

Minnesota Greenleaf Assisted Living LPN

Reports to: Administrator/RN

Job Classification: Hourly wage

Minimum Qualifications: Must be a graduate with an accredited LPN license.

General requirement: Licensed staff must be compassionate, respectful, patient, and possess a sincere desire to enhance the quality of life for the people whom they serve and their families.

Supervisory duties: Insures that all the needs are met for the clients as well as supervises staff that is on the shift at the Minnesota Greenleaf Assisted Living Facility.

General responsibilities and duties include, but are not limited to:

- Provide companionship and supervise resident activities
- Must always treat clients with complete respect and cooperation-no exception
- Assist with any needs of clients first
- Notify RN of status, order, and medication changes
- Initiate and follow up on physician orders
- Place order with pharmacy for medication orders to be delivered to facility
- Complete changes on MAR
- Complete any medication setups
- Pass medications
- Complete any insulin draws
- Perform accucheck and insulin administration
- Prepare paperwork for any clinical visits
- Chart/document on residential cares, status, and events
- Assist with bathing, dressing and grooming as needed
- Assist with dining room duties
- Assist to serve meal
- Perform all other responsibilities as assigned by the Administrator/RN.

Physical job requirements:

Employee must be able to lift, push, and pull 50 lbs. of weight without risk of injury.

Organizational Values

Family

- Actively supporting a healthy family dynamic within the organization by exhibiting the following behaviors: kindness, caring, devotion, and support
- Behaviors are evident in his/hers interactions with residents and team members

Quality

- Actively supports, participates, and drives initiatives to grow technical skills both individually and as a team
- He/she performs high quality work
- Safety is a top priority
- An advocate for the resident and the organization

Team

- Exhibits behaviors that foster and support a strong team environment
- Respectful and friendly to internal and external customers
- Seeks to grow relationships where professionalism and understanding are foundational

Effectiveness

- Adheres to healthy communication principles
- Exhibits positive and uplifting behaviors

Potential

- Supports, fosters, and encourages personal, team, and organizational growth and development
- Personal responsibility and accountability