Minnesota Greenleaf Senior Living
Caregivers

Reports to: Administrator/RN

Job Classification: Hourly wage (nonexempt)

Minimum Qualifications: May have C.N.A. or other specialty training but is not required. On the job training will be provided but caring for the elderly is essential.

General Requirements: Minnesota Greenleaf seeks caregivers to provide assistance with activities of daily living that are compassionate, respectful and patient to the residents and possess a sincere desire to enhance the quality of life for the people that live here.

General responsibilities and duties include, but are not limited to:
- Provide companionship and supervise resident activities
- Must always treat clients with complete respect and cooperation-no exception
- Assist with any needs of clients first
- Assist with bathing, dressing or grooming
- Assist with ambulation, transfers, and light exercise
- Assist in daily care needs
- Document caregiver and communications notes
- Make beds
- Serve meals
- Prepare dining room for meals and clean up dining room after meals
- Assist with washing dishes and putting away clean dishes
- Be available on weekends and holidays
- To help prepare for special events at Greenleaf such as holiday parties, birthday parties or musical events
- To be able to follow all guidelines of infection control
- Be able to take direction and corrective advice
- Assist with jobs delegated by Administrator or RN

Physical job requirements:

Employee must be able to lift, push or pull at least 50 lbs. without risk of injury.

Organizational Values

Family
- Actively supporting a healthy family dynamic within the organization by exhibiting the following behaviors: kindness, caring, devotion, and support
- Behaviors are evident in his/hers interactions with residents and team members

Quality
- Actively supports, participates, and drives initiatives to grow technical skills both individually and as a team
- He/she performs high quality work
- Safety is a top priority
- An advocate for the resident and the organization

Team
- Exhibits behaviors that foster and support a strong team environment
- Respectful and friendly to internal and external customers
- Seeks to grow relationships where professionalism and understanding are foundational

Effectiveness
- Adheres to healthy communication principles
- Exhibits positive and uplifting behaviors

Potential
- Supports, fosters, and encourages personal, team, and organizational growth and development
- Personal responsibility and accountability