Pre-Kindergarten Monday, Wednesday, Friday	12:15 – 3:00
AM Kindergarten	8:45 – 11:45
All Day Kindergarten	8:45 – 3:00
Grades 1-5	8:45 – 3:00
Grades 6-8	8:30 – 3:15
After School Care	3:00 – 6:00

EARLY EDUCATION PROGRAM

Preschool – The classes meet Tuesdays and Thursdays from 8:45 a.m. to 10:45 a.m. An afternoon class may be offered from 12:15 p.m. to 2:15 p.m. once the morning classes are filled.

Pre-Kindergarten – Our morning classes are from 8:45 a.m. to 11:30 a.m. An afternoon session from 12:15 p.m. to 3:00 p.m. may be offered once the morning classes are filled. Children must be four years old before August 31 of the school year.

Extended Care – Child care is available from 6:30 a.m. to 6:00 p.m. for those children also enrolled in the Preschool or Pre-Kindergarten classes.

SCHOOL LUNCH

Daily school lunches are offered to full day Kindergarten through eighth grade. An order form is available to order lunches for an entire month.

Cost: \$3.75 per lunch.

Milk tickets are available for \$.50 each or 10 tickets for \$5.00.

TRANSPORTATION

Valley Christian School does not offer bus transportation to or from school. The office staff will happily help facilitate carpool arrangements. Inquire at the school office.



VALLEY CHRISTIAN SCHOOL TUITION & FEES SCHEDULE

2017-2018

NEW STUDENT APPLICATION FEE: This one-time NON-REFUNDABLE and NON-TRANSFERABLE fee accompanies each student application form.

GRADE	1 st CHILD	2 nd CHILD	3 rd CHILD	4 th CHILD
2 Year Old Class	\$50	\$50	\$50	\$25
Preschool/Pre-Kinder	\$50	\$50	\$50	\$25
Grades K-8	\$175	\$175	0	0

CONTINUOUS ENROLLMENT PAYMENT: This non-refundable, annual payment guarantees class placement for the following school year. It is billed in February and increases if not paid by April 1.

GRADE	1 st CHILD	2 nd CHILD	3 rd CHILD	4 th CHILD
Preschool/Pre-K	\$50 Billed February	\$50 Billed February	\$25 Billed February	\$25 Billed February
Grades K-8	\$100 Billed February \$175 if paid after April 1st	\$100 Billed February \$175 if paid after April 1st	0	0

YEARLY TUITION

GRADE	1 st CHILD	2 nd CHILD	3 rd & 4 th CHILDREN
Grades 5-8	\$7,500	\$6,750	\$6,375
Grades K-4	\$7,350	\$6,615	\$6,250
Kindergarten (Half day)	\$4,570	\$4,115	\$3,885
Pre-Kindergarten (MWF Mornings or Afternoons)	\$2,365	\$2,125	\$2,010
Preschool (T,TH Mornings)	\$1,940	\$1,750	\$1,650

OTHER FEES

Grades 5-8 Spiritual Emphasis 3-Day Camp	\$325
New Student Testing	\$25

FINANCIAL POLICIES

- May be paid in full by August 31st for a 3% discount.
- May be paid in 10 monthly installments (September-June).
- 10% discount given to families who are **active** members of New Day Christian Fellowship (Valley Christian School is a ministry of New Day Christian Fellowship).

We accept VISA, MasterCard, and Discover cards. A 2.75% convenience fee is added to the amount charged.

PAYMENT TERMS

- Invoices are sent by email on the 1st of the month.
- Account balances that are paid before the 10th of the month will avoid late fees.
- Account balances paid after the 11th of the month will be assessed a \$15 late fee.
- A finance charge of 1.5% per month will be charged on past due accounts.
- If payment is not made by the 20th of the month, a delinquent notice will be sent stating that arrangements for payment must be made with the school office; further delay may jeopardize the child's enrollment.
- Report cards will be withheld for those students whose tuition is delinquent.
- Students with delinquent accounts may not re-enroll in school unless past accounts are brought current.

You will receive a \$250.00 credit on your last tuition payment of the year for each new family you refer (grades K-8) who registers and attends Valley Christian School for the entire year. The office must be informed of any referral **at the time of enrollment.**

SERVICE HOURS

Parental involvement is extremely important in the lives of children and their success. Each student's family is expected to give 15 hours of service per school year to Valley Christian School (30 hours for those families receiving scholarships). Any family not able to fulfill their service hours will need to contribute a check payable to Valley Christian School at a rate of \$15.00 per un-served hour, not to exceed \$450.00. Any adult member of the family can participate and donate hours toward your commitment: grandparents, aunts, and uncles, etc. Support of the school, staff, teachers, committees, special events, field trips, auction, etc., count toward your 15 hours of donated time.

Since Valley Christian School has an obligation to its employees, students are considered enrolled for the entire school year. Tuition is calculated on the basis of the entire year; therefore, no reductions are made for vacations or school holidays. Students enrolling after the school year has begun will have tuition prorated according to the actual number of days enrolled. No deductions will be made in tuition for absence(s) during the school year, regardless of the cause of such absence(s). Any student withdrawing after the 10th of the month is assessed that month's full tuition.

ALL NON-SUFFICIENT FUND (NSF) CHECKS WILL BE ASSESSED A \$25.00 CHARGE.

STATEMENT OF FAITH

We believe:

- The Bible to be the inspired, the only infallible, authoritative Word of God.
- In one God, externally existing in three persons, Father, Son, and Holy Spirit.
- That Jesus Christ was begotten by the Holy Spirit and was born of the Virgin Mary and is true God and true man.
- All have sinned and are in need of salvation.
- Salvation has been provided through the shed blood of Jesus Christ for all people.
- By confessing their sins to God, every believer will be forgiven and cleansed from all unrighteousness.
- In the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.
- Every believer is to grow up in the Lord through study of the Word, prayer, and fellowship with other believers.
- There shall be a bodily resurrection of the just to eternal life and the unjust to eternal punishment.
- We believe that all human life is sacred and created by God in His image, including pre-born babies, the aged, the physically or mentally challenged, and every other stage or concern from conception through natural death (Ps. 139).
- We believe that Biblical marriage is limited to a covenant relationship between a man and a woman (Gen. 2:21-24, Eph. 5:22-33).

LETTER OF RECOMMENDATION

(Required for new students entering grades 5 through 8)

_____ is applying for admission to Valley Christian School. You are chosen as a reference on the applicant's behalf. Please complete and return this form in a sealed envelope, FAX, or scan and email it to admissions@valley-christian.com at your earliest convenience. You may use additional paper if necessary. The information you provide will be kept confidential. Thank you for your assistance.

Valley Christian School
1312 Second Street SE
Auburn, WA 98002 USA
FAX: (253) 833-4239

Your Relationship to the Student

Explain how long, how well, and under what circumstances you have come to know the student. In what activities did you participate with this student?

Scholarship

Describe the student's performance on specific assignments and some important accomplishments that you know first-hand.

What are the individual's strengths? (What shortcomings has the student started to overcome?)

What is it like to interact with this person?

The Student as a Person

Tell about the one or two situations that illustrate the student's general qualities.

In what ways does this student show his/her Christian faith?

What positive contributions will this student make to Valley Christian School?

How strongly do you recommend the individual as a student at our school?

REFERENCE INFORMATION	
Name	E-mail
Address	Phone
	FAX